

Bid Set
Invitation to Bid 2024-02
City of Parker
Parker Sports Complex
Phase 2



Date of Issue: May 8, 2024

Closing: Tuesday, June 4, 2024

ITB Coordinator(s):

Taylor Jeffreys, Public Works Administrator
City of Parker
1001 West Park Street, Parker, Florida 32404
and
Mandy O'Regan
Anchor CEI
450 Magnolia Avenue
Panama City, Florida 32401



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INSTRUCTIONS TO BIDDERS

INTRODUCTION

The objective of this Invitation to Bid (ITB) is to select a Florida-Licensed General Contractor or Underground Utility Contractor to provide services to the City of Parker (hereinafter referred to as "CITY" or "OWNER") for the rehabilitation of the **Parker Sports Complex (Phase 2)** located at 4721 U.S. Business 98 in Parker, Florida as detailed on the Construction Drawings.

- A. Phase 2 of this project will consist of the following site improvements to the Parker Sports Complex including but not limited to (see Bid Form and Contract Document for full details of project):
1. Construction of a proposed 24-foot-wide aggregate roadway that runs through the park and connects to U.S. Business Highway 98 to the south and Lake Drive to the north. This will include signage as shown on the Contract Documents..
 - a. The City has added an additive alternate to the Bid Form for construction of an asphalt base in lieu of aggregate base roadway. This will include striping along the roadway as shown on the Contract Documents.
 2. Construction of a proposed aggregate parking area that runs parallel to the access road.
 - a. The City has added an additive alternate to the Bid Form for construction of an asphalt base in lieu of aggregate base parking area. This will include striping of the parking spaces as shown on the Contract Documents.
 3. Construction of a 6-foot-wide clay walking path that will encircle the field at the park and connect to the existing sidewalks adjacent to the courts.
 - a. The City has added an additive alternate to the Bid Form for construction of a 6-foot-wide concrete sidewalk in lieu of clay walking path.
 4. Construction of 6-foot-wide concrete sidewalk from the entrance of the park at U.S. Business Highway 98 that will connect at the existing concrete sidewalk between the existing basketball courts and dog runs as well as south of the pickleball courts from the proposed walking path which will connect at the existing concrete sidewalk along a portion of U.S. Business Highway 98 as well as concrete ADA-compliant parking spaces to the north

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of the site. This will include ADA-compliant striping and symbols and ADA-compliant signage.

5. Construction of the following stormwater improvements to the Parker Sports Complex including but not limited to (see Bid Form and Contract Document for full details of project):
 - a. Grading and compaction of a proposed 83,457 square foot stormwater pond which will have a depth of 5 feet. The stormwater pond slopes and berms shall be stabilized with Bermuda Sod 419.
 - b. Other associated stormwater improvements
- B. It should be noted that all water system improvements will be constructed by the City of Parker.
- C. It should be noted that the City of Parker has a stockpile of gravel on site that will need to be moved to the City's maintenance yard or as a deductive alternate can be used for a portion of the roadway and parking base.

The OWNER seeks BIDs from a Florida-Licensed General Contractor or Underground Utility Contractor that can provide all permits, labor, materials, equipment, tools, transportation, and supplies required for the rehabilitation work to be performed for the ***Parker Sports Complex – Phase 2*** project. Work shall be completed in conformance with the Construction Drawings and Specifications provided by the OWNER.

QUALIFICATIONS

The CONTRACTOR shall be a Florida-Licensed General Contractor or Underground Utility Contractor who specializes in general civil construction work. Subcontractors shall be Florida licensed in their trade. Additional information regarding Contractor's past performance and from references may be requested and considered to determine the Contractor's qualifications. BIDs may be deemed nonresponsive if not accompanied by proof of State of Florida General Contractor or Underground Utility Contractor License. Funding for the project may be reimbursed by the Federal Emergency Management Agency (FEMA) as part of Disaster Recovery from Hurricane Michael FEMA Project No. DR No. 4399.

BID DEADLINE/DELIVERY

SEALED BIDS will be received up until **2:00 p.m. (CDT) on Tuesday, June 4, 2024**, for **ITB 2024-002 – PARKER SPORTS COMPLEX - PHASE 2**. Bids will be publicly opened and read aloud at the City Council Meeting on **Tuesday, June 4, 2024 at 5:30 p.m.**

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Late submissions will not be accepted. Each BID shall be valid to the City of Parker for a period of 90 days after the Bid Opening.

BIDs shall be delivered to:

**Ms. Taylor Jeffreys
Public Works Administrator
City of Parker Florida
1001 West Park Street
Parker, Florida 32404**

BIDs shall be received by the OWNER no later than the BID deadline. BIDDERS should submit one (1) original BID package labeled as “Original” And one (1) copy BIDs shall be enclosed in a sealed envelope bearing the title of the work, the name of the BIDDER and the date of Bid Opening. It is the sole responsibility of the BIDDER to ensure that the BID is received on time. ANY BID RECEIVED AFTER THE SPECIFIED TIME WILL NOT BE ACCEPTED OR CONSIDERED.

The OWNER will publicly open and read aloud each BID. Once the OWNER has determined the lowest, responsive, responsible BIDDER and has verified all BIDDER documentation, the selected BIDDER will be notified of intent to award the BID and to start the contract process.

SPECIAL ACCOMMODATION

Any person requiring a special accommodation at a Bid Opening because of a disability should call the City Clerk at (850) 871-4104 at least 5 workdays prior to the Bid Opening. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice).

BID DOCUMENTS

Electronic versions of the solicitation documents are available on the City’s webpage at www.cityofparker.com. Hard copies of the solicitation documents including bid documents, plans, blueprints, or other material associated with the bid may also be obtained from Parker City Hall, located at 1001 West Park Street, Parker, Florida 32404.

POINT OF CONTACT

The OWNER’s representative, Mandy O’Regan, Project Administrator with Anchor Consulting Engineering and Inspection, Inc. (moregan@anchorcei.com) is the only point of contact for this ITB. Under no circumstances may a BIDDER contact any City Council Member or other City employee concerning this ITB until after the contract has been awarded. Any such contact may result in disqualification.

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QUESTIONS

BIDDERS shall submit all questions, in writing, to Mandy O'Regan at moregan@anchorcei.com. All questions shall be submitted no later than 5:00 p.m. (CST) on **Friday, May 24, 2024**.

ADDENDA

Addenda issued after the initial specifications are released will be posted on the City's website at www.cityofparker.com. It is the responsibility of the BIDDER prior to submission of any BID to check the City's website above or contact the Owner's Representative, Mandy O'Regan, to verify if any addenda have been issued at moregan@anchorcei.com.

The receipt of all addenda must be acknowledged on the addenda response sheet provided within this BID package.

BID CHECKLIST

Please submit one original of the items on the following list and any other items required in the BID FORMS section or appendices (if applicable) of this ITB. The checklist is provided as a courtesy and may not be all inclusive of items required within this ITB.

1. VALID FLORIDA-REGISTERED GENERAL CONTRACTOR'S LICENSE OR UNDERGROUND UTILITY LICENSE
2. BID FORM
3. BID BOND
4. ADDENDUM ACKNOWLEDGEMENT
5. ANTI-COLLUSION CLAUSE
6. CONFLICT OF INTEREST DISCLOSURE FORM
7. IDENTICAL TIE BIDS/DRUG FREE WORKPLACE
8. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
9. 44 C.F.R. PART 18-CERTIFICATION REGARDING LOBBYING
10. CERTIFICATION REGARDING SCRUTINIZED COMPANIES LIST
11. SUB-CONTRACTORS LIST

LICENSING

BIDDER shall be properly licensed for the work specified in this Invitation to Bid. All BIDDERS are requested to submit any required license(s) with their BIDs. License(s) must

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be effective as of the Bid Opening date and must be maintained throughout the contract period. Failure to be properly licensed as stated above will result in the rejection of the BID as nonresponsive.

BID FORM

To receive consideration, all BIDs shall be made on the forms provided herein, properly executed and with all items filled out. Do not change the wording of the Bid Form and do not add words to the wording of the Bid Form. No conditions, limitation, or provisions will be attached or added to the Bid Form or other Bid Documents by the BIDDER.

No BIDDER shall be permitted to correct a Bid mistake after Bid Opening that would cause such BIDDER to have the low bid, except for the correction of errors in extension of unit prices in the BIDs. In such cases, the Unit Price Bid shall not be changed and shall prevail.

BID BOND

A Bid Bond, in the amount of 5% of the proposed Base Bid contract amount, shall accompany each bid. The successful BIDDER's security will be retained until the contract has been signed and the BIDDER has furnished the required Public Construction Bond (found in Contract Forms section of this Bid Document).

The City reserves the right to retain the security of the next BIDDER until the selected BIDDER enters into contract or until 90 days after BID OPENING, whichever is shorter. All other Bid Security will be returned as soon as possible.

COMPLETE BID AMOUNTS; EXAMINATIONS OF SPECIFICATIONS; WORK SITES

BIDs shall be calculated on the basis of unit cost pricing. The unit prices shall include all charges for completing the Work depicted on the drawings. The Work is defined as the improvements described in the Contract Documents and depicted on the drawings to include layout, insurance, taxes, field office and supervision, overhead and profit, permits, impact permit fees, bonds and miscellaneous items needed to complete the BID. No allowance will be made to any BIDDER because of a claimed lack of examination or knowledge. The submission of a BID shall be construed as conclusive evidence that the BIDDER has made such examination.

GENERAL TERMS

Companies that are required to register with the Division of Corporations as a domestic or foreign business entity shall provide evidence of their registration.

PUBLIC ENTITY CRIMES STATEMENT

A person or affiliate who has been placed on the convicted contractor list following a conviction for a public entity crime may not submit a BID on a contract to provide any goods or services to a public entity, may not submit a BID on a contract with a public entity for the construction or repair of a public building or public work, may not submit

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BIDs on leases of real property to a public entity, may not be awarded or perform work as a contractor, contractor, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted contractor list.

WITHDRAWAL OF BIDS

Any BIDDER may withdraw his/her BID, either personally or by written request, at any time prior to the Bid Opening Date as posted in this ITB. A BIDDER may not withdraw his BID for a period of 90 days after the date of Bid Opening and all BIDs shall be subject to acceptance by the OWNER during this period.

CANCELLATION

The OWNER may cancel this ITB, or reject in whole or in part, when it is in the best interest of the OWNER, as determined by the City Council or their designee. Notice of cancellation shall be posted on the City website.

The notice shall identify the solicitation, and, where appropriate, explain that an opportunity will be given to compete on any re-solicitation or any future procurement of similar items.

PUBLIC RECORDS

In accordance with Chapter 119 of the Florida Statutes (Public Records Law) and except as may be provided by other applicable state or federal law, all BIDDERS should be aware that BIDs, responses, and proposals are in the public domain. BIDDERS must identify specifically any information contained in their response which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing, specifically the applicable exempting law.

Sealed bids, proposals, or replies received by the OWNER as a result of this competitive solicitation are exempt from Florida Statute Section 119.071(1) and Section 24(a), Article 1 of the State of Florida Constitution, until such time as the OWNER provides notice of an intended decision or until 30 days after opening the BIDs, proposals, or final replies, whichever is earlier.

EXEMPTION OF MEETINGS/PRESENTATIONS

Pursuant to Florida Statute Section 286.0113(2), any portion of a meeting at which a negotiation with a Bidder is conducted pursuant to a competitive solicitation, at which a contractor makes an oral presentation as part of a competitive solicitation, or at which a contractor answers questions as part of a competitive solicitation are exempt from public meeting requirements.

However, the OWNER must make a complete recording of any portion of an exempt meeting and no portion of the exempt meeting may be held off the record. The recording of, and any records presented at, the exempt meeting are exempt from the public records

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law of Section 119.07(1), Florida Statute and Section 24(a), Article I of the State Constitution, until such time as the agency provides notice of an intended decision or until 30 days after opening the BIDs, submittals, or final replies, whichever occurs earlier.

If the OWNER rejects all BIDs, submittals, or replies and concurrently provides notice of its intent to reissue a competitive solicitation, the recording and any records presented at the exempt meeting remain exempt from Section 119.07(1), Florida Statute (2015) and Section 24(a), Article I of the State Constitution until such time as the agency provides notice of an intended decision concerning the reissued competitive solicitation or until the agency withdraws the reissued competitive solicitation.

A recording and any records presented at an exempt meeting are not exempt for longer than 12 months after the initial agency notice rejecting all BIDs, submittals, or replies.

REPRESENTATIONS

The Contract Documents contain the provisions required for the project. Information obtained from an office, Director, or employee of the OWNER for any other person shall not affect the risks or obligations assumed by the BIDDER or relieve the BIDDER from fulfilling any of the conditions of the contract.

BID PROTEST

A notice of protest must be submitted within three business days after posting of the recommendation of award. The protest must be in writing, via e-mail or letter and must identify the protester and the solicitation and shall include a factual summary of the basis of the protest.

The notice of protest is considered filed when it is received by the City Clerk.

BASIS OF AWARD

The contract will be awarded to the lowest, responsive, responsible BIDDER who has proposed the lowest qualified Base Bid and is deemed qualified by the City of Parker, subject to the OWNER's right to reject any or all BIDs and to waive informality and irregularity in the BIDs and proposing. In addition, the OWNER has the right to accept a BID, other than the lowest, when considered to be in the best interest of the OWNER. The Contractor's past performance and references may be evaluated as part of this process.

RIGHT TO REJECT

In accordance with OWNER policies, the OWNER reserves the right to:

1. Reject any or all BIDs received.
2. Select and award any portion of any or all BID Items.
3. Waive minor informalities and irregularities in the Respondent's BID.

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A BID may be rejected if it is non-responsive or does not conform to the requirements and instructions in this ITB. A BID may be non-responsive by reasons, including, but not limited to:

1. Failure to utilize or complete prescribed forms.
2. Conditional BIDs.
3. Incomplete BIDs.
4. Indefinite or ambiguous BIDs.
5. Failure to meet deadlines.
6. Improper and/or undated signatures.

Other conditions which may cause rejection of BIDs include:

1. Evidence of collusion.
2. Obvious lack of experience or expertise to perform the required work.
3. Submission of more than one BID for the same work from an individual.
4. Bidder or corporation under the same or a different name.
5. Failure to perform or meet financial obligations on previous contracts.
6. Not delivered on or before the date and time specified as the due date for submission of the BID.

EXECUTION OF CONTRACT DOCUMENTS

The AWARDED BIDDER shall, within 10 days after receipt of the Notice of Award and the contract forms or documents, sign and deliver all required Contract Documents to the OWNER's Representative for submittal to the OWNER. The AWARDED BIDDER shall also deliver any required bonds and the policies of insurance or insurance certificate as required. All bonds and insurance documents shall be approved by the OWNER before the successful AWARDED BIDDER may proceed with the work. The execution of the Agreement shall be contingent upon the AWARDED CONTRACTOR obtaining all required building permits. Neither the Notice of Award nor the execution of the required contract documents by the AWARDED BIDDER creates any rights in the BIDDER. The BIDDER has no rights with respect to the award of contract until a fully executed Agreement is signed by all required parties and all insurance policies and other required deliverables are provided and approved by the OWNER.

CONSTRUCTION TIME

The Agreement will include a stipulation that the work be Substantially Complete within 150 calendar days following receipt of the Notice to Proceed and achieve Final Completion within 30 days thereafter. Should the CONTRACTOR fail to complete the work by the specified date, the OWNER shall deduct from the Contract Sum the amount of \$250.00 per calendar day as liquidated damages for every day subsequent to the specified date until the work is fully completed and receipted by the OWNER as being completed. For purposes of time calculation, day one of the project is one calendar day after the Notice to Proceed date.

PUBLIC CONSTRUCTION BOND

Prior to signing the Contract, the AWARDED BIDDER will secure and post a Public Construction Bond pursuant to Section 255.05 of the Florida Statutes. All such bonds shall be issued by a Surety acceptable to the OWNER. The OWNER will designate to whom subject bonds shall be posted. Failure or refusal to furnish adequate bonds in a satisfactory form shall subject the AWARDED BIDDER to loss of time from the allowable construction period equal to the time of delay in furnishing the required bonds.

EMPLOYMENT ELIGIBILITY VERIFICATION

CONTRACTOR shall utilize the U.S. Department of Homeland Security’s E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the AWARDED BIDDER during the term of the Agreement to perform employment duties within Florida; and
2. All persons, including contractors, subcontractors, assigned by the AWARDED BIDDER to perform work pursuant to the Agreement with the DHS and OWNER. By submission of a proposal in response to this document, the BIDDER certifies compliance with the above requirements.

HOLD HARMLESS AND INDEMNIFICATION

1. The AWARDED BIDDER shall indemnify and hold harmless the OWNER, and its officers, agents, attorneys and employees, from any and all claims, suits, actions, damages, liabilities, expenditures, or causes of action of any kind, losses, penalties, interest, demands, judgments, and costs of suit, including attorneys’ fees and paralegals’ fees, for any expense, damage, or liability incurred by any of them, whether for bodily or personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly, on account of or in connection with contractor’s performance of the Agreement or by any person, firm, or corporation to whom any portion of the performance of this Agreement is subcontracted to or used by the contractor, or by any other person.
2. The parties understand and agree that such indemnification by the AWARDED BIDDER relating to any matter which is the subject of this Agreement shall extend throughout the term of this Agreement and any statutes of limitations thereafter.
3. The AWARDED BIDDER’s obligation shall not be limited by or in any way to any insurance coverage or by any provision in or exclusion or omission from any policy of insurance.

PAYMENTS

Payments shall be made in accordance with the Florida Prompt Payment Act, Chapter 218, Florida Statutes. Refer to the Article 4 of the Agreement for more details.

WARRANTY

The AWARDED BIDDER/CONTRACTOR shall fully warrant all workmanship and material, to meet or exceed the performance of the obligations under this Agreement and specifications, for a period of 1 year after completion of the Work. The warranty period begins at the date of final payment for the project. The CONTRACTOR shall expeditiously repair and remedy any defects in the construction that are discovered within 1 year, without cost or charge to the OWNER. In the event the CONTRACTOR fails, within 5 days after notice, to begin correction of the defect, or fails within a reasonable time thereafter to complete the repair or remedy, the OWNER may have the work done at the CONTRACTOR's expense or may proceed against the CONTRACTOR's Public Construction Bond.

SUBCONTRACTORS

The AWARDED BIDDER will be the prime service provider and shall be responsible for all work performed and Agreement deliverables. Proposed use of subcontracts should be included in the BIDDER's response. Requests for use of subcontractors received subsequent to the solicitation process are subject to review and approval by the OWNER. The OWNER reserves the right to request and review information in conjunction with its determination regarding a subcontract request. All subcontractors are subject to the same requirements of this solicitation as the AWARDED BIDDER. The AWARDED BIDDER is the single point of contact for all work performed on the awarded project. AWARDED BIDDER shall provide a single point of contact for matters in relation to the construction, as follows:

1. Name
2. Phone Number(s)
3. Email Address

DUTY TO PAY DEFENSE COSTS AND EXPENSES

1. The AWARDED BIDDER agrees to reimburse and pay on behalf of the OWNER the cost of the OWNER legal defense, through and including all appeals, and to include all attorneys' fees, costs, and expenses of any kind for any and all:
 - a. claims described in the Hold Harmless and Indemnification paragraph; or,
 - b. other claims arising out of the CONTRACTOR's performance of the Agreement and in which the OWNER has prevailed.
2. The OWNER shall choose its legal defense team, experts, and consultants and invoice the AWARDED BIDDER accordingly for all fees, costs, and expenses upon the conclusion of the claim.
3. Such payment on the behalf of the OWNER shall be in addition to any and all other legal remedies available to the OWNER and shall not be considered to be the OWNER's exclusive remedy.

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TERMINATION FOR CONVENIENCE

The OWNER may terminate any awarded contract at any time for any reason by giving at least a 30-day notice in writing to the AWARDED BIDDER. If the contract is terminated by the OWNER as provided herein, the AWARDED BIDDER will be entitled to receive payment for those services reasonably performed to the date of termination.

TERMINATION FOR CAUSE

This Contract may be terminated by the OWNER if the AWARDED BIDDER is found to have submitted a false certification as required under Section 287.135 (2), Florida Statutes and has been placed on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or been engaged in business operations in Cuba or Syria. If the AWARDED BIDDER fails to comply with any of the terms and conditions of the awarded Contract, the OWNER may give notice, in writing, to the AWARDED BIDDER of any or all deficiencies claimed. The notice will be sufficient for all purposes if it describes the default in general terms. If all defaults are not cured and corrected within a reasonable period as specified in the notice, the OWNER may, with no further notice, declare the awarded contract to be terminated.

The AWARDED BIDDER will thereafter be entitled to receive payment for those services reasonably performed to the date of termination, less the amount of reasonable damages suffered by the OWNER by reason of the AWARDED BIDDER's failure to comply with the awarded Contract. Notwithstanding the above, the AWARDED BIDDER is not relieved of liability to the OWNER for damages sustained by the OWNER by virtue of any breach of this Contract by the AWARDED BIDDER and the OWNER may withhold any payments to the AWARDED BIDDER for the purpose of setoff until such time as the amount of damages due the OWNER from the AWARDED BIDDER is determined.

ANTICIPATED SCHEDULE

This schedule may be altered solely at the OWNER's discretion:

ITB Advertisement

Panama City News Herald	Wednesday, May 8, 2024 and Wednesday, May 22, 2024
Questions Due Date:	Friday, May 24, 2024 (5:00 p.m. CST)
Bid Deadline:	Tuesday, June 4, 2024 (2:00 p.m. CST)
Bids Read Out Loud at Council Mtg:	Tuesday, June 4, 2024 (5:30 p.m. CST)
Award Recommendation At Council Meeting:	Tuesday, June 18, 2024
Substantial Completion:	Within 150 days of Notice to Proceed
Final Completion:	30 days after Substantial Completion



TECHNICAL SPECIFICATIONS

**SECTION 01046
SPECIAL PROVISIONS**

PART 1 - GENERAL

1.01 CONSTRUCTION AREAS

- A. The CONTRACTOR shall:
1. Limit use of the construction areas for work and for storage to allow for:
 - a. Work by other contractors.
 - b. Utilities Use.
 - c. OWNER use.
 - d. Public use.
 2. Coordinate use of Work site under direction of Project Representative.
 3. Assume full responsibility for the protection and safekeeping of materials and products under this Contract, stored on or off the site.
 4. Move any stored products, under CONTRACTOR's control, which interfere with operations of the OWNER, Utilities, or any separate contractor.
 5. Obtain and pay for the use of additional lay down areas needed for operations.

1.02 SPECIFICATIONS

- A. All Work called for in the Specifications applicable to this Contract, but not shown on the plans in their present form, or vice versa, shall be of like effect as if shown or mentioned in both. Work not specified in either the plans or the Specifications but involved in carrying out their intent or in the complete and proper execution of the Work is required and shall be performed by the CONTRACTOR as though it were specifically delineated or described.
- B. The apparent silence of the specifications as to any detail, or the apparent omission from them of a detailed description concerning any Work to be done and materials to be furnished, shall be regarded as meaning that only the best general practice is to prevail and that only material and workmanship of the best quality is to be used, and interpretation shall be made on the basis of these specifications.

- C. The inclusion of the General Requirements (or work specified elsewhere) in the General part of the specifications is only for the convenience of the CONTRACTOR and shall not be interpreted as a complete list of related Specification Sections.

1.03 WORK PROGRESS

- A. The CONTRACTOR shall construct the Work as shown on the drawings and provide equipment which will be efficient, appropriate, and large enough to secure a satisfactory quality of work and a rate of progress which will ensure the completion of the Work within the Contract Time.
- B. If at any time project execution appears to be inefficient, inappropriate, or insufficient for securing the quality of Work required or for producing the necessary rate of progress, the Project Representative may request the CONTRACTOR to increase the efficiency, change the character or increase the project equipment, and the CONTRACTOR shall conform to such request.
- C. Failure of the Project Representative to give such request shall in no way relieve the CONTRACTOR of its obligations to secure the quality of the work and rate of progress required.

1.04 PRIVATE LAND

- A. The CONTRACTOR shall not enter or occupy private land outside of the construction site or easements, except by written permission of the landowner.

1.05 WORK LOCATIONS

- A. Structures, pipelines, and equipment shall be substantially located as indicated on the Drawings, but the ENGINEER through the Project Representative reserves the right to make such modifications in locations as may be found desirable to avoid interference with existing structures or for other reasons.

1.06 OPEN EXCAVATIONS

- A. All open excavations shall be adequately safeguarded by the CONTRACTOR by providing temporary barricades, caution signs, lights and other appropriate means to prevent accidents to persons and damage to property.
- B. The CONTRACTOR shall, at its own expense, provide suitable and safe bridges and other crossings for accommodating travel by pedestrians and workmen.

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- C. Bridges provided for access during construction shall be removed when no longer required.
- D. The length or size of excavation will be controlled by the particular surrounding conditions. The Project Representative may require special construction procedures such as limiting the length of the open trench, prohibiting the stacking of excavated material in the street, or requiring that the trench shall not remain open overnight.
- E. The CONTRACTOR shall take precautions to prevent injury to the public due to open trenches. All trenches, excavated material, equipment, or other obstacles which could be dangerous to the public shall be properly signed, appropriately barricaded at all times, and well lit.
- F. The CONTRACTOR shall adhere to the requirements of Chapter 553 Part III of the Florida Statutes entitled Trench Safety Act and The United States Department of Labor Occupational Safety and Health Administration (O.S.H.A.) Excavation Safety Standards 29 CFRs 1926.650 Subpart P.

1.07 TEST PITS

- A. Test pits for the purpose of locating all known and unknown underground pipelines, utilities, or structures in advance of the construction shall be excavated and backfilled by the CONTRACTOR at the direction of the Project Representative.
- B. Test pits shall be immediately backfilled after their purpose has been satisfied and the surface restored and maintained in a manner satisfactory to the Project Representative.
- C. No separate payment will be made for such test pit obligations.

