

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
FEBRUARY 2, 2021
5:30 pm**

Mayor Musgrave called the meeting to order at 5:30 pm.

Mayor Musgrave gave the Invocation.

Council Member Galbreath led the Pledge of Allegiance.

Present: Council Members Barrow, Galbreath, Haney, Stewart and Mayor Musgrave.

Also Present: City Attorney Sloan, Police Chief Hutto, Fire Chief Pergande, Public Works Supervisor Summerlin, City Clerk Griffin

APPROVAL OF THE MINUTES

On motion of Council Member Barrow and second of Council Member Haney, the Council approved the Minutes for the Regular Council Meeting on January 19, 2021. 4 Ayes, 0 Nays. Council Member Galbreath was not present for this vote.

ITEMS FROM THE AUDIENCE: None

REGULAR AGENDA

1. **Approval of Appointment of April Gibson to the Infrastructure Surtax Oversight Committee -**
Council

On motion of Council Member Barrow and second of Council Member Galbreath, the Council approved the appointment of Ms. April Gibson to the Infrastructure Surtax Oversight Committee.
5 Ayes, 0 Nays

2. **Awarding of Bid for Cedar Avenue Retaining Wall –** Public Works Supervisor Summerlin

Anchor CEI handled the bid process for the repair of the Cedar Avenue Retaining Wall. Three companies submitted bids for the project: H.G. Harders and Sons, Inc., Live Flyer, Inc., and Winterfell Construction, Inc. After reviewing the bids received, completing the Florida-Registered Contractor license check, and verifying that all required documents for the project were submitted, ACEI recommended that the project be awarded to the lowest bidder, Winterfell Construction, 1204 Savannah Drive, Panama City, FL 32405. Construction start date is scheduled for February 8, 2021 with a completion date of July 8, 2021.

On motion of Council Member Galbreath and second of Council Member Barrow, the Council awarded the bid for the repair of the Cedar Avenue Retaining Wall to Winterfell Construction at a total cost of \$63,118.11. 5 Ayes, 0 Nays

3. Discussion of Development Order Checklist - Council

In an effort to streamline the process for property owners to obtain approval for a Development Order (DO) through the City of Parker, each Department submitted a list of items that they would normally review during the DO process. Four items from the Fire Department on the original list were identified as items reviewed by EPCI during the construction phase. These four items were removed from this checklist, meaning that the Fire Department would still review these areas in coordination with EPCI, but not as part of the initial DO approval review. Melissa Correia, Planning Administration, would start using the new checklist immediately.

CLERK'S REPORT

- Clerk Griffin reminded the Council of the Code Enforcement Quasi-Judicial Proceedings would start on Monday, February 8, 2021 at 5:00 pm.

MAYOR'S REPORT

- Mayor Musgrave reported to the Council that he was receiving more and more calls from developers, including the developers with East Bay Flats that were looking for more property within the City.
- The contract on purchasing the Melendy property for stormwater management is waiting for a signature from the seller. Once signed, the contract would need to come before the Council for approval.

COMMENTS AND ANNOUNCEMENTS – Council

Ms. Barrow had attended the recent meeting of the Infrastructure Sales Surtax Oversight Committee and expressed her concerns regarding the knowledge of its members and the attitude of the newly-elected Chairman. Although it had been explained to the Infrastructure Committee that fire vehicle expenditures were authorized infrastructure expenditures under the Florida Statutes, the committee voted to table the topic until further research was conducted. (Within the past 6 months, the Committee has appointed 4 new members and has lost its seasoned Chairman.)

ADJOURNMENT – The meeting was adjourned at 5:58 p.m.

Upcoming Events

- Next Regular City Council Meeting is February 16, 2021 @ 5:30 p.m.
 - Submit potential agenda items NLT February 9, 2021
- Next Scheduled Planning Commission Meeting is February 9, 2021 @ 5:00 p.m.
 - Submit potential agenda items NLT February 2, 2021


Karen Griffin, City Clerk