

MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
APRIL 27, 2021
5:30 pm

Mayor Musgrave called the meeting to order at 5:30 pm.

Rev. Danny Davis gave the Invocation.

Council Member Galbreath led the Pledge of Allegiance.

Present: Council Members Barrow, Galbreath, Stewart and Mayor Musgrave.

Attorney Tim Sloan administered the Oaths of Office to Mayor Andrew Kelly and Council Members April Gibson and Ron Chaple.

Present: Council Members Barrow, Chaple, Galbreath, Gibson, and Mayor Kelly.

Also Present: City Attorney Sloan, Police Chief Hutto, Public Works Supervisor Summerlin, Code Enforcement Officer Talley, and City Clerk Griffin

APPROVAL OF THE MINUTES

On motion of Council Member Barrow and second of Council Member Galbreath, the Council approved the Minutes for the Regular Council Meetings on March 16 and April 6, 2021, the Special Council Meeting on March 18, 2021 and the Bid Opening Meeting on April 2, 2021. 5 Ayes, 0 Nays

ITEMS FROM THE AUDIENCE:

Mr. Tho Bishop, Vice Chairman of the Bay County Republican Party, expressed his concerns regarding a recent Notice of Violation issued to Ms. Hailey Nelson at 5301 Alexander Lane, stating that it did not comply with previous federal rulings. According to the City's Land Development Regulations, any political signs must be removed within 14 days of the completed election. Ms. Nelson still displayed a presidential sign in her yard from last November's election. Mr. Bishop agreed to provide copies of the court cases to Attorney Sloan for review.

Ms. Kimberly Rega at 1503 Dover questioned the process for providing information for the next Council Meeting.

REGULAR AGENDA

1. **Variance Request for 307 Blackshear Drive** – Ms. Sharon Mitchell

Ms. Mitchell is currently working with a contractor to start the re-construction of the house that was destroyed in Hurricane Michael

On motion of Council Member Gibson and second of Council Member Galbreath, the Council voted to table the variance request for 307 Blackshear Drive for six months. 5 Ayes, 0 Nays.

2. **Variance Request for 916 Pitts Avenue** – Mr. Mathew Appell, Sr.

The variance request was tabled for 916 Pitts Avenue until the May 4, 2021, Council Meeting so that the contractor could provide more information to Mr. Bo Creel with EPCI.

3. **Interlocal Agreement for 800 MHz Radios** – Attorney Tim Sloan

The Interlocal Agreement for the 800 MHz Radios was tabled until further information could be obtained regarding the numbers and calculations used in the contract.

4. **Award Fence Bid** – Public Works Supervisor Tony Summerlin

On motion of Council Member Barrow and second of Council Member Chaple, the Council awarded the fence bid to Bracewell, Inc. for various fence projects around the city. The total cost of the project will be \$97,000, of which 75% was covered with FEMA funds and 12.5% was covered by DEM.
5 Ayes, 0 Nays.

5. **Approval and Authorization for Mayor to Sign the Kimley-Horn Contract** - Council

On motion of Council Member Gibson and second of Council Member Galbreath, the Council tabled for 30 days the authorization for the Mayor to sign the Kimley-Horn contract regarding the revision of the City's Land Development Regulations (LDR). 5 Ayes, 0 Nays

6. **Second Reading and Approval of Ordinance No. 2021-391 Change to Land Development Regulations (Permitting)** - Council

On motion of Council Member Barrow and second of Council Member Chaple, the Council tabled the reading of Ordinance No. 2021-391 regarding change to the Land Development Regulations as it pertains to penalties imposed for work performed without a permit. 4 Ayes, 1 Nay

Mr. Chaple	AYE
Ms. Galbreath	NAY
Ms. Gibson	AYE
Ms. Barrow	AYE
Mayor Kelly	AYE

7. Approval to Re-Affirm Council Member Barrow as Mayor Pro Tem - Council

On motion of Council Member Chaple and second of Council Member Gibson, the Council re-affirmed Council Member Barrow as Mayor Pro Tem. 5 Ayes, 0 Nays

8. Approval to Change Job Title for Public Works Supervisor Tony Summerlin to Public Works Director - Council

On motion of Council Member Barrow and second of Council Member Chaple, the Council approved to change Mr. Tony Summerlin's title from Public Works Supervisor to Director of Public Works. This change would move the position from a non-exempt to an exempt position. His compensation would be reviewed at a later date. 5 Ayes, 0 Nays

CLERK'S REPORT

- The second round of inspections of potentially 56 unfit and unsafe structures were completed by EPCI. Officer Talley estimated that the general notice to the property owners would be mailed out by May 10th and the notice informing them of the specific date of their Quasi-Judicial Proceeding would be mailed by June 1st. Officer Talley would need the dates from the Council on when they wish to hold these proceedings so that he can start scheduling them.

Attorney Sloan stated that he is currently in the process of changing the Ordinance where the property owners would appear before the Magistrate instead of the City Council. These unfit and unsafe properties would wait to be heard until after the new Ordinance was adopted. At that time, Officer Talley would provide to the Council both of list of the new properties and the status of the properties from the first round of proceedings.

MAYOR'S REPORT

- Mayor Kelly announced that there would be a staff meeting for Department Heads on Wednesday, April 28, 2021 at 9:00 am.
- Also, Mayor Kelly intends to schedule four day-time workshops for the Council in May.
- On Wednesday, April 28, 2021, at 7:00 am the P25 flash will be put on the police vehicles and at the fire station. About a month later, it will be installed on the fire vehicles. The intent is to get this in place so that the Public Works would not have the P25 flash put on their radios so that it would not cost the City as much money.
- Three employees were sent to the EOC for disaster communication training. Three more employees will be sent in the future.

COMMENTS AND ANNOUNCEMENTS – Council

Ms. Galbreath inquired about the dates for the upcoming workshops. Mayor Kelly stated that the dates and times would be determined at the staff meeting the next morning and then would be communicated to the Council.

Ms. Barrow questioned why the Council voted on approving the Minutes for the Bid Opening meeting on April 2, 2021 when they were not present at the meeting. The Attorney clarified the process that a separate bid opening meeting should not be scheduled by the City's Engineer or Director of Public Works. The bids should be opened during a regular Council meeting. The Clerk agreed to make sure the process was changed.

Mr. Chuck Tindel at 1201 E. Park Street expressed his concerns over transparency within the City and questioned where he could get a copy of the City's Charter and a copy of the Land Development Regulations. The Council directed him to the City's website. Additional help locating the documents would be provided, if needed.

The Council Meeting was relocated to the Community Building for the reception for the new Mayor and Council Members.

ADJOURNMENT – The meeting was adjourned at 7:36 p.m.

Upcoming Events

- Next Regular City Council Meeting is May 4, 2021 @ 5:30 p.m.
 - Submit potential agenda items NLT April 27, 2021
- Next Scheduled Planning Commission Meeting is May 11, 2021 @ 5:00 p.m.
 - Submit potential agenda items NLT May 4, 2021



Karen Griffin, City Clerk