1.08 CARE AND PROTECTION OF PROPERTY

- A. The CONTRACTOR shall be responsible for the preservation of all public and private property and shall use every precaution necessary to prevent damage thereto.
 - 1. If any direct or indirect damage is done to public or private property by or on account of any act, omission, neglect, or misconduct in the execution of the Work on the part of the CONTRACTOR, such property shall be restored by the CONTRACTOR, at its expense, to a condition similar or equal to that existing before the damage was done or make good the damage in other manner acceptable to the OWNER and Project Representative.

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- B. All sidewalks, mailboxes, and driveways which are disturbed by the CONTRACTOR's operations shall be restored to their original construction or better and in accordance with best practice and the requirements of the Contract Documents.
- C. Along the location of this Work, all fences, walks, bushes, trees, shrubbery, and other physical features shall be protected and restored in a thoroughly workmanlike manner.
 - 1. Fences and other features removed by the CONTRACTOR shall be replaced in the location and by the date indicated by the Project Representative.
 - 2. All grass areas beyond the limits of construction which have been damaged by the CONTRACTOR shall be regraded, seeded, and re-established as before damage.
- D. Trees close to the work shall be boxed or otherwise protected against injury.
 - 1. The CONTRACTOR shall trim all branches that are liable to be damaged because of construction operations, but in no case shall any tree be cut or removed without prior notification or written approval of the Project Representative.
 - 2. All injuries to bark, trunk, limbs, and roots of trees shall be repaired by dressing, cutting, and painting according to appropriate methods, using only appropriate tools and materials.
 - 3. All landscaping to be removed shall be documented and replaced with like kind or better and re-established as before removal.
 - 4. All palm trees shown on plans shall be spaded out, protected, temporarily stored, and replaced to their same location(s).
- E. The protection, removal, and replacement of existing physical features along the line of Work shall be a part of the Work under the Contract, and all costs in connection therewith shall be included in the lump sum prices.

1.09 PROTECTION AND RELOCATION OF EXISTING STRUCTURES AND UTILITIES

- A. The CONTRACTOR shall assume full responsibility for the protection of all public or private buildings, structures, and utilities, including poles, signs, services to buildings, utilities in the street, gas pipes, water pipes, hydrants, sewers, storm drains and electric and telephone cables, whether or not they are shown on the Drawings.

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1. The CONTRACTOR shall carefully support and protect all such structures and utilities from injury of any kind.
 2. Any damage resulting from the CONTRACTOR's operations, or any of its subcontractors, shall be repaired at its expense.
- B. The CONTRACTOR shall bear full responsibility for obtaining all locations of underground structures and utilities (including existing water services, drain lines and sewers). Services to buildings shall be maintained, and all costs or charges resulting from damage thereto shall be paid by the CONTRACTOR.
- C. Protection and temporary removal and replacement of existing utilities and structures shall be a part of the Work under the Contract and all costs in connection therewith shall be included in the lump sum price.
- D. The CONTRACTOR shall be responsible to maintain water, telephone, power, cable TV, sewer, gas, and other related utilities throughout construction at no additional cost to OWNER.
- E. The CONTRACTOR shall fully cooperate with all private and public utilities during the installation of new facilities or relocation of existing facilities. The CONTRACTOR shall coordinate its work accordingly and shall have no claim except for time extension for delays associated with the proposed utility improvements.

1.10 WATER FOR CONSTRUCTION PURPOSES

- A. In locations where public water supply is available, the CONTRACTOR may purchase water for construction purposes.
- B. The express approval of the OWNER shall be obtained before using water.
1. Waste of water by the CONTRACTOR shall be sufficient cause for withdrawing the privilege of unrestricted use.
 2. Hydrants shall only be operated under the supervision of the appropriate utility personnel.
- C. All water drawn from a public water supply shall be metered using a meter supplied by the appropriate utility, and CONTRACTOR shall pay OWNER based on water usage according to such metering.

1.11 MAINTENANCE OF FLOW

- A. The CONTRACTOR shall at its own cost, provide for the flow of sewers, drains and water courses interrupted during the progress of the work, and shall immediately cart away and remove all offensive matter.

- B. The entire procedure of maintaining existing flow shall be fully coordinated with the Project Representative in advance of the interruption of any flow.

1.12 CLEANUP AND DISPOSAL OF EXCESS MATERIAL

- A. During the course of the Work, the CONTRACTOR shall keep the construction site in a reasonably clean and neat condition.
 - 1. The CONTRACTOR shall dispose of all residues resulting from the construction Work and, at the conclusion of the Work, shall remove and haul away any surplus excavation, broken pavement, lumber, equipment, temporary structures, and any other refuse remaining from the construction operations.
 - 2. The CONTRACTOR shall leave the entire site of the Work in a neat, orderly, and restored condition.
- B. In order to prevent environmental pollution arising from the construction activities related to the performance of this Contract, the CONTRACTOR and its subcontractors shall comply with all applicable federal, state and local laws and regulations concerning waste material disposal, as well as any other specific requirements stated elsewhere in these Specifications or the Contract Documents.

1.13 MAINTENANCE OF ACCESS

- A. Portions of the Work are located in developed areas requiring access for fire, police, emergency, and other city, state, or federal agencies to be provided and at least one free lane must be available at all times for all traffic.
- B. The CONTRACTOR shall arrange operations in these areas to meet these requirements and secure approval or operating procedures from the City of Parker (OWNER) or Florida Department of Transportation (FDOT) as the case may be.

1.14 MAINTENANCE OF TRAFFIC

- A. Open pits, trenches, unpaved streets, debris, or other obstructions due to construction that will prevent the normal flow of traffic during an extended construction stoppage, for any reason, shall be minimized.
- B. In the event an extended construction stoppage is found to be necessary CONTRACTOR shall, at its own expense, maintain normal traffic flow during extended construction stoppage.

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- C. All excavated material shall be placed so that vehicular and pedestrian traffic may be maintained at all times.
- D. If construction operations cause traffic hazards, the CONTRACTOR shall repair the road surface, provide temporary roadways, erect wheel guards or fences, or take other satisfactory measures for safety, subject to approval by the Project Representative.
- E. Detours around construction areas will be subject to the approval of the Project Representative. Where detours are permitted, the CONTRACTOR shall provide all necessary barricades and signs as required by the Project Representative to divert the flow of traffic. While traffic is detoured, the CONTRACTOR shall expedite construction operations and the Project Representative will strictly control periods when traffic is being detoured.

1.15 CONNECTION TO WORK BY OTHERS

- A. If construction by others occurs at the same time and in the same areas as Work being done under this Contract, the CONTRACTOR shall conduct operations as follows:
 - 1. Force Mains, Reuse Mains and Water Mains:
 - a. If shown on the Drawings, pipelines constructed under this Contract may be connected to pipelines to be built by others.
 - b. Pipelines built under this Contract will be connected to pipelines constructed by others by removing the plugs at both ends of the pipeline segment and making the connection.
 - c. If the pipelines have not been constructed by others, the pipeline under this Contract shall be laid to the required line and grade, terminated with a plugged connection, precisely at the location of the connection indicated on the Drawings, and then backfilled and marked with a stake and the connection made later as specified in sub-paragraph “b” above.

1.16 PROTECTION OF CONSTRUCTION AND EQUIPMENT

- A. All newly constructed Work shall be carefully protected from any injury or damage. The CONTRACTOR shall not allow any wheeling or walking or placing of heavy loads on any newly constructed Work. All portions injured or damaged shall be reconstructed by the CONTRACTOR at its own expense.

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- B. All structures shall be protected in a manner approved by the Project Representative. If, in the final inspection of the work, any defects, faults or omissions are found, the CONTRACTOR shall cause the same to be repaired or removed and replaced by proper materials and workmanship without extra compensation by OWNER for the materials and labor required. Further, the CONTRACTOR shall be fully responsible for the satisfactory maintenance and repair of the construction and other work undertaken herein, for at least the guarantee period described in the Contract.
- C. The CONTRACTOR shall take all necessary precautions to prevent damage to any structure due to water pressure during and after construction and until such structure is accepted and taken over by the OWNER.
- D. The CONTRACTOR shall maintain the work during construction and until the project is accepted.
 - 1. Such maintenance shall constitute continuous and effective work executed daily, with adequate equipment, and forces in order that the roads or structures are kept in satisfactory condition at all times.
 - 2. In the case of a contract for the placing of a previously constructed course or subgrade, the CONTRACTOR shall maintain the previous course or subgrade during all construction operations.
- E. All cost of maintenance work during construction and before the project is accepted shall be included in the contract price and the CONTRACTOR will not be paid an additional amount for such work.

1.17 WORKING HOURS

- A. Regular working hours are defined as up to 10 hours per day, Monday through Friday, beginning no earlier than 7:00 a.m. and ending no later than 5:00 p.m., excluding holidays.
- B. The CONTRACTOR shall not work on holidays.
- C. The Contract Time shall not be extended due to holidays falling within the Contract Time.
- D. All Work performed by the CONTRACTOR is subject to observation at all times by the OWNER and its agents, including the Project Representative.
- E. Requests to work outside of the defined regular working hours must be submitted in writing to the Project Representative, at least 48 hours prior to any proposed weekend work or scheduled extended workweeks.

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- F. Periodic unscheduled overtime on weekdays will be permitted provided that 2 hours' notice is provided to the Project Representative. Maintenance of the CONTRACTOR's equipment and cleanup may be performed during hours other than regular working hours.
- G. Florida Department of Transportation Standard Specifications for Road and Bridge Construction, Sub-article 8-6.4 (Pages 88-89) regarding "Suspension of CONTRACTOR's Operations – Holidays and Special Events" applies to this Project.
- H. The CONTRACTOR shall reimburse the OWNER for additional engineering and/or inspection costs incurred as a result of overtime work in excess of the regular working hours.
 - 1. At OWNER'S option, overtime costs may either be deducted from the CONTRACTOR's monthly payment request or deducted from the CONTRACTOR's retention prior to release of final payment.
 - 2. Engineering/Inspection costs shall be calculated at the following rates:
 - a. Professional ENGINEER \$210.00
 - b. Project ENGINEER \$180.00
 - c. Sr. Field Representative \$115.00
 - d. Field Representative \$95.00

1.18 MEETINGS

- A. Immediately after awarding the Contract but before construction Work begins, the CONTRACTOR shall attend a preconstruction conference as scheduled by the Project Representative to review construction aspects of the project and to provide required preconstruction submittals and other documentation.
- B. In addition, the CONTRACTOR shall, as needed, attend weekly meetings scheduled by the Project Representative to discuss Contract progress, near term scheduled activities, including utility relocations, as well as problems and proposed solutions. If requested, the CONTRACTOR shall submit a 2-week planning schedule at each weekly meeting, showing the work planned for the next 2 weeks in bar chart format, identifying current and planned activities and related contract schedule work activities, including subcontractor work. The planning schedule shall designate all activities that are controlling work items as determined by the currently accepted contract schedule.

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- C. The CONTRACTOR shall also attend other meetings as may be required by OWNER or Project Representative from time to time to discuss, coordinate, and resolve specific issues, problems, change orders or disputes.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01046

**SECTION 01150
MEASUREMENT AND PAYMENT**

PART 1 - SCOPE OF WORK

- A. The scope of this section of the Contract Documents is to further define the items included in each Bid Item in the Bid Proposal section of these Specifications.
- B. Payment will be made based on the specified items included in the description in this section for each bid item.

1.02 GENERAL

- A. All Contract Prices included in the Bid Proposal section will be full compensation for all labor, materials, tools, equipment, and incidentals necessary to complete the construction as shown on the drawings and/or as specified in the Contract Documents to be performed under this contract.
- B. Actual quantities of each item bid on a unit price basis will be determined upon completion of the construction in the manner set up for each item in this section of the specifications.
- C. Payment for all items listed in the Bid Form will constitute full compensation for all work shown and/or specified to be performed under this project.

1.03 ESTIMATED QUANTITIES

- A. The quantities shown are approximate and are given only as a basis of calculation upon which the award of the Contract is to be made.
- B. The OWNER/ENGINEER does not assume any responsibility for the final quantities, nor shall the CONTRACTOR claim misunderstanding because of such estimate of quantities.
- C. Final payment will be made only for satisfactorily completed quantity of each item.

1.04 WORK OUTSIDE AUTHORIZED LIMITS

- A. No payment will be made for work constructed outside the authorized limits of work.

1.05 MEASUREMENT STANDARDS

- A. Unless otherwise specified for the particular items involved, all measurements of distance shall be taken horizontally or vertically.

1.06 AREA MEASUREMENTS

- A. In the measurement of items to be paid for on the basis of area of finished work, the lengths and/or widths to be used in the calculations shall be the final dimensions measured along the surface of the completed work within the neat lines shown or designated.

1.07 LUMP SUM ITEMS

- A. Where payment for items is shown to be paid on a lump sum basis, no separate payment will be made for any item of work required to complete the lump sum item.
- B. Lump sum bid items shall be complete, tested and fully operable prior to request for final payment.
- C. Measurement shall be based upon the ENGINEER's estimate of percent complete per partial payment period.

1.08 UNIT PRICE ITEM

- A. Separate payment will be made for the items of work described herein and listed on the Bid Form.
- B. Any related work not specifically listed but required for satisfactory completion of the work shall be considered to be included in the scope of the appropriate listed work items.

1.09 OTHER PROVISIONS

- A. No separate payment will be made for the following items and the cost of such work shall be included in the applicable pay items of work unless indicated otherwise in the individual bid item.
 - 1. Sheeting and shoring.
 - 2. Clearing, grubbing, and grading.
 - 3. Replacement and/or repair of existing utilities damaged during construction.
 - 4. Trench excavation, including necessary pavement removal, rock removal, muck removal and restoration unless a separate bid item is listed in the Bid Form.
 - 5. Ditch and swale restoration.
 - 6. Dewatering and disposal of surplus water, including permitting if required.

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7. Bypass pumping, refer to included geotechnical report and bid accordingly.
 8. Structural fill, backfill and grading.
 9. Adjusting existing valve boxes, manhole frames and covers and other structures.
 10. Placing system in operation.
 11. Any material and equipment required to be installed and utilized for the tests.
 12. Maintaining the existing quality of service during construction.
 13. Appurtenant work as required for a complete and operable system.
- B. Final payment shall not be requested by the CONTRACTOR or made by the OWNER until record drawings have been submitted to the ENGINEER.

PART 2 - PRODUCTS (NOT APPLICABLE)

PART 3 - EXECUTION

3.01 BASE BID

A. BID ITEM 1.1 - MOBILIZATION/DEMobilIZATION

1. Payment for all work included under this bid item will be made at the lump sum price bid for mobilization and demobilization of all labor, equipment, materials, and appurtenances necessary for construction of the project.
2. Mobilization shall include all those operations necessary for the movement of personnel, insurance, equipment, supplies, and incidentals to the project site and for the establishment of temporary offices, buildings, safety equipment and first aid supplies, and sanitary and other facilities.
3. Also included as part of this bid item is the cost for project indemnifications, video and photographs, shop drawings, working drawings, schedules, record drawings and documents, coordination, and phasing and other miscellaneous items associated with the work.
4. Measurement for this bid item will be lump sum. The lump sum price for mobilization/demobilization will be limited to 10% of the total contract base bid amount.

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5. The initial 70% of the Mobilization/Demobilization lump sum price will be payable with the first month's partial payment.
6. The remaining 30% of the Mobilization/Demobilization lump sum price will be payable with the final partial payment.

B. BID ITEM 1.2 – PERFORMANCE AND PAYMENT BONDS

1. Payment for this bid item shall be made at the lump sum price bid for all bonds as required by the Contract Documents.
2. Payment will be made only after proper documentation is provided to the ENGINEER. Measurement of this bid item shall be lump sum.
3. THIS BID ITEM SHALL NOT EXCEED 5.0% OF THE ENTIRE CONTRACT BID AMOUNT.

C. BID ITEM 1.3 – CONSTRUCTION TESTING

1. Payment for all work included under this bid item will be made at the lump sum price bid for testing to be performed in accordance with the state standards.
2. Payment shall include all testing necessary for construction of the improvements indicated in plans.
3. Payment shall constitute complete compensation for all labor, materials, equipment, testing laboratory fees, and any other necessary work needed to complete this work item.
4. Measurement for the work included under this bid item shall be lump sum.

D. BID ITEM 1.4 – STAKEOUT & AS-BUILTS BY PROFESSIONAL SURVEYOR

1. Payment for the work included under this bid item shall be made at the lump sum price bid for all work associated with furnishing all stakeout/layouts of the improvements as well as surveys, as-built drawings and preparation of record drawings as required under the contract documents. As-Builts shall be provided to the Owner at the end of the project. As-builts shall be of sufficient detail to confirm quantities, above and below ground, elevations, materials, and locations of all improvements associated. As-Builts shall be signed and sealed by a Florida Registered Professional Land Surveyor.

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2. Payment shall constitute complete compensation for all labor, materials, and equipment necessary to complete this work item.
3. Measurement for the work included under this bid item shall be lump sum.

E. BID ITEM 1.5 – EROSION CONTROL & NPDES PERMITTING

1. Payment for all work included under this bid item will be made at the lump sum price bid for all work associated with the prevention, control and abatement of erosion and water pollution and NPDES Permit Administration in accordance with the contract documents.
2. Payment shall include all items and incidentals necessary to complete the work in conformance with NPDES and other permit requirements.
3. Payment for the work included under this bid item shall be made at unit bid price for installing silt fencing and inlet protection systems as required under the contract documents.
4. Payment shall include all material, labor, equipment, and incidentals necessary to provide and install silt fencing and inlet protection systems around existing inlets at the locations noted on the Construction Drawings.
5. Measurement for work included under this bid item will be lump sum.

F. BID ITEM 1.6 – DEMOLITION (INCLUDES REMOVAL AND HAULING FEE)

1. Payment for all work included under this bid item will be made at the lump sum price bid for all work associated with removal of approximately 3,000 square feet of gravel parking and fencing near the playground in accordance with the contract documents.
2. Payment shall include all material, labor, equipment, and incidentals necessary to remove the gravel parking and fencing as shown on the contract documents.
3. Measurement for the work included under this bid item shall be percentage of work completed.

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**G. BID ITEM 2.0 – PARKING AND DRIVE AISLE CONSTRUCTION
(BID ITEMS 2.1 AND 2.2)**

1. Payment for this Bid Item will be made at the bid unit price and shall include all labor, materials, and equipment to construct the access roadway and parking area (Bid Item 2.1 and 2.2 of the Bid Form).
2. These Bid Items include placing 6 inches of subbase stabilization and 6 inches of crushed concrete or approved alternate material within the limits of the project area.
3. These Bid Items also include compaction, and grading, restoration, sod, and clean-up of both the access roadway and parking area.
4. These Bid Items also include all necessary incidentals and appurtenances that are needed for constructing the access roadway and parking area as indicated on the Contract Drawings.
5. Measurement for the work included under this bid item shall be calculated based on units of work completed.

H. BID ITEM 3.0 – DRAINAGE WORK (BID ITEMS 3.1 THROUGH 3.5)

1. Payment for this Bid Item will be made at the unit bid price and shall include all labor, materials, and equipment to the drainage improvements within the site.
2. These Bid Items include installation of the following improvements:
 - a. Mitered End Sections (2)
 - b. FDOT Type C Inlet (1)
 - c. FDOT Type C Inlet with Skimmer (1)
 - d. RCP Pipe Culvert, 15-inch, approximately 134 linear feet
 - e. Rip Rap, 2 locations with 33 square yards at each location.
3. These Bid Items include excavation, disposal, backfill, compaction, and grading, restoration, sod, and clean-up during installation of these drainage improvements to the site.
4. These Bid Items include all necessary incidentals and appurtenances that are needed for installing these drainage improvements as indicated on the Contract Drawings.

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5. Measurement for the work included under this bid item shall be calculated based on units of work completed.

I. BID ITEM 4.0 – PAVEMENT MARKINGS AND SIGNAGE (BID ITEMS 4.1 THROUGH 4.3)

1. Payment for all work included under this bid item will be made at the lump sum price bid for all work associated with striping and signage within the site.
2. These Bid Items include pavement marking and symbols of the ADA designated spaces at the north end of the site as shown on the Contract Drawings.
3. These Bid Items also include site-wide signage including stop signs, speed limit signs, and ADA-compliant parking signs as well as ADA Detectable Warning pads at both entrances into the sports park as shown on the Contract Drawings.
4. These Bid Items include all necessary incidentals and appurtenances that are needed for applying ADA pavement markings and symbols only, installing signs (stop signs, speed limit signs, and ADA parking signs), and ADA detectable warning pads as shown on the Contract Drawings.
5. Measurement for the work included under this bid item shall percentage of work completed.

J. BID ITEM 5.0 – LANDSCAPING WORK (BID ITEM 5.1 AND 5.2)

1. Payment for this Bid Item will be made at the unit bid price and shall include all labor, materials, and equipment to sod the stormwater pond area (Bid Item 5.1 of the Bid Form).
2. This Bid Item includes sodding the slopes and berms of the stormwater pond with Bermuda Sod 419.
3. Bid Item 5.2 shall be for the application of spray seed in the areas as indicated on the plans. Seed shall be applied per the distributors recommendation.
4. This Bid Item includes all necessary incidentals and appurtenances that are needed for sodding the stormwater pond and seeding the site as indicated on the Contract Drawings.
5. Measurement for the work included under this bid item shall be calculated based on units of work completed.

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K. BID ITEM 6.0- CONCRETE WORK (BID ITEM 6.1)

1. Payment for this Bid Item will be made at the unit bid price and shall include all labor, materials, and equipment to construct a 5-foot-wide concrete sidewalk from the entrance of the park at U.S. Business Highway 98 that will connect at the existing concrete sidewalk between the existing basketball courts and dog runs as well as south of the pickleball courts from the proposed walking path which will connect at the existing concrete sidewalk along a portion of U.S. Business Highway 98 as well as construction of ADA compliant parking spaces at the north end of the park as shown on the Contract Drawings (Bid Item 6.1 of the Bid Form).
2. This Bid Item includes excavation, disposal, backfill, compaction and grading, restoration, sod, and clean-up during installation of a 5-foot-wide, 4-inch thick, collective total of 454 square yards of concrete as shown on the Contract Drawings.
3. This Bid Item includes all necessary incidentals and appurtenances that are needed for constructing concrete work as indicated on the Contract Drawings.
4. Measurement for the work included under this bid item shall be calculated based on units of work completed.

L. BID ITEM 7.0 – EARTHWORK (BID ITEMS 7.1 AND 7.2)

1. Payment for this Bid Item will be made at the bid unit price and shall include all labor, materials, and equipment to excavate and construct a stormwater pond and clay walking path as shown on the Contract Drawings (Bid Items 7.1 and 7.2 of the Bid Form).
2. These Bid Items include excavation, disposal, backfill, compaction and grading, and clean-up during excavation of a stormwater pond and the construction of a 6-foot-wide clay walking path that encircles the park field.
3. Bid Item 7.1 – Earthwork includes hauling and disposal of excavated soil as well as hauling and tipping fees. The excavated soil will become property of the Contractor upon execution of this contract. The material shall to be utilized or disposed of as determined by the Contractor. This Bid Item should include any costs associated with excavation, removal and disposal of said material.
4. Bid Item 7.2 – Clay Walking Path includes providing, placing, distributing, compacting, etc. of clay material and any fees associated with moving that material onsite.

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5. This Bid Item includes all necessary incidentals and appurtenances that are needed for constructing the stormwater pond and clay walking path as indicated on the Contract Drawings.
6. Measurement for the work included under this bid item shall be calculated based on units of work completed.

M. BID ADDITIVE ALTERNATE A.1 – ASPHALT IN LIEU OF CRUSHED CONCRETE (BID ITEMS A.1.1 THROUGH A.1.6)

1. Payment for this Bid Item will be made at the unit bid price and shall include all labor, materials, and equipment to construct the access roadway and parking area with asphalt concrete in lieu of crushed concrete (Bid Item 2.1 and 2.2 of the Bid Form).
2. These Bid Items include placing 6 inches of subbase stabilization, 6 inches of base course, and 1 inch of Type 3 asphaltic concrete.
3. These Bid Items also include any minor excavation, compaction and grading, restoration, sod, and clean-up of both the access roadway and parking area.
4. These Bid Items also include parking area striping, stop bar striping, and traffic calming.
5. These Bid Items also include all necessary incidentals and appurtenances that are needed for constructing the access roadway and parking area with asphaltic concrete as indicated on the Contract Drawings.
6. Measurement for the work included under this bid item shall be calculated based on units of work completed.

N. BID ADDITIVE ALTERNATE A.2 – CONCRETE SIDEWALK IN LIEU OF CLAY WALKING PATH (BID ITEM A.2.1)

1. Payment for this Bid Item will be made at the unit bid price and shall include all labor, materials, and equipment to construct a concrete sidewalk in lieu of a clay walking path (Bid Item 7.2 of the Bid Form).
2. This Bid Item includes the construction of approximately 2,045 square yards of 5-foot-wide concrete sidewalk.
3. This Bid Item includes installation of a 2-inch sand subbase and a 4-inch-thick concrete top overlay with a minimum of 3,000 psi which will be jointed at 5-foot intervals. This Bid Item includes minor excavation, disposal, backfill, compaction, and grading, restoration, sod, and clean-up during installation of the concrete sidewalk.

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4. This Bid Item includes all necessary incidentals and appurtenances that are needed for constructing the concrete sidewalk as indicated on the Contract Drawings.
5. Measurement for the work included under this bid item shall be calculated based on units of work completed.

O. BID DEDUCTIVE ALTERNATE A.3 – DEMOLITION AND SUBBASE DEDUCTIVE

1. Payment for work included under this bid item will be made at the lump sum price bid for deducting the removal of approximately 3,000 square feet of gravel parking per Bid Item 1.6 from the Base Bid in accordance with the contract documents.
2. Payment for work included under this bid item will be made at the lump sum price bid for deducting the removal of approximately 3,000 square feet of gravel parking per Bid Item 1.6 from the Base Bid in accordance with the contract documents.
3. Payment shall include all material, labor, equipment, and incidentals necessary to remove the gravel parking and fencing as shown on the contract documents.
4. Measurement for the work included under this bid item shall percentage of work completed.

END OF SECTION 01150

SECTION 01300 SUBMITTALS

PART 1 - GENERAL

1.01 REQUIREMENTS INCLUDED

- A. The CONTRACTOR shall submit to the ENGINEER for review such working drawings, shop drawings, test reports and data on materials and equipment (hereinafter in this Section called "Data"), and material samples (hereinafter in this Section called "Samples") as are required for the proper control of work, including but not limited to those working drawings, shop drawings, Data and Samples for materials and equipment specified elsewhere in the Specifications and in the Contract Drawings.
- B. The CONTRACTOR shall note that there are specific submittal requirements in other sections of these Specifications.
- C. The CONTRACTOR is to maintain an accurate updated submittal log and shall bring this log to each scheduled progress meeting with the PROJECT REPRESENTATIVE and the ENGINEER. This log shall be organized using the ten (10) character numbering system in subparagraph 1.6 F. This log should include the following items:
 - 1. Submittal Description and File Number assigned.
 - 2. Date to ENGINEER.
 - 3. Date returned to CONTRACTOR (from ENGINEER).
 - 4. Status of Submittal
 - a. Approved
 - b. Approved As Noted
 - c. Approved As Noted/Confirm
 - d. Not Approved/Resubmit
 - e. Not Approved
 - 5. Date of Resubmittal and Return (as applicable).
 - 6. Date material released (for fabrication).
 - 7. Projected date of fabrication.
 - 8. Projected date of delivery to site.
 - 9. Status of O&M submittal.

1.02 SHOP DRAWINGS

- A. When used in the Contract Documents, the term “shop drawings” shall be considered to mean CONTRACTOR’s plans for material and equipment which become an integral part of the Project. These drawings shall be complete and detailed and shall consist of the following:
 - 1. Fabrication.
 - 2. Erection and setting drawings and schedule drawings.
 - 3. Manufacturer’s scale drawings.
 - 4. Bills of material.
 - 5. Wiring and control diagrams.
 - 6. Inspection and test reports including performance curves and certifications as applicable to the Work.

- B. All details on shop drawings submitted for approval shall clearly show the elevations of the various parts to the main members and lines of the structure and/or equipment, and where correct fabrication of the Work depends upon field measurements, such measurements shall be made and noted on the shop drawings before being submitted for approval.

- C. See Shop Drawing Schedule requirements in Subparagraph 1.7 CONTRACTOR’S RESPONSIBILITY.

1.03 PRODUCT DATA

- A. Product data as specified in individual sections, include, but are not necessarily limited to the following, as applicable to the Work:
 - 1. Standard prepared data for manufactured products (sometimes referred to as catalog data), such as the manufacturer’s product specification and installation instructions.
 - 2. Availability of colors and patterns.
 - 3. Manufacturer’s printed statements of compliances and applicability.
 - 4. Roughing-in diagrams and templates.
 - 5. Catalog cuts.
 - 6. Product photographs.
 - 7. Standard wiring diagrams.

8. Printed performance curves and operational-range diagrams.
9. Production or quality control inspection and test reports and certifications.
10. Mill reports.
11. Product operating and maintenance instructions and recommended spare-parts listing storage instructions.
12. Printed product warranties.

1.04 WORKING DRAWINGS

- A. When used in the Contract Documents, the term “working drawings” shall be considered to mean the CONTRACTOR’s plans for temporary structures such as temporary bulkheads, support of open cut excavation, support of utilities, groundwater control systems, forming and false work; for underpinning; and for such other work as may be required for construction but does not become an integral part of the Project.
- B. Working drawings shall be signed and sealed by a registered Professional ENGINEER, currently licensed to practice in the State of Florida and shall convey, or be accompanied by, calculations or other sufficient information to completely explain the structure, machine, or system described and its intended manner of use.
- C. Prior to commencing such Work, working drawings must have been reviewed without specific exceptions by the ENGINEER. Such review will be for general conformance and will not relieve the CONTRACTOR in any way from his responsibility with regard to the fulfillment of the terms of the Contract.
- D. All risks of error are assumed by the CONTRACTOR; the OWNER and ENGINEER shall have no responsibility, therefore.

1.05 SAMPLES

- A. General:
 1. The CONTRACTOR shall furnish, for the approval of the ENGINEER, samples required by the Contract Documents or requested by the ENGINEER.
 2. Samples shall be delivered to the ENGINEER as specified or requested and in quantities and sizes as specified.

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3. A minimum of two samples of each item shall be submitted unless otherwise specified.
 4. The CONTRACTOR shall prepay all shipping charges on samples.
 5. Materials or equipment for which samples are required shall not be used in the Work until approved by the ENGINEER.
- B. Samples specified in individual sections, include, but are not necessarily limited to physical examples of the Work as applicable such as:
- a. Sections of manufactured or fabricated work.
 - b. Small cuts or containers of materials.
 - c. Complete units of repetitively used products.
 - d. Color/texture/pattern swatches and range sets.
 - e. Specimens for coordination of visual effect.
 - f. Graphic symbols.
 - g. Units of Work to be used by the ENGINEER or Project Representative for independent inspection and testing.
- C. The CONTRACTOR shall prepare a transmittal letter in triplicate for each shipment of samples to the ENGINEER.
1. The CONTRACTOR shall enclose a copy of this letter with the shipment and send a copy of this letter to the Project Representative.
 2. Approval of a sample shall be only for the characteristics or use named in such approval and shall not be construed to change or modify any Contract requirements.
- D. Approved samples not destroyed in testing shall be sent to the ENGINEER or stored at the site of the Work. Materials and equipment incorporated in the Work shall match the approved samples.
- E. Samples which fail testing or are not approved will be returned to the CONTRACTOR at their expense, if so, requested at time of submission.

1.06 SUBMITTAL REQUIREMENTS

- A. The CONTRACTOR shall review, approve, and submit, with reasonable promptness and in such sequence as shown on the Shop Drawing Submittal Schedule so as to cause no delay in the Contract Work or in the

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Work of the OWNER or any separate contractor, all shop drawings, product data, working drawings and samples required by the Contract Documents.

- B. The CONTRACTOR shall submit 10 copies of all shop drawings for the ENGINEER to review, of which the ENGINEER will retain 8 sets.
- C. All submittals shall be directly transmitted to the ENGINEER's office. Submittals to the Project Representative will not be accepted.
- D. Shop drawings, product data, working drawings and samples shall be furnished with the following information:
 - 1. Number and title of the drawing.
 - 2. Date of drawing or revision.
 - 3. Name of project building or facility.
 - 4. Name of contractor, subcontractor, and manufacturer submitting drawing.
 - 5. Clear identification of contents, location of the work, and the sheet numbers where the product is found in the contract drawings.
 - 6. CONTRACTOR Certification Statement.
 - 7. Submittal Identification Number.
 - 8. Contract Drawing Number Reference.
 - 9. A certification by the CONTRACTOR that states the following:
 - a. I hereby certify that the (equipment) (material) (article) shown and marked in this submittal is in compliance with the Contract Drawings and Specifications, can be installed in the allocated space, will be stored in accordance with the manufacturer's recommendations and the Specifications, and is submitted for approval.
- E. In accordance with Subparagraph 1.7 A, each shop drawing, working drawing, sample, and catalog data submitted by the CONTRACTOR shall have affixed to it the following Certification Statement, signed by the CONTRACTOR:
 - 1. Certification Statement:
 - a. By this submittal, I hereby represent that I have determined and verified all field measurements, field construction criteria,

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materials, dimensions, catalog numbers, and similar data and I have checked and coordinated each item with other applicable approved shop drawings and all contractor requirements.

F. The CONTRACTOR shall utilize a 10-character submittal identification numbering system in the following manner:

1. The first character shall be a D, S, P, M, or R, which represents Shop/Working Drawing and other Product Data (D), Sample (S), Preliminary Submittal (P), Operating/Maintenance Manual (M), or Request for Information (R).
2. The next five digits shall be the applicable Specification Section Number.
3. The next three digits shall be the numbers 001 to 999 to sequentially number each item or drawing submitted under each specific section number.
4. The last character shall be a number 1 to 10, indicating the submission, or resubmission of the same Drawing, i.e., 1=1st submission, 2=2nd submission, 3=3rd submission, etc. A typical submittal number would be as follows:

D 03300-008.2:

D = Shop Drawing
03300 = Specification Section for Concrete
008 = The eighth submittal under this specification section
2 = The second submission (first resubmission) of that particular shop drawing.

G. The CONTRACTOR shall submit a copy of each submittal transmittal sheet (for shop drawings, product data, working drawings and samples) to the Project Representative simultaneously with the CONTRACTOR's submission of said drawings, data, samples, or manual packages to the ENGINEER.

H. All items specified are not necessarily intended to be a Manufacturer's standard product.

1. Variations from specified items will be considered on an "or equal" basis.
2. If submittals show variations from Contract requirements because of standard shop practice or for other reasons, the CONTRACTOR shall describe such variations in the letter of transmittal and on the

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shop drawings along with notification of intent to seek contract adjustment.

3. If acceptable, proper adjustment in the Contract shall be implemented where appropriate.
 4. If the CONTRACTOR fails to describe such variations, responsibility will not be waived for executing the Work in accordance with the Contract, even though such drawings have been reviewed.
 5. Variations submitted but not described may be cause for rejection.
 6. Any variations initiated by the CONTRACTOR will not be considered as an addition to the scope of work unless specifically noted and then approved as such in writing by the ENGINEER.
- I. Data on materials and equipment shall include materials and equipment lists giving, for each item thereon, the name and location of the supplier or manufacturer, trade name, catalog reference, material, size, finish, and all other pertinent data.
 - J. For all mechanical and electrical equipment furnished, the CONTRACTOR shall provide a list including the equipment name, and address and telephone number of the manufacturer's representative and service company so that service and/or spare parts can be readily obtained. In addition, a maintenance and lubrication schedule for each piece of equipment shall be submitted.
 - K. The CONTRACTOR shall use the color "green" to make his remarks on the Submittals. Only the ENGINEER will utilize the color "red" in marking submittals.
 - L. Facsimiles or copies of facsimiles will not be accepted for review.

1.07 CONTRACTOR'S RESPONSIBILITY

- A. It is the duty of the CONTRACTOR to check, and coordinate with the work of all trades, all drawings, data, schedules, and samples before submitting them to the ENGINEER for review.
- B. Each and every copy of any drawing or data sheet larger than 11-inch by 17-inch shall bear CONTRACTOR's stamp showing that they have been so checked and approved.
- C. Drawings or data sheets 11-inch by 17-inch and smaller shall be bound together in an orderly fashion and bear the CONTRACTOR's stamp on the cover sheet.

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- D. The cover sheet shall fully describe the packaged data and include a list of all sheet numbers within the package.
- E. Shop drawings submitted to the ENGINEER without the CONTRACTOR's stamp will be returned to the CONTRACTOR, without review at the ENGINEER's option, for conformance with this requirement.
- F. The CONTRACTOR shall review shop drawings, product data, and Samples prior to submission to determine and verify the following:
 - 1. Field measurements.
 - 2. Field construction criteria.
 - 3. Manufacturer's catalog numbers and similar data.
 - 4. Conformance with Specifications.
- G. Shop drawings shall indicate any deviations in the submittal from the requirements of the Contract Documents.
- H. Shop Drawing Schedule:
 - 1. At a time decided upon at the preconstruction meeting, the CONTRACTOR shall furnish to the Project Representative and ENGINEER, a Shop Drawing Schedule fixing the respective dates for the initial submission of shop and working drawings, the beginning of manufacture, testing, and installation of materials, supplies and equipment.
 - 2. This schedule shall be provided as a separate entity and indicate those submittals that are critical to the progress schedule.
- I. The CONTRACTOR shall prepare and sufficiently transmit each submittal in advance of performing the related work or other applicable activities, or within the time specified in the individual Work sections of the Specifications, so that the installation will not be delayed by processing times including disapproval and resubmittal (if required), coordination with other submittals, testing, purchasing, fabrication, delivery, and similar sequenced activities. No extension of time will be authorized because of the CONTRACTOR's failure to transmit complete and acceptable submittals sufficiently in advance of the Work.
- J. The CONTRACTOR shall not begin any Work affected by a submittal returned not approved.
 - 1. Before starting this Work, all revisions must be corrected by the CONTRACTOR.

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2. After resubmittal they will be reviewed and returned by the ENGINEER.
 3. If approved or approved as noted, then the CONTRACTOR may begin this Work.
 4. Any corrections made to the shop drawings are to be followed without exception.
- K. The CONTRACTOR shall submit to the ENGINEER all shop drawings and data sufficiently in advance of construction requirements to provide no less than 21 calendar days for review from the time the ENGINEER receives them. No less than 30 calendar days will be required for major equipment that requires review by more than one engineering discipline.
- L. The CONTRACTOR shall be responsible for and bear all cost of damages which may result from the ordering of any material or from proceeding with any part of Work prior to the review and approval by ENGINEER of the necessary shop drawings.
- M. All shop drawings, product data, working drawings and samples submitted by subcontractors for approval shall be sent directly to the CONTRACTOR for checking. The CONTRACTOR shall be responsible for their submission according to the approved shop drawing schedule so as to prevent delays in delivery of materials and project completion.
- N. The CONTRACTOR shall check all subcontractor's shop drawings, product data, working drawings and samples regarding measurements, size of members, materials, and details to satisfy himself that they are in conformance to the Contract Documents. Shop drawings found to be inaccurate or otherwise in error shall be returned to the subcontractors for correction before submission to the ENGINEER.
- O. Requests for Information (RFI) shall be submitted on a standard form through the Project Representative. RFIs shall indicate their importance to the timely completion of the project. RFIs will be processed as a shop drawing unless there is an urgent need for immediate response.

1.08 ENGINEER'S REVIEW OF SHOP DRAWINGS, PRODUCT DATA, WORKING DRAWINGS AND SAMPLES

- A. The ENGINEER's review is for general conformance with the design concept and contract drawings.
1. Markings or comments shall not be construed as relieving the CONTRACTOR from compliance with the contract plans and specifications or from departures therefrom.

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2. The CONTRACTOR remains responsible for details and accuracy, for coordinating the Work with all other associated work and trades, for selecting fabrication processes, for techniques of assembly, and for performing work in a safe manner.
- B. The review of shop drawings, data, and samples will be general. They shall not be construed:
1. As permitting any departure from the Contract requirements.
 2. As relieving the CONTRACTOR of responsibility for any errors, including details, dimensions, and materials.
 3. As approving departures from details furnished by the ENGINEER, except as otherwise provided herein.
- C. If the shop drawings, data or samples as submitted describe variations per Subparagraph 1.6H (above referenced) and show a departure from the Contract requirements which the ENGINEER finds to be in the interest of the OWNER and to be so minor as not to involve a change in Contract Price or Contract Time for performance, the ENGINEER may return the reviewed drawings without noting an exception.
- D. Submittals will be returned to the CONTRACTOR under one of the following codes:
1. Code Descriptions:
 - Code 1:** “**APPROVED**” is assigned when there are no notations or comments on the submittal. When returned under this code the CONTRACTOR may release the equipment and/or material for manufacture.
 - Code 2:** “**APPROVED AS NOTED**” is assigned when notations or comments have been made on the submittal pointing out minor discrepancies as compared with the Contract Documents. Resubmittal or confirmation is not necessary prior to release for manufacturing.
 - Code 3:** “**APPROVED AS NOTED/CONFIRM**” is assigned as a combination of codes when a confirmation of the notations and comments is required by the CONTRACTOR. The CONTRACTOR may release the equipment or material for manufacture; however, all notations and comments must be incorporated into the final product. This confirmation is to address the

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omissions and/or nonconforming items that were noted. Only the items to be “confirmed” need to be resubmitted.

Code 4: “**NOT APPROVED/RESUBMIT**” is assigned as combination of codes when the submittal is in noncompliance with the Contract Documents and must be corrected and the entire package resubmitted. This code generally means that the equipment or material cannot be released for manufacture unless the CONTRACTOR takes full responsibility for providing the submitted items in accordance with Contract Documents.

Code 5: “**NOT APPROVED**” is assigned when the submittal does not meet the intent of the Contract Documents. The CONTRACTOR must resubmit the entire package revised to bring the submittal into conformance. It may be necessary to resubmit using a different manufacturer/vendor to meet the Contract Documents.

Code 6: “**COMMENTS ATTACHED**” is assigned where there are comments attached to the returned submittal which provide additional data to aid the CONTRACTOR.

Code 7: “**FOR YOUR INFORMATION**” is assigned when the package provides information of a general nature that may or may not require a response.

2. Codes 1 through 5 designate the status of the reviewed submittal.
3. Code 6 shows there is an attachment which contains additional data.
4. Code 7 is used as may be necessary.

E. Resubmittals:

1. Resubmittals will be handled in the same manner as first submittals.
2. On resubmittals the CONTRACTOR shall direct specific attention, in writing on the letter of transmittal and on resubmitted shop drawings by use of revision triangles or other similar methods, to revisions other than the corrections requested by the ENGINEER on previous submissions.
3. Any such revisions which are not clearly identified shall be made at the risk of the CONTRACTOR.

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4. The CONTRACTOR shall make corrections to any Work done because of this type of revision that is not in accordance with the Contract Documents as may be required by the ENGINEER.
- F. If the CONTRACTOR considers any correction indicated on the shop drawings to constitute a change to the Contract Documents, the CONTRACTOR shall give written notice thereof to the Project Representative at least 7 working days prior to release for manufacture.
- G. The ENGINEER will review a submittal a maximum of two times, after which cost of review will be borne by the CONTRACTOR. The cost of engineering shall be equal to the ENGINEER's charges to the OWNER under the terms of the ENGINEER's agreement with the OWNER.
- H. When the shop drawings have been completed to the satisfaction of the ENGINEER, the CONTRACTOR shall carry out the construction in accordance therewith and shall make no further changes therein except upon written instructions from the ENGINEER.
- I. Partial Submittals:
 1. Partial submittals may not be reviewed.
 2. The ENGINEER will be the only judge as to the completeness of a submittal.
 3. Submittals not complete will be returned to the CONTRACTOR and will be considered "Not Approved" until resubmitted.
 4. The ENGINEER may, but is not required to, provide a list, or mark the submittal directing the CONTRACTOR to the areas that are incomplete.

1.09 PROFESSIONAL ENGINEER (P.E.) CERTIFICATION FORM

- A. If specifically required in other sections of these Specifications, the CONTRACTOR shall submit a P.E. Certification for each item required.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01300

**SECTION 01705
PROJECT CLOSEOUT**

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract apply to work of this section.

1.02 DESCRIPTION OF REQUIREMENTS

- A. Definitions:
1. Closeout is hereby defined to include general requirements near the end of Contract Time, in preparation for final acceptance, final payment, normal termination of Contract, and similar actions evidencing completion of the Work.
 2. Specific requirements for individual units of work are specified elsewhere in these Specifications.
 3. Time of closeout is directly related to "Substantial Completion," and therefore, may be either a single time period for entire work or a series of time periods for individual parts of the work which have been certified as substantially complete at different dates.
 4. That time variation (if any) shall be applicable to other provisions of this section.

1.03 PREREQUISITES FOR SUBSTANTIAL COMPLETION

- A. General:
1. Prior to requesting ENGINEER's inspection for the Certificate of Substantial Completion (for either the entire work completed, or portions of the work completed), complete the following and list known exceptions in request:
 - a. Submit an Application for Payment, coinciding with or first following date claimed, show either 100% completion for portion of work claimed as "substantially complete" or list incomplete items, value of incompleteness, and reasons for being incomplete.
 - b. Submit supporting documentation for completion to ENGINEER as indicated in these Contract Documents.
 - c. Submit statement showing accounting of changes to the Contract Sum to ENGINEER.

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- d. Submit pending insurance change-over requirements to OWNER.
 - e. Submit special warranties, workmanship/maintenance bonds, maintenance agreements, final certifications, and similar documents to ENGINEER and OWNER.
 - f. Prepare and submit releases enabling OWNER's full and unrestricted use of the work and access to services and utilities, including (where required) operating certificate, and similar releases to the ENGINEER and OWNER.
 - g. Submit record drawings, operation and maintenance manuals, and similar final record information to the ENGINEER and OWNER.
 - h. Deliver tools, spare parts, extra stocks of materials, and similar physical items to the OWNER.
 - i. Make final change-over of locks and transfer keys to OWNER and advise OWNER's personnel to change-over in security provisions, if applicable.
 - j. Perform start-up testing of systems and provide the OWNER's operating/maintenance personnel with instructions on the use and testing of systems.
 - k. Discontinue and remove (or change over to OWNER) all temporary facilities and services, along with construction tools and facilities, mock-ups, and similar elements from the project site.
 - l. Complete final cleanup of project site to include touch-up painting of marred surfaces, construction debris removed from site, and any other restoration to pre-construction conditions needed for the site.
- B. Inspection Procedures:
- 1. Upon receipt of CONTRACTOR's request, the ENGINEER will either proceed with inspection or advise CONTRACTOR of unfulfilled prerequisites which require CONTRACTOR's attention.
 - 2. Following initial inspection, the ENGINEER will either prepare the Certificate of Substantial Completion or advise the CONTRACTOR of work which must be performed prior to issuance of certificate; and repeat inspection when requested and assured that work has been substantially completed.

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3. Results of completed inspection will form initial “punch- list” for final acceptance.

1.04 PREREQUISITES FOR FINAL ACCEPTANCE

A. General:

1. Prior to requesting ENGINEER’s final inspection for the Certificate of Final Acceptance as well as the final payment, as required by General Conditions (Section 00100), complete the following and list known exceptions (if any) in request:
 - a. Submit final payment request with final releases and supporting documentation not previously submitted and accepted. Include certificates of insurance for products and completed operations where required.
 - b. Submit updated final statement, accounting for additional (final) changes to the Contract Sum.
 - c. Submit consent of surety.
 - d. Submit final liquidation damages settlement statement, acceptable to the OWNER.
 - e. Revise and submit evidence of final continuing insurance coverage complying with insurance requirements.

B. Reinspection Procedure:

1. Upon receipt of CONTRACTOR’s notice that the work has been completed, including punch-list items resulting from earlier inspections, and excepting incomplete items delayed because of acceptable circumstances, the ENGINEER will reinspect the Work.
2. Upon completion of reinspection, the ENGINEER will either prepare a Certificate of Final Completion or will advise the CONTRACTOR of work not completed or unfulfilled obligations as required for final acceptance. If necessary, procedure will be repeated.

1.05 RECORD DOCUMENT SUBMITTALS

A. General:

1. Specific requirements for record documents are indicated in individual sections of these specifications. Other requirements are indicated in General Conditions. General submittal requirements are indicated in Section 01300 (Submittals).

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2. Do not use record documents for construction purposes; protect from deterioration and loss in a secure fire-resistive location; provide access to record documents for ENGINEER's reference during normal working hours.

B. Record Drawings:

1. Maintain a set of contract drawings and shop drawings in clean, undamaged condition, with mark-up of actual installations which vary substantially from the work as originally shown.
2. Mark whichever drawing is most capable of showing "field" condition fully and accurately; however, where shop drawings are used for mark-up, record a cross-reference at corresponding location on working drawings.
3. Mark with red erasable pencil and, where feasible, use other colors to distinguish between variations in separate categories of work.
4. Mark-up new information which is recognized to be of importance to the OWNER but was for some reason not shown on either the Drawings or Shop Drawings. Give particular attention to concealed work, which would be difficult to measure and record at a later date.
5. Note related Change Orders where applicable.

C. Record Specifications:

1. Maintain one copy of specifications, including Addenda, Change Orders and similar modifications issued in printed form during construction, and mark-up variation (of substance) in actual work in comparison with text of Specifications and modifications as issued.
2. Give particular attention to substitutions, selection of options, and similar information on work where it is concealed or cannot otherwise be readily discerned at a later date by direct observation.
3. Note related Record Drawing information and product data, where applicable.
4. Submit completed mark-up to ENGINEER for OWNER's records upon project completion.

D. Operation and Maintenance Manuals:

1. Organize and prepare four sets of operating and maintenance manuals into suitable sets of manageable size and bind into individual binders properly identified and indexed (thumb tabbed).

2. Include emergency instructions, spare parts listing, copies of all warranties, wiring diagrams, recommended “turn-around” cycles, inspection procedures, shop drawings, product data, and similar applicable information.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.01 CLOSEOUT PROCEDURES

A. General Operating and Maintenance Instructions:

1. Arrange for each installer of work requiring continuing operating or maintenance to meet with OWNER’s personnel, at project site, to provide basic instructions needed for proper operation and maintenance of entire work.
2. Include instructions from manufacturer’s representatives where installers are not expert in the required procedures.
3. Review operation and maintenance manuals, record documentation, tools, spare parts and materials, lubricants, fuels, identification systems, control sequences, hazards, cleaning, and similar procedures and facilities.
4. Demonstrate start-up, shut-down, emergency operations, noise and vibration adjustments, safety, economy/efficiency adjustments, energy effectiveness, and similar operations for operational equipment.
5. Review operations and maintenance in relation with applicable warranties, agreements to maintain, bonds, and similar continuing commitments.

3.02 FINAL CLEANING

A. General:

1. Special cleaning for specific units of work is specified in other sections. The following are examples, but not by way of limitation, of cleaning levels required:
2. Remove labels which are not required as permanent labels.
3. Wipe surfaces of mechanical and electrical equipment clean and remove excess lubrication and other substances.

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4. Clean project site (yard and grounds), including landscape development areas, of litter and foreign substances.
 5. Sweep paved areas to a broom-clean condition; remove stains, Petro-chemical spills, and other foreign deposits.
 6. Rake grounds which are neither planted nor paved, to a smooth, even- textured surface.
- B. Compliances:
1. Comply with safety standards and governing regulations for cleaning operations.
 2. Do not burn waste materials at or on project site, bury debris or excess materials on OWNER's property, or discharge volatile or other harmful or dangerous materials into drainage systems.
 3. Remove waste materials from site and dispose of in a lawful manner.
 4. Dispose of extra materials of value remaining after completion of the associated work has become the OWNER's property, to OWNER' best advantage as directed.

END OF SECTION 01705

SECTION 02200 EARTHWORK

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

Drawings and general provisions of Contract, including General and Special Conditions, apply to work of this section.

1.02 DESCRIPTION OF WORK

Definition: "Excavation" consists of removal of material encountered to subgrade elevations indicated and subsequent disposal of materials removed.

1.03 QUALITY ASSURANCE

A. Codes and Standards:

1. Perform excavation work in compliance with applicable requirements of governing authorities having jurisdiction.

B. Testing and Inspection Service:

1. Employ, at CONTRACTOR's expense, a testing laboratory subject to approval by the ENGINEER to perform soil testing and inspection service for quality control during earthwork operations.

1.04 SUBMITTALS

Test Reports for Excavating:

- A. Submit the following reports directly to the ENGINEER from the testing services, with a copy to the CONTRACTOR:
1. Test reports on fill material. (Modified Proctor Tests)
 2. Field density test reports. (Modified Proctor Tests)
 3. Report of actual unconfined compressive strength and/or results of bearing tests of each strata tested.
 4. If on site material is to be used, Modified Proctor tests must be obtained for the onsite material.

1.05 JOB CONDITIONS

A. Existing Utilities:

1. Locate existing underground utilities in areas of work. If utilities are to remain in place, provide adequate means of support and protection during earthwork operations.
2. Should uncharted, or incorrectly charted, piping, or other utilities be encountered during excavation, immediately consult utility owner for directions. Cooperate with OWNER and utility companies in keeping respective services and facilities in operation. The CONTRACTOR shall bear all costs of repairing damaged utilities to the satisfaction of utility owner.
3. Do not interrupt existing utilities serving facilities occupied and used by the OWNERS or others, during occupied hours, except when permitted in writing by ENGINEER and then only after acceptable temporary utility services have been provided.
4. Provide a minimum of a 48-hour notice to ENGINEER and receive the notice to proceed before interrupting any utility.
5. Demolish and completely remove from site existing underground utilities indicated to be removed. Coordinate with utility companies for shut-off of services if lines are active.

B. Use of explosives:

1. The use of explosives is not permitted for this project.

C. Protection of Persons and Property:

1. Barricade open excavations occurring as part of this work and post with warning lights.
2. Operate warning lights as recommended by authorities having jurisdiction.

D. Protect structures, utilities, sidewalks, pavements, and other facilities from damages caused by settlement, lateral movement, undermining, washout, and other hazards created by earthwork operations.

E. Perform excavation within dripline of large trees to remain by hand and protect the root system from damage or dry out in the manner prescribed in sections under "Sitework."

PART 2 - PRODUCTS

2.01 SOILS MATERIALS

- A. Subbase Material:
 - 1. Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, crushed slag, and/or natural or crushed sand.

- B. Backfill and Fill Materials:
 - 1. Satisfactory soil materials free of clay, rock, or gravel larger than 2 inches in any dimension, debris, waste, frozen materials vegetable, and other deleterious matter.
 - 2. The fill material should be sand containing little fines.
 - 3. Prior to placing the fill material, the existing material shall be stripped of all soils containing a significant percentage of organics and all loose soils which cannot be readily compacted.
 - 4. If existing materials do not meet these requirements, it may be necessary to backfill with select materials other than those that are stored on the job site.

PART 3 - EXECUTION

3.01 EXCAVATION

- A. Excavation is Unclassified, and includes excavation to subgrade elevations indicated, regardless of character of materials and obstructions encountered.

- B. Unauthorized excavation consists of removal of materials beyond indicated subgrade elevations or dimensions without specific direction of the ENGINEER. Unauthorized excavation, as well as remedial work directed by the ENGINEER, shall be at the CONTRACTOR's expense.

- C. Under footings, foundation bases, or retaining walls, fill unauthorized excavation by extending indicated bottom of elevation of footing or base to excavation bottom, without altering required top elevation. Lean concrete fill may be used to bring elevations to proper position, when acceptable to the ENGINEER.

- D. Elsewhere, backfill and compact unauthorized excavations as specified for authorized excavations of same classifications, unless otherwise directed by the ENGINEER.

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E. Additional Excavation:

1. When excavation has reached required subgrade elevations, notify the ENGINEER who will inspect conditions.
2. If unsuitable bearing materials are encountered at required subgrade elevations, notify the ENGINEER who will inspect conditions.
3. If unsuitable bearing materials are encountered at required subgrade elevations, carry excavations deeper and replace excavated material as directed by the ENGINEER.
4. Removal of unsuitable material and its replacement as directed will be paid on basis of contract conditions relative to changes in work.

F. Stability of Excavations:

1. Slope sides of excavations to comply with local codes and ordinances having jurisdiction.
2. Shore and brace where sloping is not possible because of space restrictions or stability of material excavated.
3. Slope sides of excavations should be maintained in safe condition until completion of backfilling.

G. Shoring and Bracing:

1. Provide materials for shoring and bracing, such as sheet piling, uprights, stringers, and cross-braces, in good serviceable condition.
2. Establish requirements for trench shoring and bracing to comply with local codes and authorities having jurisdiction.
3. Maintain shoring and bracing in excavations regardless of time period excavations will be open.
4. Carry down shoring and bracing as excavation progresses.

H. Dewatering:

1. Prevent surface water and subsurface or ground water from flowing into excavations and from flooding project site and surrounding area. The cost of all dewatering operations including well pointing shall be the responsibility of the CONTRACTOR.
2. Do not allow water to accumulate in excavations. Remove water to prevent softening of foundation bottoms, undercutting footings, and soil changes detrimental to stability of subgrades and foundations.

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3. Provide and maintain pumps, well points, sumps, suction and discharge lines, and other dewatering system components necessary to convey water away from excavations.
 4. Establish and maintain temporary drainage ditches and other diversions outside excavation limits to convey rainwater and water removed from excavations to collecting or run-off areas.
 5. Do not use trench excavations as temporary drainage ditches.
- I. Material Storage:
1. Stockpile satisfactory excavated materials where directed, until required for backfill or fill.
 2. Place, grade, and shape stockpiles for proper drainage.
 3. Locate and retain soil materials away from edge of excavations. Do not store within drip line of trees indicated to remain.
 4. Dispose of excess soil material and waste materials as herein specified.
- J. Excavation for Structures:
1. Conform to elevations and dimensions shown within a tolerance of ± 0.10 feet and extending a sufficient distance from footings and foundations to permit placing and removal of concrete formwork, installation of service, other construction, and for inspection.
 2. Use caution when excavating footings and foundations, taking care not to disturb bottom of excavation.
 3. Excavate by hand to final grade just before concrete reinforcement is placed.
 4. Trim bottoms to required lines and grades to leave solid base to receive other work.
- K. Excavation for Trenches:
1. Dig trenches to the uniform width required for the particular item to be installed, sufficiently wide to provide ample working room.
 2. Provide 6- to 9-inch clearance on both sides of pipe or conduit and a maximum of a 30-inch total width.
 3. Excavate trenches to depth indicated or required.

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4. Carry depth of trenches for piping to establish indicated flow lines and invert elevations.
5. Keep bottoms of trenches sufficiently below finish grade to avoid freeze-ups anywhere beyond the building perimeter.
6. Carry excavation 6 inches below required elevation and backfill, with a 6-inch layer of crushed stone or gravel prior to the installation of pipe wherever rock is encountered.
7. Do not excavate beyond indicated depths for any pipe or conduit 5 inches or less in nominal size and for flat-bottomed, multiple-duct, conduit units.
8. Excavate bottom cuts by hand to accurate elevations and support pipe or conduit on undisturbed soil.
9. Excavate to the subbase for any pipe or conduit 6 inches or larger in nominal size, as well as for tanks and other mechanical/electrical work indicated to receive subbase: depth indicated, or, if not otherwise indicated, to 6 inches below bottom of work to be supported.
10. Excavate for water bearing pipe so top of pipe is no less than 3'-0" below finished pavement grade, but no less than 2'-6" below finish grade, except as otherwise indicated on the Contract Drawings.
11. Grade bottoms of trenches as indicated, notching under pipe bells to provide solid bearing for entire body of pipe.
12. Backfill trenches with concrete where trench excavations pass within 18 inches of column or wall footings and which are carried below bottom of such footings, or which pass under wall footings.
13. Place concrete to level of bottom of adjacent footing.
14. Use care in backfilling to avoid damage or displacement of pipe systems.

3.02 COMPACTION

A. General:

1. Control soil compaction during construction, providing minimum percentage of density specified for each area classification indicated below.

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2. All compaction requirements for this section are specified on the construction plans.

B. Moisture Control:

1. Where subgrade of layer of soil material must be moisture conditioned before compaction, uniformly apply water to surface of subgrade, or layer of soil material, to prevent free water appearing on surface during compaction operations.
2. Remove and replace, or scarify and air dry, soil material that is too wet to permit compaction to specified density.
3. Soil material that has been removed because it is too wet to permit compaction may be stockpiled or spread and allowed to dry. Assist drying by dicing, harrowing, or pulverizing, until moisture content is reduced to a satisfactory value.

3.03 BACKFILL AND FILL

A. General:

1. Place acceptable soil material in layers to required subgrade elevations, for each area classification listed below:
 - a. In excavations, use satisfactory excavated or borrow material.
 - b. Under grassed areas, use satisfactory excavated or borrow material.
 - c. Under walks and pavements, use subbase material, or satisfactory excavated or borrow material, or a combination of both.
 - d. Under piping and conduit, use subbase material where subbase is indicated under piping or conduit; shape to fit bottom 90 degrees of cylinder.

B. Backfill excavation as promptly as work permits, but not until completion of the following:

1. Acceptance of construction below finish grade.
2. Inspection, testing, approval, and recording locations of underground utilities.
3. Removal of concrete formwork.

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4. Removal of shoring and bracing and backfilling of voids with satisfactory materials.
 5. Removal of temporary sheet piling driven below the bottom of structures and removed in manner to prevent settlement of the structure or utilities or leave in place if required.
 6. Removal of trash and debris.
 7. Placement of permanent or temporary horizontal bracing on horizontally supported walls.
- C. Ground Surface Preparation:
1. Remove vegetation, debris, unsatisfactory soil materials, obstructions, and deleterious materials from ground surface prior to placement of fills.
 2. Plow, strip, or break-up sloped surfaces steeper than 1 vertical to 4 horizontals so that fill material will bond with the existing surface.
 3. Break-up ground surface, pulverize, moisture-condition to optimum moisture content, and compact to required depth and percentage of maximum density, when the existing ground surface has a density less than that specified under "Compaction" for a particular area classification.
- D. Placement and Compaction:
1. The lower portion of backfill, to a compacted level of 1 foot above the top of the pipe, shall be hand placed in layers of lifts not to exceed 6 inches of compacted depth and each layer compacted individually by means of hand tampers.
 2. Above that level, place lifts in layers not to exceed 12 inches of compacted depth and machine filling and tamping may be used.
 3. Before compaction, moisten or aerate each layer as necessary to provide optimum moisture content.
 4. Compact each lift to required percentage of minimum soil density for each area classification as designated herein.
 5. Do not place backfill or fill material on surfaces that are muddy, frozen, or contain frost or ice.
 6. Place backfill and fill materials evenly adjacent to structures, piping, or conduit to required elevations.

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7. Take care to prevent wedging action of backfill against structures or displacement of piping or conduit by carrying material uniformly around structure, piping, or conduit to approximately same elevation in each lift.

3.04 GRADING

A. General:

1. Uniformly grade areas within limits of grading under this section, including adjacent transition areas. Smooth finished surfaces within specified tolerances, compact with uniform levels or slopes between points where elevations are indicated, or between such points and existing grades.

B. Grading Outside Building Lines:

1. Grade areas adjacent to building lines to drain away from structures and to prevent ponding.
2. Finish surfaces free from irregular surface changes, and as follows:
 - a. Lawn or Unpaved Areas:
 - 1) Finish areas to receive topsoil to within not more than 0.10 feet above or below required subgrade elevations.
 - b. Walks:
 - 1) Shape surface of areas under walks to line, grade, and cross-section, with finish surface not more than 0.10 feet above or below required subgrade elevation.
 - c. Pavements:
 - 1) Shape surface of areas under pavement to line, grade, and cross-section, with finish surface not more than ½ inch above or below required subgrade elevations.
 - d. Grading Surface of Fill Under Building Slabs:
 - 1) Grade smooth and even, free from voids, compacted as specified, and to required elevation.
 - 2) Provide final grades within a tolerance of ½ inch when tested with an 10' straightedge.

e. Compaction:

- 1) After grading, compact subgrade surfaces to the depth and indicated percentage for each area classification.

3.05 FIELD QUALITY CONTROL

A. Quality Control Testing During Construction:

1. Provide testing service by a qualified soil testing firm, subject to the ENGINEER's approval, to inspect and approve subgrades and fill layers before further construction work is performed.

B. Paved Areas:

1. Make at least one field density test of subgrade for every 2,000 square feet of paved area but in no case less than three tests, nor less than one test per driveway or crossing.
2. In each compacted fill layer, make one field density test for every 2,000 square feet of paved area but in no case less than three tests nor less than one per driveway or crossing.

C. Non-Paved Areas:

1. Perform at least one field density test per 3,000 square feet of fill per every vertical foot of height and perform at least one field density test per 1,000 feet of pipe installed per every 2 feet of vertical trench depth.
2. If in opinion of the ENGINEER, based on testing service reports and inspection, subgrade or fills which have been placed below are specified density, provide additional compaction and testing at no additional expense.

3.06 MAINTENANCE

A. Protection of Graded Areas:

1. Protect newly graded areas from traffic and erosion.
2. Keep free of trash and debris.

B. Repair and re-establish grades in settled, eroded, and rutted areas to specified tolerances.

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- C. Reconditioning Compacted Areas:
 - 1. Where completed, compacted areas are disturbed by subsequent construction operations or adverse weather, scarify surface, re-shape, and compact to required density prior to further construction.
- D. Seeding and Sodding:
 - 1. See Section 02960, "Restoration" for requirements of sodding and landscape requirements.

3.07 DISPOSAL OF EXCESS AND WASTE MATERIALS

- A. Disposal of all spoil material resulting from construction shall be the responsibility of the CONTRACTOR.

END OF SECTION

SECTION 02960 RESTORATION

PART 1 - GENERAL

1.01 DESCRIPTION OF WORK

- A. The work includes the restoration of driveways, lawn areas, trees and plants, roadways, sprinkler systems, walks and any other existing improvement affected by the proposed work.
- B. This section includes furnishing equipment, labor, and materials, and performing all necessary and incidental operations to perform the required work.

PART 2 - PRODUCTS

2.01 SOD

- A. Any slope equal to or steeper than 1 vertical to 3 horizontals shall be sodded and the sod shall be pinned down for stabilization.
- B. The CONTRACTOR shall, at his expense, maintain the sodded areas in a satisfactory condition until final acceptance of the project. Such maintenance shall include watering, re-staking sod, filling, leveling, and repairing of any washed or eroded areas, as may be necessary.

2.02 PLANTS AND TREES

- A. Existing damaged plants and trees shall be replaced by plants and trees of equal type, quality, and size whenever possible. All new plants and trees shall be sound, healthy, vigorous, and free from defects, decay, disfiguring, bade abrasions plant diseases, insect pests, their eggs, or larvae. The new plants shall be approved by the ENGINEER before placing.
- B. Existing plants may be removed, preserved, and replaced at the CONTRACTOR's option. Plants shall be handled by an approved nursery.
- C. Plants shall be watered and cared for until new growth appears. Dead and dying plants shall be immediately replaced. Plants used shall be in accordance with the standards for Florida No. 1 or better as given in Grades and Standards for Nursery Plants Part I.
- D. Plants shall conform to the sizes indicated by the OWNER.
- E. Trees shall be guaranteed for 1 year. If the replaced tree dies within 1 year of project completion it shall be replaced by the CONTRACTOR at no expense to the City.

2.03 MULCH

Match existing mulch.

2.04 WATER

The water used in the performance of this Contract shall be of drinking water quality, clean and free from injurious amounts of oil, acid, alkali, or organic matter. The CONTRACTOR shall purchase all testing water from the City.

2.05 PLANTING MIXTURE

The 18-inch planting mixture, when required, shall consist of a thorough mixture of 40% peat and 60% sand. The peat shall be Florahome peat or equivalent and the sand shall be clean and free from debris of any kind.

2.06 FERTILIZER

Fertilizer shall be pelletized 13-13-13 or approved equal.

PART 3 - EXECUTION

3.01 LANDSCAPING RESTORATION

A. Lawn Areas:

Any lawn area affected by the required work shall be restored to a condition equal or better than the conditions existing before the commencement of work.

B. Balled Plants:

1. Plants where required shall be adequately balled with firm natural balls of soil, sized as set forth in "Horticultural Standards."
2. Balls shall be firmly wrapped with burlap or equally approved strong cloth.
3. A balled plant will not be planted if the ball is cracked or broken before or during the process of planting.

C. Preparation of Plant Pits:

1. All plant pits shall be circular in outline and have vertical sides.
2. Tree pits shall be 2 feet wider than the width of the ball and 1 foot deeper than the depth of the ball.

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3. Shrubs that are either balled and burlapped (B&B) or 3 gallons (and plus) shall have pits that are 2 feet wider than the width of the plant ball and 6 inches deeper than the depth of the ball.
 4. Smaller shrubs shall have pits that are at least 1 foot wider than the width of the plant ball and 6 inches deeper than the ball depth.
- D. Setting Plants:
1. All plants except as otherwise specified, shall be centered in pits.
 2. Deep planting shall be avoided and unless otherwise specified, plants shall be set at such a level that after settlement they will bear the same relation to the required grade as they have to the natural grade before being transplanted.
 3. B&B Plants and Palm Trees:
 - a. B&B plants and palm trees shall be placed on 6 to 12 inches of tamped planting mixture and adjusted so as to be at the proper level.
 - b. The rope and burlap shall be cut away and the burlap folded down to the bottom of the pit.
 - c. Exceptionally large B&B plants shall remain wrapped until fully backfilled and then just the upper portion of the burlap shall be removed.
 - d. Backfill of planting mix shall be placed halfway up the pit and then water tamped.
 - e. After this water has drained away, backfill around the ball to grade and water tamp again.
 - f. Finally, form a ridge of soil around the edge of the pit to form a saucer and full area three times with water.
- E. Water:
1. Water to be used initially during plant installation shall be furnished by the CONTRACTOR.
 2. The existing irrigation system, where damaged, shall be promptly repaired after the installation of the plants.

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F. Options as to Methods:

Any plant may be furnished container grown instead of balled if all other requirements are met.

G. Fertilizer:

Immediately before sod is placed, 8-8-8 fertilizer shall be applied at the rate of approximately 500 pounds per acre, by broadcasting and raking into the planting area.

H. Tamping:

1. Sod shall be firmly embedded by light tamping.
2. Wherever necessary to prevent an erosion condition caused by vertical edges at the outer limits of the sodded area, the sod shall be tamped so as to produce a featheredge at the outer Limits.
3. The sod shall be kept in a moist condition after it is planted.
4. Water shall not be applied between the hours of 8:00 a.m. and 4:00 p.m. nor when there is danger of freezing.

I. The CONTRACTOR shall, at his expense, maintain the planted areas in a satisfactory condition until final acceptance of the project. Such maintenance shall include watering, filling, leveling, and repairing of any washed or eroded areas, as may be necessary.

3.02 PAVEMENT REPLACEMENT

A. Asphalt pavement shall be removed by saw cutting on a straight line with edges as vertical as possible. Concrete pavement or asphalt surfaced concrete shall be removed by cutting with a concrete saw in as straight a line and vertically as possible.

1. Non-asphalt pavement replacement shall be replaced of like material and thickness.
2. Asphalt or built-up asphalt pavement replacement shall be replaced with like material or concrete as directed by the ENGINEER.
3. Where asphalt or built-up asphalt pavement is replaced by concrete, the concrete shall have a minimum of 6 inches in thickness and be reinforced with 6 by 6 No. 6 gage welded wire fabric. Where the pavement replacement is of like material, it shall be replaced in thickness equal to or better than that existing at the time of removal.

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- B. Road cuts across City or County roads shall not be cut.
- C. Unless the base is sealed or other temporary paving applied over driveway areas to be repaved, pavement shall be replaced not later than 3 weeks after completion of backfill.

3.03 CURB REMOVAL AND REPLACEMENT

- A. Curb removal and replacement required in the construction of this work shall be done by the CONTRACTOR.
- B. Reasonable care shall be exercised in removing the curb, and the CONTRACTOR shall either stockpile or dispose of this material as directed by the ENGINEER.
- C. Curb shall be replaced of like material in a manner and condition equal to or better than that existing at the time of removal.
- D. Materials and methods of replacing State Highway sidewalks or curbs shall conform to the Florida Department of Transportation specifications.

3.04 TESTS

- A. The CONTRACTOR shall furnish facilities for making all density tests and make such restorations as may be necessary due to test operations.
- B. All density tests on backfill or base replacement will be made by a commercial testing laboratory employed by the CONTRACTOR at such locations as may be recommended by the ENGINEER.
- C. If the densities as determined by the specified tests fall below the required minimums, the CONTRACTOR shall pay for all retests.

END OF SECTION 02960

FDOT SPECIFICATIONS FOR ROAD AND STORMWATER WORK

PLEASE REFER TO THE CONSTRUCTION DRAWINGS AND SPECIFICALLY THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) 2024/2025 STANDARD SPECIFICATIONS FOR ROAD AND BRIDGES (LINKED BELOW)

(ATTACHED TO THESE SPECIFICATIONS)

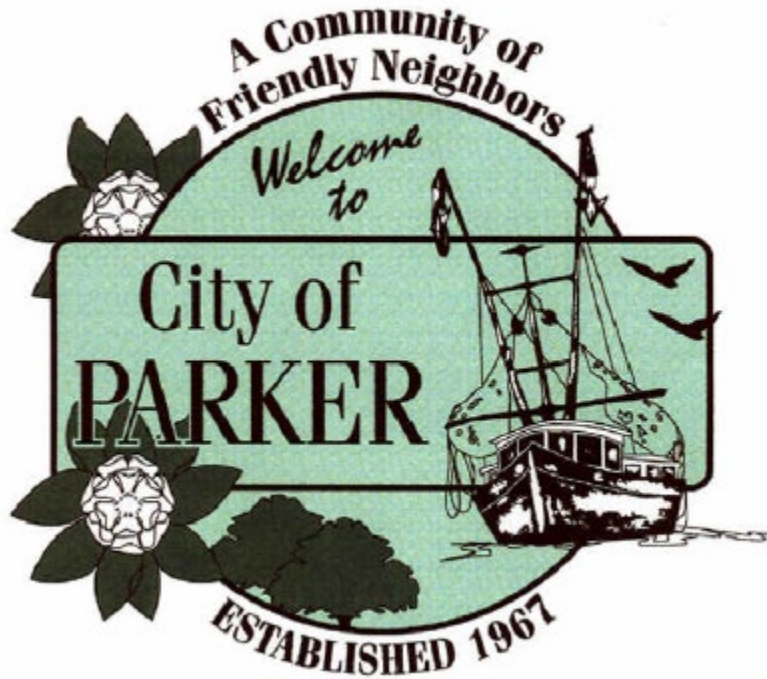
(THIS PROJECT WILL ADHERE TO FDOT SPECIFICATIONS FOR TECHNICAL SPECIFICATIONS)

Specifically, the following Divisions of the FDOT Manual should be included but are not limited to:

- **Division 4 – Structures, specifically:**
 - **Section 400 – Concrete Structures**
 - **Section 415 – Reinforcing Concrete**
 - **Section 425 – Inlets, Manholes and Junction Boxes**
 - **Section 430 – Pipe Culverts**
- **Division 5 – Incidental Construction**
 - **Section 522 – Concrete Sidewalks and Driveways.**
- **Division 9 – Materials for Portland Cement Concrete (Structural, Pavement, and Miscellaneous)**

LINK TO FDOT 2024/2025 STANDARDS IS BELOW

https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/programmanagement/implemented/specbooks/fy-2024-25/fy2024-25ebookfinalcomp-revised3-4-24.pdf?sfvrsn=16ab03d_1



ATTACHMENT 1

BID FORMS

(REQUIRED FOR SUBMITTAL WITH BIDS)

BID FORM ITB NO: 2024-02

This proposal of _____, hereinafter called "BIDDER," organized and existing under the laws of the State of _____ doing business as (Insert "a corporation" or "a partnership" or "an individual" as applicable) _____ is hereby submitted to the City of Parker.

In compliance with the ADVERTISEMENT FOR BIDS, BIDDER hereby proposes to construct watermains and associated appurtenances at the locations depicted on the Construction Drawings as identified in the Instruction to Bidders of this Contract Document, as described in this BID, complete in every detail. Please see BID-FORM page 2 to complete BID FORM in detail.

BID should include all applicable taxes, shipping charges and fees as applicable.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any other competitor.

The Unit Contract Price is:

_____ (\$ _____)
(Words)

submitted by:

Name of BIDDER Submitting This BID

BID Prepared By: _____

SEAL: (If BID is by Corporation)

Name of Individual Who Prepared This BID

Contact Email: _____

Address: _____

Phone: _____

Signature of Authorized Representative of BIDDER:

Date: _____

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
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BID FORM (PLEASE COMPLETE)					
#	Description	Qty	Unit	Cost	Total
1	GENERAL CONDITIONS				
1.1	Mobilization/Demobilization	LS	1	\$	\$
1.2	Performance and Payment Bonds	LS	1	\$	\$
1.3	Construction Testing	LS	1	\$	\$
1.4	Stakeout & As-builts by Professional Surveyor	LS	1	\$	\$
1.5	Erosion and Sediment Control & NPDES Permitting	LS	1	\$	\$
1.6	Demolition, Removal & Hauling	LS	1	\$	\$
1.7	Project Management, Overhead & Profit	LS	1	\$	\$
2	PARKING AND ROADWAY CONSTRUCTION				
2.1	Crushed Concrete Base (6 inches)	SY	5,850	\$	\$
2.2	Subbase Stabilization (6 inches)	CY	975	\$	\$
3	DRAINAGE				
3.1	Mitered End Sections, 15-inch	EA	2	\$	\$
3.2	Inlets, FDOT Type C	EA	1	\$	\$
3.3	Inlets, FDOT Type C, with Skimmer	EA	1	\$	\$
3.4	Pipe Culvert, 15-inch RCP	LF	134	\$	\$
3.5	Rip Rap (2 locations)	CY	66	\$	\$
4	PAVEMENT MARKING AND SIGNAGE				
4.1	Pavement Marking (ADA Striping/Symbols Only)	LS	1	\$	\$
4.2	Signage (Stop Signs, Speed Limit and ADA Parking Signs)	LS	1	\$	\$
4.3	ADA Detectable Warning Pads (2-foot by 6-foot)	EA	2	\$	\$
5	LANSCAPING				
5.1	Performance Turf, Sod	SY	9,273	\$	\$
5.2	Hydroseed	LS	1	\$	\$

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BID FORM (PLEASE COMPLETE)					
#	Description	Qty	Unit	Cost	Total
6	CONCRETE WORK				
6.1	Concrete Sidewalk, 5-foot wide (at entrance and portion along U.S. Highway 98) and ADA parking	SY	454	\$	\$
7	EARTHWORK				
7.1	Regular Pond Excavation	CY	15,455	\$	\$
7.2	Clay Walking Path (6-foot-wide x 2,380-foot-long x 4-inch-thick)	SY	2,045	\$	\$
				Total	\$

ADDITIVE ALTERNATES A.1 ASPHALT IN LIEU OF CRUSHED CONCRETE FOR ROADWAY/PARKING					
#	Description	Qty	Unit	Cost	Total
A.1.1	Type 3 Asphaltic Concrete (1 inch)	TN	228	\$	\$
A.1.2	Base Course (6 inches)	SY	5,850	\$	\$
A.1.3	Subbase Stabilization (6 inches)	SY	5,850	\$	\$
A.1.4	Parking Area Striping	LS	1	\$	\$
A.1.5	Painted Stop Bars	LS	1	\$	\$
A.1.6	Traffic Calming	LS	1	\$	\$
				Total	\$

ADDITIVE ALTERNATES A.2 CONCRETE WALKING PATH IN LIEU OF CLAY WALKING PATH					
#	Description	Qty	Unit	Cost	Total
A.2.1	Concrete Sidewalk, 5-foot-wide (walking path)	SY	2,045	\$	\$

DEDUCT ALTERNATES A.3 CITY'S GRAVEL STOCKPILE TO BE USED AS ROAD AND PARKING BASE					
#	Description	Qty	Unit	Cost	Total
A.3.1	Demolition Deduct (deduct hauling gravel to City Main. Yard)	LS	1	\$	\$
A.3.2	Subbase Stabilization Deduct (Use 3,000 SF stockpile of onsite City gravel in lieu of the Subbase for Bid Items 2.2 or A.1.3)	CY	55.56	\$	\$

BID BOND

BY THIS BOND, we _____ as
Principal and _____, a corporation,
as Surety, are bound to the City of Parker, Florida, as OWNER, in the sum of \$ _____
for the payment of which we bind ourselves, our heirs, personal representatives,
successors, and assigns, jointly and severally. THE CONDITION of this bond is such that:

1. The Principal has submitted to the OWNER a certain BID dated _____
_____.
2. If said BID shall be rejected, or, if said BID shall be accepted and the Principal shall execute and deliver a Contract and furnish bonds for the faithful performances of work and for the payment of all persons performing labor and furnishing materials in connection therewith and shall fulfill all other aspects created by the acceptance of said BID, then this obligation shall be void. Otherwise, this bond shall remain in full force and effect with it being expressly understood and agreed that the liability of the Surety and for any and all claims hereunder shall, in no event, exceed the amount of this obligation. This Surety, for value received, hereby stipulates, and agrees that the obligations of said Surety and this bond shall, in no way, be impaired or affected by any extension of time within which the OWNER may accept such BID; and Surety hereby waives notice of any such extension. Signed, sealed, and delivered in three counterparts on
CORPORATE PRINCIPAL

By: _____

Attest: _____

Its: _____

Seal: _____

Acknowledged and subscribed on _____,
before the undersigned authority by _____, as the _____ of the
Corporation named as _____ Principal and with due
authorization of the Corporation. Notary Public

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
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SURETY

By: _____

Attest: _____

Countersigned: By: _____

Seal:

Attorney-in-Fact, State of Florida

ADDENDUM ACKNOWLEDGEMENT

I acknowledge receipt of the following addenda:

ADDENDUM NO. _____ DATED _____

ADDENDUM NO. _____ DATED _____

ADDENDUM NO. _____ DATED _____

ADDENDUM NO. _____ DATED _____

ADDENDUM NO. _____ DATED _____

Name of BIDDER: _____

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____

It is the responsibility of the BIDDER to ensure that they have received addenda if issued.

Call (850) 215-1285 or email Mandy O'Regan, Anchor (OWNER's Representative), moregan@anchorcei.com prior to submitting your BID to ensure that you have received all issued addenda.

ANTI-COLLUSION CLAUSE

BIDDER certifies that his/her response is made without prior understanding, agreement or connection with any Corporation, Firm or person submitting a response for the same services and is in all respects fair and without collusion or fraud.

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____

CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all BIDDERS, must disclose if any City Council Member(s), employee(s), elected officials(s), or any of its agencies is also an owner, corporate officer, agency, employee, etc., of their BIDDER's firm.

Indicate either "yes" (a City employee, elected official, or agency is also associated with your firm), or "no" for no conflict of interest.

If yes, give person(s) name(s) and position(s) with your firm.

YES _____ NO _____

NAME(S) **POSITION(S)**

Name of BIDDER's firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____

IDENTICAL TIE BIDS/DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more submittals, which are equal with respect to price, quality, and service, are received by the OWNER for the procurement of commodities or contractual services, a submittal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the awarding process. Established procedures for processing tie BIDs will be followed if none of the tied firms have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under BID a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under BID, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify the following: (Check one and sign in the space provided.)

_____ This firm complies fully with the above requirements.

_____ This firm does not have a drug free workplace program at this time.

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Name of BIDDER's Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

Contractor Covered Transactions

1. The prospective BIDDER of the Recipient, _____, certifies, by submission of this document, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the Recipient's contractor is unable to certify to the above statement, the prospective BIDDER shall attach an explanation to this form.

Name of BIDDER: _____

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____

By: City of Parker

Signature: _____

Name and Title Recipient's Name: _____

44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

(To be submitted with each BID or offer exceeding \$100,000)

The undersigned [BIDDER] certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the Award Documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. Section 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The BIDDER, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the contractor understands and agrees that the provisions of 31 U.S.C. Section 3801 *et seq.*, apply to this certification and disclosure, if any.

Signature of BIDDER's Authorized Official

Name and Title of BIDDER's Authorized Official Date

CERTIFICATION REGARDING SCRUTINIZED COMPANIES LIST

BIDDER Name: _____

BIDDER FEIN: _____

BIDDER'S AUTHORIZED REPRESENTATIVE NAME AND TIME:

BIDDER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ E-MAIL: _____

Section 287.135, Florida Statutes prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are participating in a boycott of Israel, are on the Scrutinized Companies that Boycott Israel list, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria. Both lists are created pursuant to Section 215.473, Florida Statutes.

As the person authorized to sign on behalf of Bidder, I hereby certify that the company identified above in the sector entitled "Respondent Bidder's Name" is not participating in a boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, the Scrutinized Companies with Activities in Sudan List, or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List and has not been engaged in business operations in Cuba or Syria. I understand that pursuant to Section 287.135, Florida Statutes, the submission of false certification may subject company to civil penalties, attorney's fees, and/or costs.

CERTIFIED BY: _____

PRINT NAME AND TITLE: _____

DATE: _____

SUB-CONTRACTORS LIST

As the bidder, I submit a listing of the Sub-Contractors which I shall use to accomplish the Work. Sub-Contractors are listed by name, address, amount of work and item of work. If none, please state so.

Subcontractor Name: _____

Subcontractor Address: _____

Work To Be Performed And \$ Amount: _____

Subcontractor Name: _____

Subcontractor Address: _____

Work To Be Performed And \$ Amount: _____

Subcontractor Name: _____

Subcontractor Address: _____

Work To Be Performed And \$ Amount: _____

Subcontractor Name: _____

Subcontractor Address: _____

Work To Be Performed And \$ Amount: _____

Name of BIDDER: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



ATTACHMENT 2 CONDITIONS AND REQUIREMENTS

GENERAL TERMS AND CONDITIONS

1. Enough detail is given in the BID to describe the item being BID, although not written, full manufacturer's specifications are implied. Manufacturer's specifications take precedent over information within this BID if any discrepancy exists.
2. Plans, Drawings, Specifications, Special Provisions, and other documents shall be considered a part of the BID Form whether attached or not.
3. Prospective BIDDERS must be able to show that they can perform each of the various items of Work upon which they BID and that the equipment necessary for the completion of Work is available. The BIDDER shall be licensed as a CONTRACTOR when required by state law. Such license shall be in effect prior to the date and time specified for receipt of BIDs by the City of Parker.
4. Should the BIDDER to whom the award of contract was made, fail to execute any of the required and acceptable bonds, the award of contract shall be annulled, and the BID Bond posted by the BIDDER shall be retained by the OWNER, not as penalty, but as liquidated damages. Award will then be given to the next BIDDER selected by the OWNER with a qualified BID.
5. **The Work**
 - a. Intent is for the CONTRACTOR to provide for construction, completion in every detail of the Work, furnishing all labor, materials, equipment, tools, transportation, and supplies required to complete the Work in accordance with the Contract Documents.
 - b. The OWNER's Designated Representative shall have the right to make alterations in the drawings or specifications as considered necessary or desirable during the progress of the Work for satisfactory completion of the Work. No alterations shall be made which will result in a substantial change in the general plan, character, or basic scope of the Work.
 - c. Upon completion of the Work, before acceptance by the ENGINEER or Architect of Record and before final payment, the CONTRACTOR shall remove all equipment, surplus, discarded materials, rubbish, and temporary structures and shall restore, in an acceptable manner, all property, both public and private, damaged during the performance of the Work.

6. Control of the Work

- a. At project completion, the CONTRACTOR shall furnish, on sheets not larger than 24-inches by 36-inches, as-built drawings of utility lines, stormwater pipes, and structures showing any deviation from the plans and specifications that exceed 0.1 feet in vertical elevation and 1 foot in horizontal location and any change to the type of construction material and size. The as-built drawings shall be signed and sealed by a Florida-licensed professional land surveyor or professional engineer.
- b. The CONTRACTOR shall take no advantage of any apparent error or omission which he might discover in the drawings or specifications. In the event that an error or omission is discovered by the CONTRACTOR, he shall, within 24 hours of such discovery, notify the OWNER's Designated Representative who shall then make such corrections and interpretations deemed necessary for reflecting the actual spirit, intent, and scope of the drawings and specifications.
- c. The OWNER shall have the final say on all questions, difficulties, and disputes, of whatever nature, which may arise relative to the interpretation of the drawings and specifications.
- d. The CONTRACTOR shall furnish and set slopes stakes, rough grade stakes and all other stakes necessary for construction of the project.
- e. Failure to remove or refusal by the CONTRACTOR to remove defective materials or Work or make necessary repairs to damaged Work shall be cause for the OWNER's Designated Representative to make the necessary corrections at the expense of the CONTRACTOR with such monies being deducted from the contract amount or charged against the bonds.
- f. The CONTRACTOR shall notify the OWNER's Designated Representative when the project is substantially complete. If the OWNER's Designated Representative determines the project is substantially complete, a "Certificate of Substantial Completion" will be issued by the OWNER.
- g. The CONTRACTOR shall maintain all Work in first-class condition until it has been completed as a whole and accepted by the OWNER's Designated Representative. The CONTRACTOR shall be responsible for the security and protection of all materials used in the project until a "Notice of Completion" is issued by the OWNERS.

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- h. Any written claim for compensation due to delays, additional, or extra Work shall include the following:

 - 1) For delay claims, provide a critical path schedule showing the delay is due to a controlling item of Work as well as the early start, late start, early finish, late finish, and the critical paths.
 - 2) A detailed factual statement providing dates, locations, and items of Work affected in each claim.
 - 3) The date on which actions or conditions resulting in the claim became evident.
 - 4) All pertinent documents and substance of any material oral communications relating to the claim and the name of the persons making the oral communications.
 - 5) The written claim shall identify the provisions of the Agreement which support the claim along with a detailed explanation as to why these provisions support the claim.
 - 6) A detailed breakdown of compensation sought for labor expenses, additional material, and supplies, listing of each piece of equipment and cost, any direct and indirect damages, and all documentation in support thereof.
 - 7) Equipment rental rates that are based on Blue Book Rental rates.
- i. The OWNER will not compensate the CONTRACTOR for any delays for any reason unless 5 days (excluding Saturdays, Sundays, and holidays) have elapsed from the start of Work stoppage. The first day of any claims shall be on day six of the Work stoppage. This shall apply to each Work stoppage.
- j. The OWNER expects the CONTRACTOR to use forces and equipment on any item of Work that can be completed during the delay. The CONTRACTOR's claim must show the delay is due to the controlling item of Work as shown on the critical path method schedule. After 5 workdays if the OWNER deems the delay claim to be valid, the CONTRACTOR's claim shall only be for labor, equipment and materials that are delayed due to the controlling Work item.

If the OWNER's Representative ENGINEER determines the CONTRACTOR forces and equipment can be used on other Work items during the delay, no compensation will be given for these forces and equipment.

- k. Unless otherwise stated in the plans or specifications, the term "install" shown in the plans and specifications shall be interpreted by the CONTRACTOR to mean the same as "furnish and install," which means the CONTRACTOR shall provide all materials, equipment, and labor to completely install the item shown in the plans or specifications.

7. Material Control

- a. Only materials conforming to the requirements and intent of the drawings and specifications will be used and all such materials not specifically identified in the plans and specifications will be approved by the ENGINEER or Architect of Record prior to use to perform the Work. Reference in the contract documents to a proprietary device, product, material, or fixture to establish a quality standard is not intended to limit competition. The CONTRACTOR may use any proprietary device, product, material, or fixture that in the ENGINEER of Record's judgment is equal, for the purpose intended.
- b. The CONTRACTOR shall ensure that OWNER personnel have entry at all times to the construction site in order to inspect and evaluate any or all materials used for performing the Work. The OWNER's Designated Representative shall have the right to sample and test any or all materials used in performing the Work. Copies of any tests accomplished by the OWNER's Designated Representative will be provided to the CONTRACTOR.
- c. Materials shall be stored as specified in the Contract Documents or as per the material manufacturer's recommendations. The protection of stored materials shall be the responsibility of the CONTRACTOR and the OWNER shall not be liable for any loss, theft, or damage to stored materials.
- d. Any materials found to be defective by the CONTRACTOR or the OWNER's Designated Representative shall be removed from the Work or place of storage at the CONTRACTOR's expense and replaced at the CONTRACTOR's expense.

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Failure or refusal by the CONTRACTOR to accomplish the removal and replacement of defective materials from the Work or place of storage shall be grounds for the OWNER's Designated Representative to do same at the expense of the CONTRACTOR and such expense deducted from the contract amount or from the bond.

- e. The CONTRACTOR shall, at all times during construction, provide and maintain proper equipment and facilities to promptly remove and properly dispose of all water entering excavations and keep such excavations dry so as to obtain a satisfactory undisturbed sub-grade foundation condition until the fill, structure, or pipes to be built thereon have been completed to such extent that they will not be floated or otherwise damaged by allowing water levels to return to natural elevations.
- f. The CONTRACTOR shall furnish all materials and equipment and perform all Work required to install and maintain the drainage systems for handling groundwater and surface water encountered during construction of structures, pipelines, and compacted fills. The CONTRACTOR shall obtain Florida Department of Environmental Protection (FDEP) and Northwest Florida Water Management District (NFWFMD) permits for all dewatering operations. During dewatering operations, all engines shall be equipped in a manner to keep pump noise to a minimum. If dewatering is required after 10:00 p.m. near residences and businesses, pump noise shall not create a nuisance to the property owners. The CONTRACTOR is solely responsible for any damages to private or public property caused by CONTRACTOR's dewatering operations. During dewatering operations, the CONTRACTOR shall notify all businesses and residences within a minimum of 300 feet of the dewatering operations to turn off all irrigation pumps. The 300-foot limit is a minimum, and the CONTRACTOR is responsible for any damage to private property, to include, but not limited to loss of plants, burned out pumps, building, pavement, sidewalk, or any other structural settlement, etc. that can be attributed to the dewatering operations. The OWNER will assume no liability nor pay for any claims, arising from the CONTRACTOR's dewatering operation.

8. CONTRACTOR Responsibilities

- a. The CONTRACTOR shall relieve the OWNER from any and all claims arising from claims by holders of trademarks, patents or copyrights used or incurred by the CONTRACTOR in performing the Work.

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- b. The CONTRACTOR shall be responsible for all damages arising out of his use of explosives when deemed necessary in the performance of the Work.
- c. The CONTRACTOR shall preserve from damage all public and private property along the line of construction and adjacent to the Work. If the CONTRACTOR fails to restore such property, the OWNER's Designated Representative, upon written notification, as deemed necessary, may proceed to repair the damaged property and the cost deducted from the contract sum.
- d. Arrangements for utilities to the site shall be accomplished by the CONTRACTOR and in doing same he shall coordinate with the appropriate utilities for the just and proper utilization of any space where construction shall entail the joint use of area under this Work and the utility construction.
- e. Final acceptance will not be given, nor will bond be released unless any and all claims against the CONTRACTOR are paid or the CONTRACTOR has otherwise been relieved of the claim.
- f. Until acceptance of the Work by the OWNER's Designated Representative, the Work shall be under charge and custody of the CONTRACTOR, and he shall take every precaution against injury or damage to the Work by the action of the elements or from other causes.

9. Prosecution and Progress

- a. The CONTRACTOR shall not sublet, sell, transfer, assign or otherwise dispose of the contract or subsequent agreements of the contract without written consent of the OWNER.
- b. The CONTRACTOR shall commence Work on or after the Notice to Proceed date and shall provide sufficient resources to ensure completion of the Work within the time limit set forth. Should the CONTRACTOR fail to provide sufficient resources to assure timely progress and if he fails to perform the Work within the specified time, the OWNER shall have ground to claim default.
- c. The CONTRACTOR shall schedule his operations to minimize any inconvenience to adjacent businesses or residences. The CONTRACTOR shall take special precautions to restrict his major operations in performing the Work to what is commonly understood to be "normal" or "standard" working hours. Work performed at other periods requires preapproval from the OWNER's Designated Representative.

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- d. The CONTRACTOR shall maintain reasonable access at all times to all businesses and private residences and properties adjacent to the construction area or impacted by the construction.
- e. The OWNER's Designated Representative shall make provision for and shall schedule a pre-construction conference with the CONTRACTOR and all concerned parties in attendance.
- f. The CONTRACTOR shall provide a detailed schedule to the OWNER within 5 working days after the date of the preconstruction conference. Adherence to the CONTRACTOR's construction schedule is critical to the residences and businesses impacted by the project. The CONTRACTOR shall give the OWNER 48 hours' notice of schedule changes and shall submit a new and complete changed schedule. The OWNER will not allow any lane closure or paving operations without 48 hours' notice. The CONTRACTOR shall give the City Inspector 48 hours' notice of commencement of all major Work items.
- g. The CONTRACTOR shall assure that all supervisory personnel employed by him/her are fully qualified and competent to properly perform the Work in coordination with other trades at the Work and can perform the Work within the specified periods of time.
 - 1) The CONTRACTOR shall maintain a competent superintendent at the site at all times while Work is in progress to act as the CONTRACTOR's agent. The superintendent shall be capable of properly interpreting the Contract Documents and shall be thoroughly experienced in the type of Work being performed. The superintendent shall have full authority to receive instructions from the OWNER's Designated Representative and to execute the orders or directions of the OWNER's Designated Representative, including promptly supplying any materials, tools, equipment, labor, and incidentals that may be required. This superintendent must be at the project site to supervise subcontractors. The superintendent must speak and understand English.
 - 2) The CONTRACTOR shall designate a responsible person who speaks and understands English, and who is available at or reasonably near the worksite on a 24-hour basis, 7 days a week who is the point of contact during emergencies.

- 3) The OWNER's Designated Representative shall have the authority to suspend the Work, wholly, or in part, for such periods as may be deemed necessary due to unsuitable weather or other conditions considered unfavorable for performance of the Work.
- 4) The CONTRACTOR may be declared in default for non-progress, by the OWNER's Designated Representative, when the percentage value of dollar Work completed with respect to the total amount of contract is not within 20 percent of the time elapsed versus the total performance period.
- 5) The CONTRACTOR may subcontract for Work identified in this solicitation. The CONTRACTOR will be the prime service provider and shall be responsible for all Work performed and contract deliverables. The CONTRACTOR's workforce shall be responsible for at least 51 percent of the Work performed and provide an on-site, full-time job supervisor to manage the day-to-day job site operations and subcontractors. Proposed use of subcontractors should be included in the response to this solicitation.

10. Payments and Acceptance

- a. Payment will not be made until the Work invoiced is completed in full. If material or equipment acceptance testing is required, payment will not be made until satisfactory test results as determined by the OWNER's Designated Representative are delivered to the OWNER.
- b. The CONTRACTOR shall accept the compensation as provided in the contract as full payment for furnishing all materials and for performing all Work planned under the contract.
- c. The contract price shall include all labor, equipment, material, tools, and incidentals required for completing the Work.
- d. Subsoil conditions, if presented, must be interpreted within the limits of investigation and the anticipated normal field variances. Claims for unusual conditions or excessive amounts of fill or excavation over original estimates of the ENGINEER-of-Record or CONTRACTOR shall not be grounds for extra Work clauses or request.

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- e. To be paid for all quantities paid by the ton, a City Inspector must verify the delivery and receive a load ticket identifying the truck number, material and quantity of material delivered. The CONTRACTOR shall not haul such materials unless the inspector is on-site. If there has been a change in schedule, the OWNER requires 48 hours' notice to schedule inspectors.
- f. To be paid for all quantities paid by the truckload, the OWNER must have a truck chart for each truck prior to the truck being used for hauling operations. The CONTRACTOR must provide the truck chart to the City Inspector in sufficient time to allow the OWNER to verify all dimensions and volumes shown on the truck chart. A City Inspector must verify the delivery and receive (if available) a load ticket identifying the truck number, material and quantity of material hauled. The CONTRACTOR shall not haul such materials unless the Inspector is on-site. If there has been a change in schedule, the OWNER requires 48 hours' notice to schedule inspectors.
- g. The OWNER's Designated Representative retains the right to cancel portions or expand the scope of Work after a fair and just adjustment is agreed to with the CONTRACTOR.
- h. The CONTRACTOR will receive partial payment based upon the amount of Work completed as determined by the OWNER's Designated Representative, to include stored material. The OWNER will withhold retainage in the amount of 10 percent of the total Work completed at the date of the CONTRACTOR's invoice. The CONTRACTOR may reduce the retainage amount as allowed by Florida Statutes.
- i. Any partial payments will be subject to withholding by the OWNER's Designated Representative pending any unsatisfied claims brought against the CONTRACTOR for labor or materials.
- j. Any partial payments will be subject to withholding by the OWNER's Designated Representative pending any unsatisfied completion or restoration of any assertion for defective or damaged Work or materials.
- k. In the event of dispute regarding amounts due to the CONTRACTOR, the OWNER reserves the right, at any time prior to final payment on the Contract, to audit, or cause to be audited, the CONTRACTOR's original records pertaining to the Work.

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- I. Whenever the Work provided for under the Contract has been completely performed by the CONTRACTOR, and the final inspection and final acceptance has been made, and it is proven to the OWNER's Designated Representative that all claims are satisfied, the final payment, being the difference between the contract amount and summation of all previous payment less any penalties assessed, shall be paid to the CONTRACTOR. Upon final payment the CONTRACTOR shall provide the OWNER's Designated Representative a statement that he has been paid all monies due and that the Work was performed in accordance with the Contract Documents.
 - m. The payments of subcontractors, material, men, and suppliers shall comply with Section.
- 11. 255.071 of Florida Statutes.
 - a. Within 5 Working days following each payment to the CONTRACTOR, the CONTRACTOR shall pay respective amounts allowed by the OWNER for all materials, all equipment installed in the Work, all Work performed by subcontractors to the extent of each subcontractor's interest in the CONTRACTOR's amount of payment.
 - b. On monthly invoices subsequent to the first invoice submitted there shall be a signed "Waiver of Right to Claim Against the Payment Bond (Progress Payment)" indicating that invoices for equipment and material supplied and sub-CONTRACTORS have been paid by the CONTRACTOR.
 - c. On the final invoice submitted there shall be a signed "Waiver of Right to Claim Against the Payment Bond (Final Payment)" indicating that invoices for equipment and material supplied and subcontractors have been paid by the CONTRACTOR.
 - d. Date of final payment shall be the commencement of all warranties and guarantees. If the OWNER reasonably determines that the CONTRACTOR or Vendor has breached any of the warranties provided herein, then the CONTRACTOR or Vendor shall perform the necessary Work to comply with its warranties and shall pay to the OWNER its reasonable costs to investigate and then identify the breach of warranty claim.

SUPPLEMENTAL CONDITIONS

FEDERAL REGULATIONS CONTRACT REQUIREMENTS

FEDERAL EMERGENCY MANAGEMENT AGENCY

The supplemental conditions contained in this section are intended to cooperate with, to supplement, and to modify the general conditions and other specifications. In cases of disagreement with any other section of this contract, the Supplemental Conditions shall govern.

Contractor means an entity that receives a contract.

1. GENERAL REQUIREMENTS

The services performed by the awarded CONTRACTOR shall be in compliance with all applicable grantor regulations/requirements, and additional requirements specified in this document. It shall be the awarded CONTRACTOR's responsibility to acquire and utilize the necessary manuals and guidelines that apply to the work required to complete this project.

In general:

- a. The CONTRACTOR (including all subcontractors) must insert these contract provisions in each lower tier contracts (e.g., subcontract or sub-agreement).
- b. The CONTRACTOR (or subcontractor) must incorporate the applicable requirements of these contract provisions by reference for work done under any purchase orders, rental agreements and other agreements for supplies or services.
- c. The prime CONTRACTOR is responsible for compliance with these contract provisions by any subcontractor, lower-tier subcontractor, or service provider.

2. FEDERAL CONTRACT PROVISIONS

a. Conflict of Interest

- 1) This Contract/Work Order is subject to chapter 112, F.S.

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- 2) The vendor shall disclose the name of any officer, director, employee, or other agent who is also an employee of the State. Grantee shall also disclose the name of any State employee who owns, directly or indirectly, more than a 5 percent interest in the CONTRACTOR's company or its affiliates.

b. Discriminatory Vendors

- 1) No person, on the grounds of race, creed, color, religion, national origin, age, gender, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance during the term of the contract.
- 2) The CONTRACTOR shall disclose if they appear on the discriminatory vendor list. An entity or affiliate placed on the discriminatory vendor list pursuant to section 287.134, F.S. may not:
 - a) Submit a BID on an agreement to provide any goods or services to a public entity.
 - b) Submit a BID on an agreement with a public entity for the construction or repair of a public building or public work.
 - c) Submit BIDs on leases of real property to a public entity.
 - d) Be awarded or perform work as a consultant under an agreement with any public entity; or transact business with any public entity.

c. Lobbying:

- 1) No funds received pursuant to this Agreement may be expended for lobbying the Federal or State Legislature, the judicial branch, or a federal or state agency.
- 2) The BIDDER or offeror certifies by signing and submitting this BID, to the best of his or her knowledge and belief, that:
 - a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the BIDDER or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in

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connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- d) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure

d. **Record Retention:**

- 1) The CONTRACTOR shall maintain and retain sufficient records demonstrating its compliance with the terms of the Agreement for a period of at least 5 years after final payment is made and shall allow the OWNER, the State, or its authorized representatives access to such records for audit purposes upon request.

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- 2) In the event of litigation or settlement of claims arising from the performance of this contract, in which case CONTRACTOR agrees to maintain same until the OWNER, the FEMA Administrator, the Comptroller General of the United States, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related to the litigation or settlement of claims

e. Diversity:

- 1) All contracting and subcontracting opportunities afforded by this solicitation/contract enthusiastically embraces diversity. The award of subcontracts should reflect the full diversity of the citizens of the State of Florida. Firms qualifying under this solicitation are encouraged to submit BIDs. Award of this contract will be conditioned upon satisfying the requirements of this BID specification. These requirements apply to all BIDDERS, including those who qualify as a Minority Business vendor. A list of minority-owned firms that could be offered subcontracting opportunities may be obtained by contacting the Office of Supplier Diversity at (850) 487-0915.

f. Applicable Laws:

- 1) The CONTRACTOR shall comply with all applicable federal, state, and local rules and regulations in providing services to the Consortium.
- 2) The CONTRACTOR acknowledges that this requirement includes, but is not limited to, compliance with all applicable federal, state, and local health and safety rules and regulations and that FEMA financial assistance may be used to fund the contract. As such, the CONTRACTOR will comply will all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

g. Administrative, Contractual, or Legal Remedies:

Unless otherwise provided in this contract, all claims, counterclaims, disputes, and other matters in question between the local government and the CONTRACTOR, arising out of or relating to this contract, or the breach of it, will be decided by arbitration, if the parties mutually agree, or in a Florida court of competent jurisdiction.

h. Patents and Data:

- 1) No reports, maps, or other documents produced in whole or in part under this contract shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.
- 2) The grantor agency and the grantee shall possess all rights to invention or discovery, as well as rights in data which may arise as a result of the CONTRACTOR's services.

i. Clean Air Act and Federal Water Pollution Control Act:

- 1) The CONTRACTOR agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.*
- 2) The CONTRACTOR agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 *et seq.*
- 3) The CONTRACTOR agrees to report each violation to the Consortium member and understands and agrees that the OWNER will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
- 4) The CONTRACTOR agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FEMA.

j. Suspension and Debarment:

- 1) This contract is a covered transaction for purposes of 2 C.F.R.pt. 180 and 2 C.F.R. pt. 3000.
- 2) As such the CONTRACTOR is required to verify that none of the CONTRACTOR, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- 3) The CONTRACTOR must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, Subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

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- 4) This certification is a material representation of fact relied upon by the OWNER.
- 5) If it is later determined that the CONTRACTOR did not comply with 2 C.F.R. pt. 180, Subpart C and 2 C.F.R. pt. 3000, Subpart C, in addition to remedies available to the Florida Department of Emergency Management, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- 6) The BIDDER or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, Subpart C and 2 C.F.R. pt. 3000, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.
- 7) The BIDDER or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.
- 8) The CONTRACTOR's debarment and suspension status will be validated by the OWNER at the System for Award Management at www.sam.gov and the State of Florida at: https://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists

k. Reporting:

- 1) The CONTRACTOR will provide any information required to comply with the grantor agency requirements and regulations pertaining to reporting.
- 2) It is important that the CONTRACTOR is aware of the reporting requirements of the OWNER, as the Federal or State granting agency may require the CONTRACTOR to provide certain information, documentation, and other reporting in order to satisfy reporting requirements to the granting agency.

l. Access to Records:

- 1) The CONTRACTOR agrees to provide the OWNER, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents,

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papers, and records of the CONTRACTOR which are directly pertinent to this Contract for the purposes of making audits, examinations, excerpts, and transcriptions.

- 2) The CONTRACTOR agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) The CONTRACTOR agrees to provide the FEMA Administrator or his authorized representatives' access to construction or other work sites pertaining to the work being completed under the contract.
- 4) Pursuant to Section 20.055(5), F.S., the CONTRACTOR will cooperate with the State of Florida's Inspector General in any investigation, audit, inspection, review, or hearing.

m. Energy Efficiency Standards:

The CONTRACTOR agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

n. DHS Seal, Logo, and Flags:

The CONTRACTOR shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre- approval.

o. No Obligation by Federal Government:

The Federal Government is not a party to this Contract and is not subject to any obligations or liabilities to the non-Federal entity, CONTRACTOR, or any other party pertaining to any matter resulting from the contract.

p. Program Fraud and False or Fraudulent Statements or Related Acts:

The CONTRACTOR acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the CONTRACTOR's actions pertaining to this Contract.

q. **Recovered Materials:**

- 1) In the performance of this Contract, the CONTRACTOR shall make maximum use of products containing recovered materials that are Environmental Protection Agency (EPA) designated items unless the product cannot be acquired
 - a) Competitively within a timeframe providing for compliance with the contract performance schedule.
 - b) Meeting contract performance requirements.
 - c) At a reasonable price.
- 2) Information about this requirement is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/cpg/>. The list of EPA-designate items is available at <http://www.epa.gov/cpg/products.htm>.

r. **Discriminatory Vendors List:**

In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the discriminatory vendor list may not submit a BID on a Contract to provide any goods or services to a public entity, may not submit a BID on a Contract with a public entity for the construction or repair of a public building or public work, may not submit BIDs on leases of real property to a public entity, may not be awarded or perform work as a CONTRACTOR, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

s. **Inspector General Cooperation:**

The Parties agree to comply with Section 20.055(5), Florida Statutes, for the inspector general to have access to any records, data and other information deemed necessary to carry out his or her duties and incorporate into all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes.

t. **Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms:**

- 1) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and

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labor surplus area firms are used when possible.

- a) Affirmative steps must include:
 - (1) Placing qualified small and minority businesses and women’s business enterprises on solicitation lists.
 - (2) Assuring that small and minority businesses, and women’s business enterprises are solicited whenever they are potential sources.
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises.
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women’s business enterprises.
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime CONTRACTOR, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

u. Equal Opportunity Clauses:

- 1) Compliance with Regulations:

The CONTRACTOR shall comply with the Acts and the Regulations relative to Nondiscrimination in federally assisted programs, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
- 2) During the performance of any awarded “federally assisted contracts” the CONTRACTOR agrees as follows:
 - a) The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national

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- origin.
- b) The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin.
 - c) Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
 - d) The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 3) The CONTRACTOR will, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
 - 4) The CONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the CONTRACTOR's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - 5) The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - 6) The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes

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of investigation to ascertain compliance with such rules, regulations, and orders.

- 7) In the event of the CONTRACTOR's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 8) The CONTRACTOR will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor.
- 9) The CONTRACTOR will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: *Provided, however,* that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

v. **Contract Work Hours and Safety Standards Act 40 U.S.C. 3702 and 3704, as Supplemented by Department of Labor Regulations (29 CFR Part 5):**

Compliance with the Contract Work Hours and Safety Standards Act.

- 1) Overtime requirements.

No CONTRACTOR or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of 40 hours in such workweek unless such

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laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

- 2) Violation; liability for unpaid wages; liquidated damages:
 - a) In the event of any violation of the clause set forth in Paragraph 1 of this section the CONTRACTOR and any subcontractor responsible therefor shall be liable for the unpaid wages.
 - b) In addition, such CONTRACTOR and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages.
 - c) Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in Paragraph 1 of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in Paragraph 1 of this section.

- 3) Withholding for unpaid wages and liquidated damages:

The OWNER shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the CONTRACTOR or subcontractor under any such contract or any other Federal contract with the same prime CONTRACTOR, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime CONTRACTOR, such sums as may be determined to be necessary to satisfy any liabilities of such CONTRACTOR or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in Paragraph 2 of this section.

w. **Rights to Inventions Made Under a Contract or Agreement:**

If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

x. **Byrd Anti-Lobbying Amendment 31 U.S.C. § 1352 (As Amended):**

- 1) Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). CONTRACTORS who apply or BID for an award of \$100,000 or more shall file the required certification.
- 2) Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352.
- 3) Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

INSURANCE REQUIREMENTS

LOSS CONTROL/SAFETY

1. Precaution shall be exercised at all times by the CONTRACTOR for the protection of all persons, including employees, and property. The CONTRACTOR shall be expected to comply with all laws, regulations or ordinances related to safety and health, shall make special effort to detect hazardous conditions and shall take prompt action where loss control/safety measures should reasonably be expected.
2. The OWNER may order work to be stopped if conditions exist that present immediate danger to persons or property. The CONTRACTOR acknowledges that such stoppage will not shift responsibility for any damages from the CONTRACTOR to the OWNER.

DRUG FREE WORKPLACE REQUIREMENTS

All contracts with individuals or organizations that wish to do business with the OWNER, a stipulation will be made in the contract or purchase order that requires CONTRACTORS, subcontractors, vendors, or consultants to have a substance abuse policy. The employees of such CONTRACTORS, subcontractors, vendors, or consultants will be subject to the same rules of conduct and tests as the employees of the City of Parker. In the event of an employee of a supplier of goods or services is found to have violated the Substance Abuse Policy, that employee will be denied access to the OWNER's premises and job sites. In addition, if the violation(s) is/are considered flagrant, or the OWNER is not satisfied with the actions of the CONTRACTOR, subcontractor, vendor, or consultant, the OWNER can exercise its right to bar all of the CONTRACTOR's, subcontractor's, vendor's, or consultants' employees from its premises or decline to do business with the CONTRACTOR, subcontractor, vendor, or consultant in the future. All expenses and penalties incurred by a CONTRACTOR, subcontractor, vendor, or consultant as a result of a violation of the OWNER's Substance Abuse Policy shall be borne by the CONTRACTOR, subcontractor, vendor, or consultant.

INSURANCE - BASIC COVERAGES REQUIRED

1. The CONTRACTOR shall procure and maintain the following described insurance, except for coverages specifically waived by the OWNER, on policies and with insurers acceptable to the OWNER.
2. These insurance requirements shall not limit the liability of the CONTRACTOR. All subcontractors are subject to the same coverages and limits as the CONTRACTOR.

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3. The OWNER does not represent these types or amounts of insurance to be sufficient or adequate to protect the CONTRACTOR's interests or liabilities but are merely minimums.
4. Except for Workers' Compensation and Professional Liability, the CONTRACTOR's insurance policies shall be endorsed to name the OWNER as an additional insured to the extent of the OWNER's interests arising from this Agreement or Contract or lease.
5. Except for Workers' Compensation, the CONTRACTOR waives its right of recovery against the OWNER, to the extent permitted by its insurance policies.
6. The CONTRACTOR's deductibles/self-insured retentions shall be disclosed to the OWNER and may be disapproved by the OWNER. They shall be reduced or eliminated at the option of the OWNER. The CONTRACTOR is responsible for the amount of any deductible or self-insured retention.
7. Insurance required of the CONTRACTOR, or any other insurance of the CONTRACTOR shall be considered primary, and insurance of the OWNER shall be considered excess, as may be applicable to claims which arise out of the Hold Harmless, Payment on Behalf of the OWNER, Insurance, Certificates of Insurance and any Additional Insurance provisions of this Agreement or Contract or lease.

8. **WORKERS' COMPENSATION COVERAGE**

The CONTRACTOR shall purchase and maintain Workers' Compensation insurance for all Workers' Compensation obligations imposed by state law and employer's liability limits of at least **\$500,000 each accident and \$500,000 each employee/\$500,000 policy limit for disease**. The CONTRACTOR shall also purchase any other coverages required by law for the benefit of employees. The CONTRACTOR shall provide to the OWNER an Affidavit stating that he/she meets all the requirements of Florida Statute 440.02(14)(d).

9. **GENERAL, AUTOMOBILE & EXCESS OR UMBRELLA LIABILITY COVERAGE**

The CONTRACTOR shall purchase and maintain coverage on forms no more restrictive than the latest editions of the Commercial or Comprehensive General Liability and Business Auto policies of the Insurance Services Office. **Minimum limits of \$1,000,000 per occurrence** for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employers liability required in the Workers' Compensation Coverage section) and the amount of coverage required.

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10. GENERAL LIABILITY COVERAGE Commercial General Liability - Occurrence Form Required

Coverage A shall include bodily injury and property damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this Agreement or Contract or lease, and broad form property damage, and property damage resulting from explosion, collapse or underground (x,c,u) exposures. Coverage B shall include personal injury. Coverage C, medical payments, is not required.

11. PRODUCTS/COMPLETED OPERATIONS

The CONTRACTOR is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract or lease, for a minimum of three years beyond the OWNER's acceptance of renovation or construction projects.

12. BUSINESS AUTO LIABILITY COVERAGE

Business Auto Liability coverage is to include bodily injury and property damage arising out of ownership, maintenance, or use of any auto, including owned, non-owned and hired automobiles and employee non-ownership use.

13. EXCESS OR UMBRELLA LIABILITY COVERAGE

Umbrella Liability insurance is preferred, but an Excess Liability equivalent may be allowed.

Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages.

14. CERTIFICATES OF INSURANCE

- a. Required insurance shall be documented in Certificates of Insurance which provide that the OWNER shall be notified at least 30 days in advance of cancellation, nonrenewal or adverse change. The Certificate Holder will be addressed as the City of Parker, 1001 Park Street, Florida 32404. All certificates, cancellation, nonrenewal or adverse change notices should be mailed to this address. Each Certificate will address the service being rendered to the OWNER by the CONTRACTOR.

The OWNER shall be named as an Additional Insured, Primary and Non-Contributory for both General Liability and Business Auto

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Liability with Waiver of subrogation included with respects to both General Liability and Business Auto.

- b. New Certificates of Insurance are to be provided to the OWNER at least 15 days after coverage renewals.
- c. If requested by the OWNER, the CONTRACTOR shall furnish complete copies of insurance policies, forms, and endorsements.
- d. For the Commercial General Liability coverage, the CONTRACTOR shall, at the option of the OWNER, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of the liability coverage.

15. RECEIPT OF INSUFFICIENT CERTIFICATES

Receipt of certificates or other documentation of insurance or policies or copies of policies by the OWNER, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the CONTRACTOR's obligation to fulfill the insurance requirements herein.

16. ADDITIONAL INSURANCE

If checked below, the OWNER requires the following additional types of insurance.

Professional Liability/Malpractice/Errors or Omissions Coverage

The CONTRACTOR shall purchase and maintain professional liability or malpractice or errors or omissions insurance with minimum limits of per occurrence. If a claim is made form of coverage is provided, the retroactive date of coverage shall be no later than _____.

The inception date of claims made coverage unless the prior policy was extended indefinitely to cover prior acts. Coverage shall be extended beyond the policy year either by a supplemental extended reporting period (ERP) of as great duration as available, and with no less coverage and with reinstated aggregate limits, or by requiring that any new policy provide a retroactive date no later than the inception date of claims made coverage.

Property Coverage for Leases

The CONTRACTOR shall procure and maintain for the life of the lease, all risk/special perils (including sinkhole) property insurance (or its equivalent)

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to cover loss resulting from damage to or destruction of the building and personal property/contents. The policy shall cover 100% replacement cost and shall include an agreed value endorsement to waive coinsurance.

Commercial General Liability Increased General Aggregate Limit (or separate aggregate)

Because the Commercial General Liability form of coverage includes an annual aggregate limitation on the amount of insurance provided, a separate project aggregate limit of N/A is required by the OWNER for this Agreement or Contract.

Liquor Liability

In anticipation of alcohol being served, the CONTRACTOR shall provide evidence of coverage for liquor liability in an amount equal to the general/umbrella/excess liability coverage. If the general liability insurance covers liquor liability (e.g., host or other coverage), the CONTRACTOR's agent or insurer should provide written documentation to confirm that coverage already applies to this agreement, contract, or lease. If needed coverage is not included in the general/umbrella excess liability policy(ies), the policy(ies) must be endorsed to extend coverage for liquor liability, or a separate policy must be purchased to provide liquor liability coverage in the amount required.

OWNERs Protective Liability Coverage

For renovation or construction contracts, the CONTRACTOR shall provide for the OWNER an OWNER's protective liability insurance policy (preferably through the CONTRACTOR's insurer) in the name of the OWNER. This is redundant coverage if the OWNER is named as an additional insured in the CONTRACTOR's Commercial General Liability insurance policy. However, this separate policy may be the only source of coverage if the CONTRACTOR's liability coverage limit is used up by other claims.

Builders Risk Coverage

Builders Risk insurance is to be purchased to cover subject property for all risks of loss (including theft and sinkhole), subject to a waiver of coinsurance, and covering off-site storage, transit and installation risks as indicated in the Installation Floater and Motor Truck Cargo insurance described hereafter, if such coverages are not separately provided. If flood

and/or earthquake risks exist, flood and earthquake insurance are to be purchased.

If there is loss of income, extra expense and/or expediting expense exposure, such coverage is to be purchased. If boiler and machinery risks are involved, boiler and machinery insurance, including coverage for testing, is to be purchased. The Builders Risk insurance is to be endorsed to cover the interests of all parties, including the OWNER and all contractors and subcontractors. The insurance is to be endorsed to grant permission to occupy.

Installation Floater Coverage

Installation Floater insurance is to be purchased when Builder's Risk insurance is inappropriate, or when Builder's Risk insurance will not respond, to cover damage or destruction to renovations, repairs or equipment being installed or otherwise being handled or stored by the CONTRACTOR, including off-site storage, transit and installation. The amount of coverage should be adequate to provide full replacement value of the property, repairs, additions, or equipment being installed, otherwise being handled or stored on or off premises. All risks coverage is preferred.

Motor Truck Cargo Coverage

If the Installation Floater insurance does not provide transportation coverage, separate Motor Truck Cargo or Transportation insurance is to be provided for materials or equipment transported in the CONTRACTOR's vehicles from place of receipt to building sites or other storage sites. All risks coverage is preferred.

Contractor's Equipment Coverage

CONTRACTOR's Equipment insurance is to be purchased to cover loss of equipment and machinery utilized in the performance of work by the contractor. All risks coverage is preferred. The Contract may declare self-insurance for CONTRACTOR equipment.

Fidelity/Dishonesty/Liability Coverage – Third Party

Fidelity/Dishonesty/Liability insurance is to be purchased or extended to cover dishonest acts of the Other Party's employees resulting in a loss to decedent, i.e., theft of valuables.

Fidelity/Dishonesty Coverage for Employer (Contractor)

Fidelity/Dishonesty insurance is to be purchased to cover dishonest acts of the CONTRACTOR's employees, including but not limited to theft of vehicles, materials, supplies, equipment, tools, etc., especially property necessary to work performed.

Fidelity/Dishonesty/Liability Coverage for OWNER

Fidelity/Dishonesty/Liability insurance is to be purchased or extended to cover dishonest acts of the contractor's employees resulting in loss to the OWNER.

Garage Liability Coverage

Garage Liability insurance is to be purchased to cover the CONTRACTOR and its employees for its garage and related operations while in the care, custody, and control of the OWNER's vehicles.

Garage Keepers' Coverage (Legal Liability Form)

Garage Keepers' Liability insurance is to be purchased to cover damage or other loss, including comprehensive and collision risks, to the OWNER's vehicles while in the care, custody, and control of the CONTRACTOR. This form of coverage responds on a legal liability basis, and without regard to legal liability on an excess basis over any other collectible insurance.

Damage to Premises Rented/Leased to you- (Legal Liability Form)

Provide property coverage for leased premises due to liability incurred because the insured's negligence results in fire or explosion. Specified limit of liability required.

Watercraft Liability Coverage

Because the CONTRACTOR's provision of services involves utilization of watercraft, watercraft liability coverage must be provided to include bodily injury and property damage arising out of ownership, maintenance, or use of any watercraft, including owned, non-owned and hired.

Coverage may be provided in the form of an endorsement to the general liability policy, or in the form of a separate policy coverage Watercraft Liability or Protection and Indemnity.

Aircraft Liability Coverage

Because the CONTRACTOR's provision of services involves utilization of aircraft, aircraft liability coverage must be provided to include bodily injury and property damage arising out of ownership, maintenance, or use of any aircraft, including owned, non-owned and hired.

The minimum limits of coverage shall be per occurrence, Combined Single Limits for Bodily Injury (including passenger liability) and Property Damage.

Pollution Legal Liability Coverage

Pollution legal liability insurance is to be purchased to cover pollution and/or environmental legal liability which may arise from this Agreement or Contract.

United States Longshoremen and Harbor Workers Act Coverage

The Workers' Compensation policy is to be endorsed to include United States Longshoremen and Harbor Workers' Act Coverage for exposures which may arise from this Agreement or Contract.

Jones Act Coverage

The Workers' Compensation policy is to be endorsed to include Jones Act Coverage for exposures which may arise from this Agreement or Contract.



ATTACHMENT 3

CONTRACT FORMS

PUBLIC CONSTRUCTION BOND

Bond No. _____ (enter bond number)

BY THIS BOND, We _____, as Principal And _____ a corporation, as Surety, are bound to the City of Parker, Florida, herein called OWNER, in the sum of \$_____ for payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the Contract dated _____ between Principal and OWNER for **ITB 2024-02 – CITY OF PARKER – PARKER SPORTS COMPLEX - PHASE 2**, the Contract being made a part of this Bond by reference, at the times and in the manner prescribed in the Contract; and
2. Promptly makes payments to all claimants, as defined in Section 255.05(1), Florida Statutes, supplying Principal with labor, materials, or supplies, used directly or indirectly by Principal in the prosecution of the Work provided for in the contract; and
3. Pays OWNER all losses, damages, expenses, costs, and attorney’s fees, including appellate proceedings, that OWNER sustains because of a default by Principal under the contract; and,
4. Performs the guarantee of all Work and materials furnished under the Contract for the time specified in the Contract, then this Bond is void; otherwise, it remains in full force.

Any action instituted by a claimant under this Bond for payment must be in accordance with the notice and time limitation provisions in Section 255.05(2), Florida Statutes.

Any changes in or under the Contract Documents and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect Surety’s obligation under this bond.

DATED ON _____,

(Name of Principal)

By (As Attorney in Fact) (Name of Surety)

NOTICE OF AWARD

TO: _____

PROJECT DESCRIPTION:

The OWNER has considered the BIDs submitted in response to its advertised **ITB 2024-02 – CITY OF PARKER – PARKER SPORTS COMPLEX - PHASE 2.**

All interested parties are hereby notified that the BID submitted by

_____ for the **CITY OF PARKER – PARKER SPORTS COMPLEX - PHASE 2 (ITB 2024-02)** project has been accepted for the Work described in the Bid Documents in the amounts of

\$ _____

As required by the Instruction to Bidders, please execute the Agreement and furnish the required CONTRACTOR’s Certificates of Insurance and Construction Bonds within 10 business days from the date of this notice.

You are further required to return an acknowledged copy of this Notice of Award to the OWNER with the executed Agreement and required Certificates of Insurance and Bonds within the 10 business days.

If you have any questions, please contact Mandy O’Regan, Anchor CEI (OWNER’s Representative), moregan@anchorcei.com; (850) 215-1285.

Dated this _____ day of _____, 2024.

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[SIGNATURE PAGES FOLLOW THIS PAGE]

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
PARKER SPORTS COMPLEX – PHASE 2**

City of Parker

By: _____

Name: _____

Title: _____

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged:

By _____

This the _____ day of _____, 20____.

Name: _____

Title: _____

NOTICE TO PROCEED

DATE: _____

TO: _____

PROJECT: **ITB NO: 2024-02 - CITY OF PARKER**
PARKER SPORTS COMPLEX – PHASE 2

You are hereby notified to commence Work in accordance with the Agreement dated____
_____, 20____, on or before _____, 2024 and
you are to substantially complete the Work within **150** calendar days. The date of
substantial completion of all Work is therefore _____, 2024. Contractor will
have **30** calendar days from the date of substantial completion to address any unresolved
issue in order to reach final completion of the project. The date of final completion of all
Work is therefore _____, 2024 (180 calendar days from Notice to Proceed to Final
Completion).

You are required to return an acknowledged copy of this Notice to Proceed to the City.

BY: **CITY OF PARKER**

Mayor Kelly

Date

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.

CONTRACTOR's Name

This the _____ day of _____, 2024.

Signature

By: _____
Type or Print Name

Title: _____

AGREEMENT

This Agreement, dated _____ is between the City of Parker, located at 1001 West Park Avenue, Parker, Florida 32404 (“OWNER”) and _____, doing business as a _____ (an individual), or (a partnership), or (a corporation), having a business address of _____ (hereinafter called “CONTRACTOR”). It should be noted that the term CONTRACTOR in this Agreement will apply to the CONTRACTOR awarded each of the individual projects from **ITB 2024-002 – CITY OF PARKER - PARKER SPORTS COMPLEX - PHASE 2.**

1. **SCOPE OF WORK**

The OWNER desires to hire CONTRACTOR to provide all necessary labor, supervision, equipment, and supplies for the performance of the work in connection with the construction of **ITB 2024-002 – CITY OF PARKER - PARKER SPORTS COMPLEX - PHASE 2** (“Project”), to be located within Parker, in accordance with the Drawings and Specifications prepared by Anchor CEI, Inc. and all other Contract Documents hereafter specified.

The CONTRACTOR shall furnish, at its sole expense, all supervision, labor, equipment, tools, material, and supplies to properly and efficiently perform all of the Work required under the Contract Documents, as defined herein, and shall be solely responsible for the payment of all taxes, permits and license fees, labor fringe benefits, insurance and bond premiums, and all other expenses and costs required to complete such work in accordance with this Agreement (collectively, the “Work”).

The OWNER shall award the **CITY OF PARKER - PARKER SPORTS COMPLEX - PHASE 2** project as detailed in the Construction Drawings and as summarized by location below:

- A. Phase 2 of this project will consist of the following site improvements to the Parker Sports Complex including but not limited to (see Bid Form and Contract Document for full details of project):
 - 1) Construction of a proposed 24-foot-wide aggregate roadway that runs through the park and connects to U.S. Business Highway 98 to the south and Lake Drive to the north. This will include signage as shown on the Contract Documents..
 - a) The City has added an additive alternate to the Bid Form for construction of an asphalt base in lieu of aggregate base

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
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roadway. This will include striping along the roadway as shown on the Contract Documents.

- 2) Construction of a proposed aggregate parking area that runs parallel to the access road.
 - a) The City has added an additive alternate to the Bid Form for construction of an asphalt base in lieu of aggregate base parking area. This will include striping of the parking spaces as shown on the Contract Documents.
- 3) Construction of a 6-foot-wide clay walking path that will encircle the field at the park and connect to the existing sidewalks adjacent to the courts.
 - a) The City has added an additive alternate to the Bid Form for construction of a 5-foot-wide concrete sidewalk in lieu of clay walking path.
- 4) Construction of 5-foot-wide concrete sidewalk from the entrance of the park at U.S. Business Highway 98 that will connect at the existing concrete sidewalk between the existing basketball courts and dog runs as well as south of the pickleball courts from the proposed walking path which will connect at the existing concrete sidewalk along a portion of U.S. Business Highway 98 as well as concrete ADA-compliant parking spaces to the north of the site. This will include ADA-compliant striping and symbols and ADA-compliant signage.
- 5) Construction of the following stormwater improvements to the Parker Sports Complex including but not limited to (see Bid Form and Contract Document for full details of project):
 - a) Grading and compaction of a proposed 83,457 square foot stormwater pond which will have a depth of 5 feet. The stormwater pond slopes and berms shall be stabilized with Bermuda Sod 419.
 - b) Other associated stormwater improvements

- B. It should be noted that all water system improvements will be constructed by the City of Parker.

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- C. It should be noted that the City of Parker has a stockpile of gravel on site that will need to be moved to the City’s maintenance yard or as a deductive alternate can be used for a portion of the roadway and parking base.

2. CONTRACT DOCUMENTS

The term “Contract Documents” shall have the generally accepted meaning, including but not limited to:

- a. **ITB 2024-002 – CITY OF PARKER - PARKER SPORTS COMPLEX - PHASE 2**, including but not limited to:
- 1) Plans and Specifications Package.
 - 2) FDEP Supplemental Conditions (Including All Appendices).
 - 3) Bid Form.
 - 4) Bid Bond.
 - 5) Anti-Collusion Clause.
 - 6) Conflict of Interest Disclosure Form.
 - 7) Identical Tie Bids/Drug Free Workplace.
 - 8) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion.
 - 9) Certification Regarding Lobbying.
 - 10) Certification Regarding Scrutinized Companies List
 - 11) Sub-Contractors List
 - 12) E-Verify Documentation
 - 13) Public Construction Bond (Payment and Performance Bond) and related bond documents.
 - 14) Contractor’s response to the ITB.
 - 15) Insurance Requirements.
 - 16) Notice of Award.
 - 17) Notice to Proceed.

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
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- 18) Agreement.
- 19) Notice of Contest of Claim Against Payment Bond (if required).
- 20) Waiver of Right to Claim Against the Payment Bond (Progress Payment).
- 21) Waiver of Right to Claim Against the Payment Bond (Final Payment).
- 22) Contract Change Orders.
- 23) Addenda:
No. __, dated _____, 2024.

The Contract Documents also include any written amendments to any of the above signed by the party to be bound by such amendment. The Contract Documents are sometimes referred to herein as the “Agreement.”

In the case of any conflict between the provisions of this Agreement and another Contract Document, the following priority for interpretation of those document provisions shall be followed:

- a. The provisions of this Agreement shall first prevail.
- b. The bid form and accompanying bidder submittals shall be next.
- c. The RFP and attachments shall be the final priority.

In the event of a conflict within or between any other document or documents comprising the Contract Documents, the OWNER alone shall be entitled to select the provision which shall apply.

3. TERM

This Contract shall commence within 10 calendar days after the date of receipt of the “Notice to Proceed” to CONTRACTOR(s). The CONTRACTOR(s) will substantially complete the work within 150 calendar days following receipt of the Notice to Proceed and achieve Final Completion within 30 days thereafter., except to the extent the period for Final Completion is extended pursuant to the terms of the Contract Documents (“Contract Time”). Final Completion of the Work for each project shall be achieved by CONTRACTOR within the time period set forth in the executed Notice to Proceed. The CONTRACTOR agrees to pay the OWNER, liquidated damages, in the sum of \$250.00 for each calendar day that expires after the Contract Time for Final Completion.

4. CONTRACT PRICE

The CONTRACTOR agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of \$_____ as shown in the bid schedule included within the Bid Form, as said amount may be hereafter adjusted pursuant to the terms of the Contract Documents (“Contract Price”).

5. PAYMENTS

- A. Notwithstanding anything contained herein to the contrary, all payments shall be made in accordance with the Florida Prompt Payment Act of the Florida Statute, Chapter 218.70, et seq.
- B. CONTRACTOR shall use **AIA G702 – Application for Payment Form** for all pay requests to the OWNER.
- C. CONTRACTOR shall submit with the first Application for Payment to the OWNER’s designated representative (Anchor Consulting Engineering and Inspection, Inc.), a schedule of values allocated to the various portions of the Work as directly outlined in the CONTRACTOR’s Bid Form, prepared in such form, and supported by such data to substantiate its accuracy as the OWNER shall require from time to time. This schedule of values, unless objected to by the OWNER, shall be used as a basis for reviewing the CONTRACTOR’s Applications for Payment.
- D. CONTRACTOR shall submit an Application for Payment to the OWNER’s designated representative (Anchor Consulting Engineering and Inspection, Inc.) on or before the 25th of each month, filled out and signed by the CONTRACTOR covering the Work performed since the previous month’s Application for Payment. Invoices received after the 25th day of each month shall be considered for payment as part of the next month’s Application for Payment.
- E. CONTRACTOR’s Application for Payment shall be in such form and contain such detail and backup as the OWNER reasonably may require.
- F. Payment by the OWNER to the CONTRACTOR of the statement amount shall be made within 25 days after the OWNER’s designated representative has certified the Application for Payment and submits to the OWNER.
- G. Five Percent (5%) retainage shall be held at the discretion of the OWNER; the 5% retainage shall be paid at the completion of the Work. Provided, however, nothing in this Section shall preclude or limit the OWNER’s right to withhold payment as otherwise permitted by the terms of the Contract

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Documents or as permitted by law. Payments of these monthly invoices shall in no way imply approval or acceptance of the Work.

- H. The retainage, at the discretion of the OWNER, may be reduced once 50% of the work is completed by the CONTRACTOR.
- I. Each Application for Payment shall be accompanied by a **“Waiver of Right to Claim Against the Payment Bond (Progress Payment)”** in a form identified in the Contract Documents for all materials, labor, equipment, services, and other bills associated with that portion of the Work payment is being requested in that Application for Payment.
- J. Further, each Application for Payment request shall be accompanied by a claim release and waiver in the form approved by the OWNER from all Subcontractors and suppliers evidencing their payment in full through the previous month’s Application for Payment.
- K. Also, each payment request shall be accompanied by an updated Construction Schedule, a list inventorying all stored materials, a monthly progress status report, and any other document reasonably requested by the OWNER. The OWNER shall not be required to make payment until and unless such releases, documents and information are furnished by the CONTRACTOR.
- L. Further, if the CONTRACTOR is withholding any portion of a payment to any Subcontractor or supplier for any labor, services, or materials for which the OWNER has paid CONTRACTOR, the CONTRACTOR agrees to refund such money to the OWNER upon demand by the OWNER.
- M. The OWNER’s designated representative (Anchor Consulting Engineering and Inspection, Inc.) shall review each Application for Payment submitted by the CONTRACTOR and shall make recommendations to the OWNER as to the proper amounts, if any, which may be owed to the CONTRACTOR thereunder. The OWNER shall have the right to refuse to approve payment amounts, or portions thereof, requested by the CONTRACTOR in an Application for Payment, or rescind any amount previously approved, and the OWNER may withhold any payments otherwise due to the CONTRACTOR under this Agreement or any other agreement between the OWNER and CONTRACTOR, to the extent it is reasonably necessary, to protect the OWNER from any expense, cost, or loss attributable to:
 - 1) Defective or deficient Work not properly remedied in accordance with the terms of the Contract Documents.
 - 2) The filing or reasonable evidence indicating the probable filing of third-party claims against the OWNER attributable to the fault or neglect of CONTRACTOR.

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- 3) The CONTRACTOR's failure to make timely and proper payments to all Subcontractors and suppliers.
 - 4) Reasonable evidence that the remaining Work cannot be completed for the unpaid Contract Price balance.
 - 5) Reasonable evidence indicating that the remaining Work cannot be completed within the remaining Contract Time.
 - 6) The CONTRACTOR's failure to satisfactorily prosecute the Work in accordance with the requirements of the Contract Documents.
 - 7) Any other material breach of the requirements of the Contract Documents by CONTRACTOR.
- N. The OWNER shall have the right, but not the obligation, to take any corrective action the OWNER deems appropriate to cure any of the above noted items, at the CONTRACTOR's expense, if such items are not cured by the CONTRACTOR to the OWNER's reasonable satisfaction within 3 days after CONTRACTOR's receipt of written notice from the City.
- O. In the event that there is a dispute in the amount of the Application for Payment, then only the disputed amount shall be held until resolved and the undisputed amount shall be paid within the time limits as stated within Section 4 – Payment of this Agreement and the progress of the project shall not be interrupted. Both parties agree that best efforts be made to resolve the disputed amount.
- P. The OWNER may reject a payment request, in whole or in part, submitted by the CONTRACTOR if such payment request is not submitted in strict accordance with the requirements of Section 4 – Payments of this Agreement. In such event, the OWNER shall notify the CONTRACTOR in writing within 20 business days after receipt of such Application for Payment that such request for payment, or portion thereof, has been rejected and the reasons for such rejection. If CONTRACTOR resubmits a revised Application for Payment correcting, in the OWNER's unfettered determination, the deficiency specified in the rejection notice, then the OWNER shall pay the CONTRACTOR the corrected portion of the payment request within 10 business days after the date the revised Application for Payment is received and approved by the OWNER.
- Q. Prior to Final Completion, the OWNER may use any completed or substantially completed portions of the Work. Such use shall not constitute an acceptance of such portions of the Work.
- R. Final Payment - Upon completion and acceptance of the Work, the OWNER's designated representative (Anchor Consulting Engineering and

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Inspection, Inc.) shall issue a certificate attached to the final Application for Payment that states the Work has been fully performed in accordance with the requirements of the Contract Documents and that the OWNER's designated representative (Anchor Consulting Engineering and Inspection, Inc.) recommends final payment in the amount reflected in the attached final Application for Payment. The OWNER shall make final payment to CONTRACTOR within 30 days after the Work is finally accepted by the OWNER, provided that CONTRACTOR first, and as an explicit condition precedent to the accrual of CONTRACTOR's right to final payment, shall have furnished the OWNER with a properly executed and notarized final release in the form reasonably required by the OWNER, as well as a duly-executed copy of the surety's consent of release of the Public Construction Bond for final payment and such other documentation that may be required by the Contract Documents, the City.

- S. The acceptance by the CONTRACTOR of final payment shall be and shall operate as a full release and waiver of any and all claims by CONTRACTOR against the OWNER arising out of this Agreement, except those identified in writing by the CONTRACTOR as unsettled in its final Application for Payment. Any payment, however, final, or otherwise shall not release the CONTRACTOR or its sureties from any obligations under the Contract Documents. Neither the acceptance of the Work nor payment by the OWNER shall be deemed to be a waiver of the OWNER's right to enforce any obligations of the CONTRACTOR hereunder or to the recovery of damages for defective Work not discovered by the City at the time of final inspection.
- T. No error or oversight in the making of payment or completion certificates shall relieve the CONTRACTOR from its obligation to do and complete the Work in accordance with the requirements of the Contract Documents.
- U. Payments to Subcontractors - The CONTRACTOR shall promptly, but not later than 15 days after receipt of payment from the OWNER, pay all the amount due subcontractors less a retainage of 5%. If there should remain items to be completed, the CONTRACTOR and the OWNER shall list those items required for completion and the CONTRACTOR shall require the retainage of a sum equal to 150% of the estimated cost of completing any unfinished items, provided that said unfinished items are separately listed and the estimated cost of completing any unfinished items likewise separately listed. Thereafter, the CONTRACTOR shall pay to the Subcontractors monthly the amount retained for each incomplete item after each of said items is completed. Before issuance of final payment without any retainage, the Subcontractor shall submit satisfactory evidence that all payrolls, material bills and other indebtedness connected with each individual Project has been paid or otherwise satisfied, warranty information is complete, as-built markups have been submitted and instruction for the

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
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CITY's operating and maintenance personnel is complete. Final payment may be made to certain select Subcontractors whose Work is satisfactorily completed prior to the total completion of the Project but only upon approval of the CITY.

- V. Delayed Payments by CITY - If the CITY shall fail to pay the CONTRACTOR within 20 days after the receipt of an approved payment request from the CONTRACTOR, then the CONTRACTOR may, upon 14 additional days advance written notice to the CITY and the OWNER'S designated representative (Anchor Consulting Engineering and Inspection, Inc.) stop the Project until payment of the amount owing has been received, provided that the payment request has been submitted in sufficient detail to comply with the guidelines of the Office of the Clerk of the Circuit Court for Bay County. In the event that there is a dispute in the amount of the pay request, then only the disputed amount shall be held until resolved and the undisputed amount shall be paid within the time limits as stated within this paragraph. If undisputed amounts are timely paid, then the CONTRACTOR shall not stop the Project in any fashion and the progress of the project shall not be interrupted. Both parties agree that best efforts be made to resolve the disputed amount.

- W. Payment for Materials and Equipment - Payments will be made for material and equipment not incorporated in the work but delivered and suitably stored at the site (or another location, subject to prior approval and acceptance by the County on each occasion).

6. INDEPENDENT CONTRACTOR

The CONTRACTOR shall at all times, relevant to this Agreement, be an independent CONTRACTOR and maintain control over and have sole responsibility for CONTRACTOR's employees and other personnel. In no event shall the CONTRACTOR, nor any employees or sub-contractors under it, be considered to be employees, servants, or agents of the City of Parker.

7. CONTRACTOR'S PERSONNEL

CONTRACTOR's employees and personnel shall be qualified and experienced to perform the portions of the Work to which they have been assigned. CONTRACTOR has the exclusive right to hire and terminate its employees and may transfer or reassign any of its employees to other work of the CONTRACTOR. The direction of the work of CONTRACTOR's employees shall be under the exclusive control of CONTRACTOR. If the OWNER objects to the presence or performance of any employee of CONTRACTOR, CONTRACTOR shall remove such employee from OWNER premises.

8. COOPERATION

The CONTRACTOR agrees to perform each phase of the Work at the scheduled time and in the scheduled sequence. The CONTRACTOR will cooperate with the City as requested and specifically allow the City to inspect the performance of the Work of this Agreement.

9. DIRECT PURCHASING

This Agreement does not include direct purchasing requirements.

10. MATERIALS, SUPPLIES, ETC.

CONTRACTOR shall furnish and supply all tools, materials, consumable supplies and equipment, safety devices and equipment, and any special clothing that are required to perform the work of this Agreement and consistent with the requirements of the ITB.

11. RECORDS / AUDITS

The OWNER is a public agency subject to Chapter 119, Florida Statutes. The CONTRACTOR shall comply with Florida's Public Records Law. Specifically, the CONTRACTOR shall:

- a. Keep and maintain public records required by the OWNER in order to perform the service.
- b. Upon request from the OWNER's custodian of public records, provide the OWNER with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S. or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the CONTRACTOR does not transfer the records to the OWNER.
- d. Upon completion of the Agreement, transfer, at no cost to the OWNER, all public records in possession of the CONTRACTOR, or keep and maintain public records required by the OWNER to perform the service. If the CONTRACTOR transfers all public records to the OWNER upon completion of the contract, the CONTRACTOR shall destroy any duplicate public

records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the CONTRACTOR shall meet all applicable requirements for retaining public records.

- e. All records electronically stored must be provided to the OWNER, upon request from the OWNER's custodian of public records in a format that is compatible with the information technology systems of the OWNER.
- f. During the term of the Agreement, the CONTRACTOR shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this Agreement. The form of all records and reports shall be subject to the approval of the City's Auditor. The CONTRACTOR agrees to make available to the City's Auditor, during normal business hours and in the City, all books of account, reports and records relating to this contract.

12. PUBLIC RECORDS CUSTODIAN

If the CONTRACTOR has questions regarding the application of Chapter 119, Florida Statutes, to the CONTRACTOR's duty to provide public records relating to this contract, contact the City of Parker at 1001 West Park Avenue, Parker, Florida 32404, via phone at (850) 871-4101 or e-mail at tjeffreys@cityofparker.com.

13. INSPECTOR GENERAL

The parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s. 20.055(5), Florida Statutes. "(5) It is the duty of every state officer, employee, agency, special district, board, commission, contractor, and subcontractor to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to this section."

14. OWNER Representative

The OWNER's designated representative (Anchor Consulting Engineering and Inspection, Inc.) or another designee assigned by the OWNER has authority to designate the work to be done by CONTRACTOR, to inspect such work, and to resolve questions which arise between the parties.

The CONTRACTOR or the CONTRACTOR's designee will deal with the OWNER's designated representative (Anchor Consulting Engineering and Inspection, Inc.) on matters relating to the performance of the work.

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The OWNER and the OWNER's designated representative (Anchor Consulting Engineering and Inspection, Inc.) shall have the authority to stop the work whenever it deems such action necessary to secure the safe and proper performance of the work assignment.

15. LAWS, RULES AND REGULATIONS

a. General Laws:

- 1) CONTRACTOR agrees to comply, at its own expense, with all Federal, State, and local laws, codes, statutes, ordinances, rules, administrative orders, regulations, and requirements applicable to the Project, including but not limited to those dealing with safety (including, but not limited to, the Trench Safety Act, Chapter 553, Florida Statutes).
- 2) If CONTRACTOR observes that the Contract Documents are at variance therewith, it shall promptly notify the OWNER in writing.
- 3) The CONTRACTOR shall give all notices required of it by law and shall comply with all Federal, State, and local laws, ordinances, rules, and regulations governing CONTRACTOR's performance of this Agreement and the preservation of public health and safety.
- 4) Upon request by the OWNER, CONTRACTOR shall provide proof of such compliance to the OWNER.

b. Illegal Alien Labor:

- 1) The CONTRACTOR shall comply with all provisions State and Federal law regarding the hiring and continued employment of aliens not authorized to work in the United States. CONTRACTOR shall not knowingly employ or contract with an illegal alien to perform Work under this Agreement or enter into an Agreement with a subcontractor that fails to certify to the CONTRACTOR that the subcontractor is in compliance with such laws.
- 2) The CONTRACTOR agrees that it shall confirm the employment eligibility of all employees through participation in E-Verify or an employment eligibility program approved by the Social Security Administration and will require the same of any subcontractors.
- 3) The CONTRACTOR shall pay all cost incurred to initiate and sustain the verification programs.

c. Termination for Cause:

Failure of the CONTRACTOR to comply with the provision of this section shall constitute grounds for the OWNER to immediately terminate this Agreement for cause and declare the CONTRACTOR to be non-responsible for bidding or proposing on future contracts for 1 year from the date the City notifies the CONTRACTOR of such non-compliance.

16. PUBLIC ENTITY CRIMES STATEMENT

- A. A person or affiliate who has been placed on the convicted contractor list following a conviction for a public entity crime may not submit a BID on a contract to provide any goods or services to a public entity, may not submit a BID on a contract with a public entity for the construction or repair of a public building or public work, may not submit BIDs on leases of real property to a public entity, may not be awarded or perform work as a contractor, contractor, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted contractor list.
- B. By submission of a proposal in response to this document, the BIDDER certifies compliance with the above requirements as stated in Section 287.133, Florida Statutes.

17. E-VERIFY

- A. As a condition precedent to entering into this agreement, and in compliance with Section 448.095, Florida Statute, CONTRACTOR and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees
- B. CONTRACTOR shall require each of its subcontractors to provide CONTRACTOR with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. CONTRACTOR shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this agreement.
- C. The OWNER, CONTRACTOR, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.
- D. A contract terminated under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under

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the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Florida Statute. CONTRACTOR acknowledges that upon termination of this agreement by the OWNER for a violation of this section by CONTRACTOR, CONTRACTOR may not be awarded a public contract for at least 1 year. CONTRACTOR further acknowledges that CONTRACTOR is liable for any additional costs incurred by the OWNER as a result of termination of any contract for a violation of this section.

- E. Subcontracts. CONTRACTOR or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower tier subcontracts. CONTRACTOR shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

18. SCRUTINIZED COMPANIES

- A. The CONTRACTOR must certify that the company is not participating in a boycott of Israel.
- B. The CONTRACTOR must also certify that CONTRACTOR is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria. Subject to limited exceptions provided in state law, the OWNER will not contract for the provision of goods or services with any scrutinized company referred to above.
- C. The CONTRACTOR must submit the certification attached to this Agreement. Submitting a false certification shall be deemed a material breach of contract.
- D. The OWENR shall provide notice, in writing, to the CONTRACTOR of the OWNER's determination concerning the false certification.
- E. The CONTRACTOR shall have 5 days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, the CONTRACTOR shall have 90 days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error.
- F. If the CONTRACTOR does not demonstrate that the OWNER's determination of false certification was made in error then the OWNER shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

19. WARRANTY

- A. The AWARDED BIDDER/CONTRACTOR shall fully warrant all workmanship and material, to meet or exceed the performance of the obligations under this Agreement and specifications, for a period of 1 year after completion of the work.
- B. The warranty period begins at the date of final payment for the project. The CONTRACTOR shall expeditiously repair and remedy any defects in the construction that are discovered within 1 year, without cost or charge to the OWNER.
- C. In the event the CONTRACTOR fails, within 5 days after notice, to begin correction of the defect, or fails within a reasonable time thereafter to complete the repair or remedy, the OWNER may have the work done at the CONTRACTOR's expense or may proceed against the CONTRACTOR's Public Construction Bond.

20. INSURANCE

During the term of this Agreement, the CONTRACTOR will purchase and maintain insurance and comply with the OWNER's Drug Free Workplace and Insurance Requirements which are incorporated herein by reference.

21. PUBLIC CONSTRUCTION BOND

- A. Prior to signing the Contract, the AWARDED BIDDER will secure and post a Public Construction Bond pursuant to Section 255.05 of the Florida Statutes.
- B. All such bonds shall be issued by a Surety acceptable to the OWNER. The OWNER will designate to whom subject bonds shall be posted.
- C. Failure or refusal to furnish adequate bonds in a satisfactory form shall subject the AWARDED BIDDER to loss of time from the allowable construction period equal to the time of delay in furnishing the required bonds.

22. HOLD HARMLESS AND INDEMNIFICATION

- A. To the maximum extent permitted by Florida law, the CONTRACTOR shall indemnify, defend, and hold harmless the OWNER, the State of Florida, the Florida Department of Transportation, and their officers, agents, and employees, against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of the CONTRACTOR or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised

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PARKER SPORTS COMPLEX – PHASE 2**

by the CONTRACTOR hereunder, to the extent and within the limitations of Section 768.28, Florida Statutes..

- B. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28. Nor shall the same be construed to constitute agreement by the CONTRACTOR to indemnify the OWNER for the negligent acts or omissions of the OWNER, its officers, agents, or employees, or third parties. Nor shall the same be construed to constitute agreement by the CONTRACTOR to indemnify the FDOT for the negligent acts or omissions of FDOT, its officers, agents, or employees, or third parties.
- C. The parties understand and agree that such indemnification by the CONTRACTOR relating to any matter which is the subject of this Agreement shall extend throughout the term of this Agreement and any statutes of limitations thereafter.
- D. The CONTRACTOR's obligation shall not be limited by or in any way to any insurance coverage or by any provision in or exclusion or omission from any policy of insurance.
- E. If the above indemnity or the defense provisions contained herein or any part of those provisions are limited by Florida Statutes Section 725.06(1), or any other applicable law, then with respect to the part so limited, the monetary limitation on the extent of the indemnification shall be the greater of:
 - 1) The monetary value of the Contract,
 - 2) Coverage amount of Commercial General Liability Insurance required under the Contract, or
 - 3) \$1,000,000.00.
- F. This Section survives termination or expiration of this Contract,

23. DUTY TO PAY DEFENSE COSTS

- A. The CONTRACTOR agrees to reimburse and pay on behalf of the OWNER the cost of the OWNER's legal defense, through and including all appeals, and to include all attorneys' fees, costs, and expenses of any kind for any and all:
 - 1) Claims described in the Hold Harmless and Indemnification paragraph, or
 - 2) Other claims arising out of the CONTRACTOR's performance of the Agreement and in which the OWNER has prevailed.

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
PARKER SPORTS COMPLEX – PHASE 2**

- B. The OWNER shall choose its legal defense team, experts, and consultants and invoice the CONTRACTOR accordingly for all fees, costs, and expenses upon the conclusion of the claim.
- C. Such payment on the behalf of the OWNER shall be in addition to any and all other legal remedies available to the OWNER and shall not be considered to be the OWNER's exclusive remedy.
- D. This section survives termination or expiration of this Agreement.

24. NOTICES

All notices required or made pursuant to this Agreement shall be in writing and, unless otherwise required by the express terms of this Agreement, may be given either:

- A. by mailing same by United States mail with proper postage affixed thereto, certified, return receipt requested, or
- B. by sending same by Federal Express, Express Mail, Airborne, Emery, Purolator, UPS or other expedited mail or package delivery, or
- C. by hand delivery to the appropriate address as herein provided. Notices to the OWNER required hereunder shall be directed to the following address:

If to the **OWNER**:

City of Parker
1001 West Park Avenue
Parker, Florida 32404
(850) 871-4104

If to the **CONTRACTOR**:

The CONTRACTOR shall notify the OWNER of any change to its address. The Purchasing Department will disseminate the address change to all applicable departments and agencies including Finance. The CONTRACTOR's notification of address change is sufficient if sent by email or facsimile.

25. ASSIGNMENT

The CONTRACTOR shall not assign in whole or in part any part of the Work of this Agreement except with prior written consent of the OWNER.

26. SUCCESSORS AND ASSIGNS

This Agreement shall be binding on all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

27. ENTIRE AGREEMENT

All proposals, negotiations, and representations regarding the work of this Agreement are merged in this instrument. Any amendment or modification of this Agreement shall be in writing and signed by the duly authorized representatives of the parties.

28. NO WAIVER

The waiver by the OWNER of, or the OWNER's failure to demand strict performance of, any obligation of the CONTRACTOR shall not be construed to waive or limit the full and faithful performance by the CONTRACTOR of another of its obligations or of the same obligation in the future.

29. ADMINISTRATIVE, CONTRACTUAL, OR LEGAL REMEDIES

Unless otherwise provided in this contract, all claims, counterclaims, disputes and other matters in question between the local government and the CONTRACTOR, arising out of or relating to this contract, or the breach of it, will be decided by arbitration, if the parties mutually agree, or in a Florida court of competent jurisdiction.

30. TERMINATION FOR CAUSE AND FOR CONVENIENCE

- A. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this contract through no fault of the terminating party, provided that no termination may be effected unless the other party is given:
- B. Not less than 10 calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate; and
- C. An opportunity for consultation with the terminating party prior to termination.

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
PARKER SPORTS COMPLEX – PHASE 2**

- D. This Agreement may be terminated in whole or in part in writing by the local government for its convenience, provided that the other party is afforded the same notice and consultation opportunity specified in A.1 above. If termination for default is effected by the local government, an equitable adjustment in the price for this contract shall be made, but no amount shall be allowed for anticipated profit on unperformed services or other work, and any payment due to the CONTRACTOR at the time of termination may be adjusted to cover any additional costs to the local government because of the CONTRACTOR's default.
- E. If termination for convenience is effected by the local government, the equitable adjustment shall include a reasonable profit for services or other work performed for which profit has not already been included in an invoice. For any termination, the equitable adjustment shall provide for payment to the CONTRACTOR for services rendered and expenses incurred prior to receipt of the notice of intent to terminate, in addition to termination settlement costs reasonably incurred by the CONTRACTOR relating to commitments (e.g., suppliers, subcontractors) which had become firm prior to receipt of the notice of intent to terminate.
- F. Upon receipt of a termination action under Paragraphs A.1 and A.2 above, the CONTRACTOR shall promptly discontinue all affected work (unless the notice directs otherwise) and deliver or otherwise make available to the local government all data, drawings, reports specifications, summaries and other such information, as may have been accumulated by the CONTRACTOR in performing this contract, whether completed or in process.
- G. Failure of the CONTRACTOR to comply with the provision of Section 14 Laws, Rules, and Regulations shall constitute grounds for the OWNER to immediately terminate this Agreement for cause and declare the CONTRACTOR to be non-responsible for bidding or proposing on future contracts for 1 year from the date the OWNER notifies the CONTRACTOR of such non-compliance.
- H. This Agreement may be terminated by the OWNER if the successful bidder (CONTRACTOR) is found to have submitted a false certification as required under section 215.471 (5), Florida Statutes, been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or been engaged in business operations in Cuba or Syria.

31. CONFLICTS

In the case of any conflict between the provisions of this Contract and other contract documents, the following priority for interpretation of those document provisions shall be followed:

**CITY OF PARKER - INVITATION TO BID NO. 2024-002
PARKER SPORTS COMPLEX – PHASE 2**

- A. The provisions of this contract prevail first.
- B. The bid form and attachments are next.
- C. The initial bid provisions are final priority.

32. SEVERABILITY

Should any provision of the Agreement be determined by a court with jurisdiction to be unenforceable, such a determination shall not affect the validity or enforceability of any other section or part thereof.

33. GOVERNING LAW & VENUE

This Agreement is governed by the laws of the State of Florida. The proper venue for any action regarding this contract is in the appropriate Court in Bay County, Florida.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first written above.

Executed by:

PARKER CITY COUNCIL

By: _____
Andrew Kelly, Mayor

Approved as to form:

CONTRACTOR

By: _____
(Authorized Representative)

Its: _____

State of _____ County of _____

This Agreement was acknowledged and subscribed before me the undersigned notary this _____ day of _____, 2024, by _____, as _____ of _____ and with proper authority, and who is personally known by me or produced identification of _____.

Notary Public

**WAIVER OF RIGHT TO CLAIM AGAINST THE PAYMENT BOND
(PROGRESS PAYMENT)**

The undersigned, in consideration of the sum of \$ _____, hereby waives its right to claim against the payment bond for labor, services, or materials furnished through _____ (insert date) to _____ (insert the name of contractor) on the job of the City of Parker, for improvements to the following described project:

ITB NO: 2024-02
CITY OF PARKER
PARKER SPORTS COMPLEX- PHASE 2
(Project Name)

This waiver does not cover any retention, or any labor, services, or materials furnished after the date specified.

CONTRACTOR: _____

By: _____

Printed Name: _____

Title: _____

Date: _____

WAIVER OF RIGHT TO CLAIM AGAINST THE PAYMENT BOND

(FINAL PAYMENT)

The undersigned, in consideration of the final payment in the amount of \$ _____
_____, hereby waives its right to claim against the payment bond for labor,
services, or materials furnished to _____
(insert the name of contractor) on the job of the City of Parker for improvements to the
following described project:

ITB NO: 2024-02
CITY OF PARKER
PARKER SPORTS COMPLEX- PHASE 2
(Project Name)

This waiver does not cover any retention, or any labor, services, or materials furnished
after the date specified.

CONTRACTOR: _____

By: _____

Printed Name: _____

Title: _____

Date: _____



APPENDIX A

GEOTECHNICAL

REPORT



MAGNUM ENGINEERING INC
GEOTECHNICAL ENGINEERING
CONSULTANTS

GEOTECHNICAL ENGINEERING REPORT

PARKER SPORTS COMPLEX
PARKER, FLORIDA

PREPARED FOR:

ANCHOR CEI
450 MAGNOLIA AVENUE
PANAMA CITY, FLORIDA 32401

429 FLORIDA AVENUE
LYNN HAVEN, FLORIDA 32444
TELEPHONE (850) 258.0994
magnum.engineering@yahoo.com



MAGNUM ENGINEERING INC
GEOTECHNICAL ENGINEERING
CONSULTANTS

May 22, 2022

Ms. Elizabeth Moore, P.E.
Anchor CEI
450 Magnolia Avenue
Panama City, Florida 32401

SUBJECT: Parker Sports Complex - Geotechnical Services for Stormwater Pond
Bay County, Florida
MEI Project No. M122-120-546

Dear Ms. Moore:

This letter forwards the results of our Geotechnical services for the proposed development in Bay County, Florida. The purpose of this exploration was to evaluate the subsurface conditions present in the proposed stormwater treatment area(s).

Project Description and Scope of Services

The subject site is located at 4721 U.S. Business Hwy 98 in Parker, Florida. At the time of our investigation, the site was clear and covered with surficial grasses. The new stormwater pond area will be located along the east property line.

Our exploration consisted of Two (2) hand auger borings and one (1) Double Ring Infiltrometer Test (DRI). Upon completion of our field testing, the samples were brought back to the office for lab testing, visual inspection, classification and analysis by our engineering staff.

If any of the above information is incorrect, please inform Magnum Engineering, Inc. so that we can review and update our recommendations, as needed.

The scope of services did not include an environmental assessment for determining the presence or absence of wetlands or hazardous materials in the air, surface water(s), soil, or groundwater on or in the vicinity of the subject site.

Subsurface Conditions

Figure #1 shows the Boring Location Plan and Figure #2 shows the Logs of Borings for HA-1 and HA-2. The test locations were identified in the field using a measuring wheel and estimating right angles with reference to existing landmarks. Therefore, the boring and test location should be considered approximate.

The auger borings generally encountered slightly silty fine sands from the ground surface to the boring termination depth of 10 feet below existing grade.

The above subsurface descriptions are of a generalized nature, provided to highlight the major soil strata encountered. The Logs of Borings should be reviewed for specific subsurface conditions at each boring location. The stratifications shown on the Logs of Boring represent the subsurface conditions at the actual boring locations only, and variations in the subsurface conditions can and may occur between boring locations and should therefore be expected. The stratifications represent the approximate boundary between subsurface materials, and the transitions between strata may be gradual. Please refer to the attached logs of borings presented as Figure #2 for a more detailed description of the soils encountered.

Groundwater Conditions

At the time of our exploration (May 9, 2022), groundwater was not encountered within the depth of our borings, which was during a period of normal seasonal rainfall. By definition, the normal seasonal groundwater table elevation is the highest level of the saturated zone in the soil during a year with normal rainfall. The procedure used in estimating the seasonal high groundwater table is based on adjusting the existing groundwater table encountered upward or downward, taking into consideration factors such as antecedent rainfall, redoximorphic features (identifying soil mottling) and vegetative indicators. **We have estimated the seasonal high groundwater table at each boring location. Please refer to the table provided below for groundwater data.**

TABLE #1

Location	Groundwater Depth Below Existing Grade	Estimated Seasonal High Groundwater Depth Below Existing Grade
HA-1	>10.0 feet	>10.0 feet
HA-2	>5.0 feet	>5.0 feet

Large fluctuations are possible under severe weather conditions. We recommend that the Contractor verify the actual groundwater levels at the time of construction to determine potential impacts groundwater will have on construction procedures.

Double Ring Infiltrometer Test

One (1) Double Ring Infiltrometer test was performed in the field in general accordance with the procedures outlined in ASTM D-3385, "Infiltration Rate of Soils in Field using Double Ring Infiltrometers". Testing consisted of initially clearing all surface vegetation and topsoil from within the test area. The Infiltration test was performed approximately 2.0 feet below existing grade at location DRI-1. The outer ring, which is approximately 24 inches in diameter, was then driven to a depth of 6 inches below the exposed ground surface. The inner ring, approximately 12 inches in diameter, was then centrally located within the outer ring and driven to a depth of 2 inches. The two rings were then simultaneously filled with water to a height of 4 inches above the exposed ground surface test soils. The water level was maintained at this height throughout the test period, with the required amount of water added to maintain this level in both rings recorded at time intervals of 5 minutes.

The infiltration rate for the inner ring and the annular space between the rings is determined by dividing (a) the water volume used (within each specific area) during the stabilized flow period of the test, by (b) the specific area and (c) the time interval. Infiltration rates are generally converted to units of inches per hour. The infiltration rate for the inner ring, if different than the infiltration rate of the annular area between the rings, according to ASTM, should be used as the infiltration rate for the soils.

INFILTRATION DATA

LOCATION	ORIENTATION	TEST DEPTH (feet)	SUSTAINED INFILTRATION RATE (in/hr)
DRI-1	K _v (unsaturated)	2.0	15.4*

Note: The above infiltration rate has not been factored and is up to the designer to apply an appropriate factor of safety.

We recommend using a transformation ratio of 1 horizontal to 1 vertical (i.e. the estimated ratio of horizontal to vertical permeability).

ENVIRONMENTAL RESOURCE PERMITTING (ERP) DESIGN PARAMETERS

DESCRIPTION	LOCATION	DESIGN PARAMETER
SUSTAINED INFILTRATION RATE (K_{vu})	DRI-1	15.4 IN/HR*
TEST DEPTH	DRI-1	2.0 feet
FILLABLE POROSITY	DRI-1	30%
DEPTH TO EXISTING GROUNDWATER TABLE	DRI-1	>10.0 FT BELOW EXISTING GRADE
DEPTH TO ESTIMATED SEASONAL HIGH GROUNDWATER TABLE	DRI-1	>10.0 FT BELOW EXISTING GRADE
DEPTH TO CONFINING LAYER	DRI-1	>15.0 FEET**

* The above infiltration rate has not been factored and it is up to the designer to apply an appropriate factor of safety.

** The depth to confining layer is based on several deep borings performed in the general area.

Warranty and Limitations of Study

Our professional services have been performed, our findings obtained, and our recommendations prepared in accordance with generally accepted geotechnical engineering principles and practices. This warranty is in lieu of all other warranties, either expressed or implied. Magnum Engineering, Inc. is not responsible for the independent conclusions, opinions or recommendations made by others based on the field exploration and laboratory test data presented in this report.

We wish to point out that a geotechnical study is inherently limited in that the engineering recommendations are developed from information obtained from test borings that only depict subsurface conditions at the specific locations, times and depth shown on the logs. Soil conditions at other locations may differ from those encountered in the test borings, and the passage of time may cause the soils conditions to change from those described in this report.


This report is intended for use by the designers of this project. While we have no objections to it being provided for review by parties to this project, it is not a specification document and is not to be used as a part of the specifications. If desired, we can assist in the development of specifications for this project based upon our exploration.

The nature and extent of variation and change in the subsurface conditions at the site may not become evident until the course of construction. Construction monitoring by the geotechnical engineer or his representative is therefore considered necessary to verify the subsurface conditions. If significant variations or changes are in evidence, it may be necessary to reevaluate the recommendations in this report.

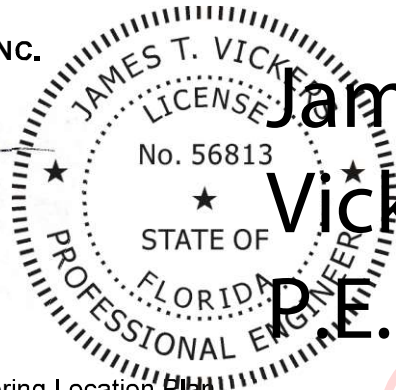
Furthermore, if the project characteristics are altered significantly from those discussed in this report, if the project information contained in this report is incorrect or if additional information becomes available, a review must be made by this office to determine if any modifications in the recommendations will be necessary.

We hope this letter provides sufficient information for the present. If you have any questions or comments, please feel free to call.

Sincerely,
MAGNUM ENGINEERING. INC.



JAMES T. VICKERS, P.E.
Sr. Geotechnical Engineer
Florida Registration # 56813



**James T. Vickers,
P.E.**

Digitally signed
by James T.
Vickers, P.E.

Date:
2022.05.22
09:31:06 -05'00'

Attachments: Figure #1 – Boring Location Plan
Figure #2 – Log of Boring
Appendix (A) – Double Ring Infiltrometer Test Results



MAGNUM ENGINEERING INC
GEOTECHNICAL ENGINEERING
CONSULTANTS

BORING LOCATION PLAN

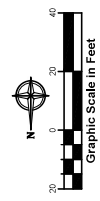
FIGURE # 1

No.	Date	Revision

Designed: M. PAIS	Drawn: B. SILCOX
Checked: E. MOORE	Job No.: 1820-016
Date: 10/20/21	

STORMWATER POLLUTION PREVENTION PLAN
SPORTS PARK COMPLEX
CITY OF PARKER, BAY COUNTY, FLORIDA

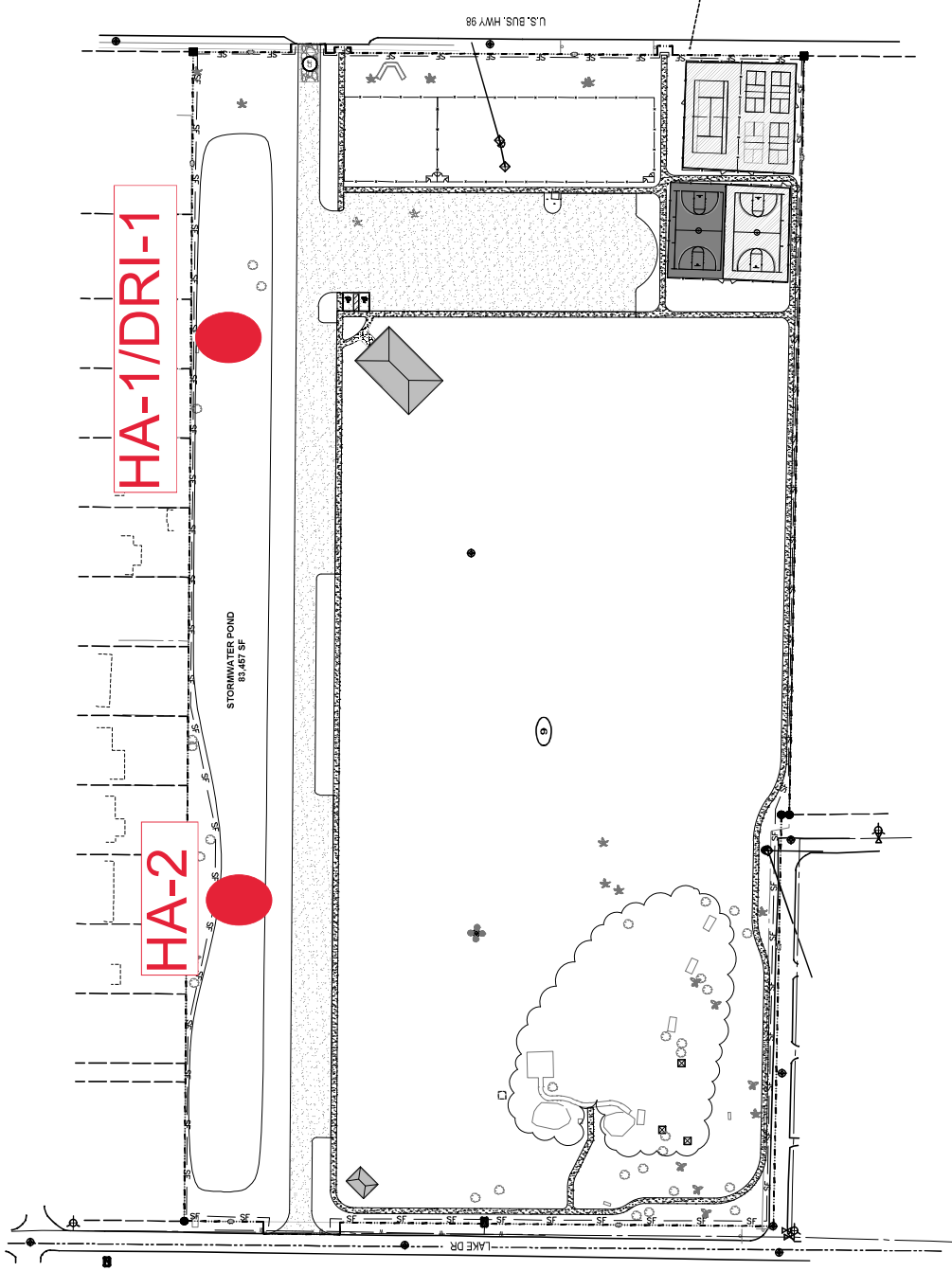
Sheet No. **CO.1**
THIS SHEET NOT VALID FOR CONSTRUCTION OF ANY COMPLETE SET OF PLANS.



- LEGEND:**
- LIMITS OF DISTURBANCE
 - OLD FENCE PER STATE OF FLORIDA RECORD AND SEGMENT CONTROL MANUAL LATEST EDITION.
 - INLET PROTECTION
 - CONSTRUCTION ENTRANCE PER STATE OF FLORIDA RECORD AND SEGMENT CONTROL MANUAL LATEST EDITION.
 - SOIL TYPE (LANDSLIDE BANDS @ 1% PERCENT SLOPES)

ACREAGE SUMMARY

TOTAL SITE AREA	18.82 AC.
TOTAL DISTURBED AREA	18.86 AC.



Summing
www.summing.com



MAGNUM ENGINEERING INC
GEOTECHNICAL ENGINEERING
CONSULTANTS

LOGS OF BORINGS

FIGURE # 2



Magnum Engineering, Inc.
 1026 Pierson Drive
 Lynn Haven, Florida 32444
 Telephone: 850-265-8332

BORING NUMBER HA-1

CLIENT <u>Anchor CEI</u>	PROJECT NAME <u>Parker Sports Complex</u>
PROJECT NUMBER <u>M122-120-546</u>	PROJECT LOCATION <u>City of Parker, Bay County, FL</u>
DATE STARTED <u>5/9/22</u> COMPLETED <u>5/9/22</u>	GROUND ELEVATION _____ HOLE SIZE _____
DRILLING CONTRACTOR _____	GROUND WATER LEVELS:
DRILLING METHOD <u>Hand Auger Boring</u>	DEPTH TO GROUNDWATER AT TIME OF DRILLING <u>---</u>
LOGGED BY <u>J. Vickers</u> CHECKED BY <u>J. Vickers</u>	ESTIMATED SEASONAL HIGH GWL <u>---</u>
NOTES _____	AFTER DRILLING <u>---</u>

DEPTH (ft)	GRAPHIC LOG	MATERIAL DESCRIPTION	SAMPLE TYPE NUMBER	RECOVERY % (RQD)	BLOW COUNTS (N VALUE)	POCKET PEN. (tsf)	DRY UNIT WT. (pcf)	MOISTURE CONTENT (%)	ATTERBERG LIMITS			FINES CONTENT (%)
									LIQUID LIMIT	PLASTIC LIMIT	PLASTICITY INDEX	
0.0		Gray/Brown Slightly Silty Fine SAND (SP-SM)										
2.5		Tan Fine SAND (SP)										
5.0												
7.5		Tan/Brown Fine SAND (SP)										
10.0		Boring Termination Depth at 10.0 feet.										

GEOTECH BH COLUMNS PARKER SPORTS COMPLEX.GPJ GINT STD US LAB.GDT 5/11/22



Magnum Engineering, Inc.
 1026 Pierson Drive
 Lynn Haven, Florida 32444
 Telephone: 850-265-8332

BORING NUMBER HA-2

CLIENT <u>Anchor CEI</u>	PROJECT NAME <u>Parker Sports Complex</u>
PROJECT NUMBER <u>M122-120-546</u>	PROJECT LOCATION <u>City of Parker, Bay County, FL</u>
DATE STARTED <u>5/9/22</u> COMPLETED <u>5/9/22</u>	GROUND ELEVATION _____ HOLE SIZE _____
DRILLING CONTRACTOR _____	GROUND WATER LEVELS:
DRILLING METHOD <u>Hand Auger Boring</u>	DEPTH TO GROUNDWATER AT TIME OF DRILLING <u>---</u>
LOGGED BY <u>J. Vickers</u> CHECKED BY <u>J. Vickers</u>	ESTIMATED SEASONAL HIGH GW <u>---</u>
NOTES _____	AFTER DRILLING <u>---</u>

DEPTH (ft)	GRAPHIC LOG	MATERIAL DESCRIPTION	SAMPLE TYPE NUMBER	RECOVERY % (RQD)	BLOW COUNTS (N VALUE)	POCKET PEN. (tsf)	DRY UNIT WT. (pcf)	MOISTURE CONTENT (%)	ATTERBERG LIMITS			FINES CONTENT (%)
									LIQUID LIMIT	PLASTIC LIMIT	PLASTICITY INDEX	
0.0		Gray/Brown Slightly Silty Fine SAND (SP-SM)										
2.5		Tan Fine SAND (SP)										
5.0		Boring Termination Depth at 5.0 feet.										

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Double Ring Infiltrometer Test Results

Appendix (A)