

CITY OF PARKER

City Hall

1001 West Park Street Phone 850-871-4104 www.cityofparker.com

Mayor Rich Musgrave Clerk Nancy Rowell

Council Members
Mike Miller, Mayor Pro Tem
Ron Chaple
John Haney
Ken Jones

Attorney Tim Sloan

PUBLIC NOTICE

REGULAR MEETING OF THE CITY OF PARKER COUNCIL October 2, 2018 5:30 PM PARKER CITY HALL

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY OF PARKER COUNCIL ALSO SITS, AS EX OFFICIO, AS THE CITY OF PARKER COMMUNITY REDEVELOPMENT AGENCY (CRA) AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT CAPACITY.

AGENDA

CALL TO ORDER - Mayor Musgrave

ROLL CALL

APPROVAL OF MINUTES - City Council Regular Meeting September 18, 2018

ITEMS FROM THE AUDIENCE (non-agenda items)

REGULAR AGENDA

1. FRDAP Application for New Playground Equipment and Path Lighting for the Sports Complex—Public Works Supervisor Summerlin

- 2. Resolution No. 2018-354—Update City's 5-year Capital Plan—Public Works Supervisor Summerlin
- 3. Approve Higher Cost for Pole Barn—Public Works Supervisor Summerlin
- 4. **Declaration of Surplus Items**—Public Works Supervisor Summerlin
- 5. Request for Variance- 5304 Alexander Lane—Gregory Tate

CLERK'S REPORT

MAYOR'S REPORT

COUNCIL COMMENTS AND ANNOUNCEMENTS

ADJOURNMENT

Upcoming Events

- Next Planning Commission Meeting is October 9, 2018 at 5:00 pm
- Next Regular City Council Meeting is October 16, 2018 at 5:30 pm

Nancy A Rowell, City Clerk

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be made. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at 1001 West Park Street, Parker, Florida 32404; or by phone at (850) 871-4104. If you are hearing or speech impaired and you have TDD equipment, you may contact the City Clerk using the Florida Dual Party System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD). ALL INTERESTED PERSONS DESIRING TO BE HEARD ON THE AFORESAID agenda are invited to be present at the meeting.

MINUTES REGULAR MEETING PARKER CITY COUNCIL September 18, 2018 5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m. Mayor Musgrave gave the Invocation.

Mayor Musgrave led the Pledge of Allegiance.

Present: Council Members Chaple and Haney, and Mayor Musgrave

Also Present: City Clerk Assistant Rizzo, City Attorney Sloan, and Police Chief Hutto

APPROVAL OF MINUTES—On motion of Council Member Haney and second of Council Member Chaple, the minutes of the Special Meeting of August 23, 2018, and the Regular Meeting of September 4, were approved, 3 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

- 1. Transfer of Development Order—HBO Storage—Gary Eilers, owner of HBO Storage, addressed the Council regarding an upcoming sale of his business. He requested that the development order issued to HBO Storage in July by the Council be transferred to the potential new owner, RRB Parker Tyndall LLC. After discussion, Council Member Haney made a motion to transfer the development order, with no changes, upon completion of the sale. Council Member Chaple seconded the motion and it passed, 3 ayes, 0 nays.
- 2. Request for Dock—4739 Sunset Dr—James Raffield addressed the Council to request a permit for a dock with two berths, under 1000 sq. ft. After discussion, Council Member Haney made a motion to approve the permit, and Council Member Chaple seconded the motion. The permit was approved by a vote of 3 ayes, 0 nays.

CLERK'S REPORT—None

MAYOR'S REPORT—None

COMMENTS AND ANNOUNCEMENTS—None

ADJOURNMENT—The meeting was adjourned at 5:37 p.m.

Ashley Rizzo,	City Clerk A:	ssistant



1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER: 2. MEETING DATE:					
Public Works / Tony Summerlin	October 2, 2018				
3. REQUESTED MOTION/ACTION:					
Approve applying for a FRDAP grant for playground equipment Sports Complex	and track lighting for the				
4. IS THIS ITEM BUDGETED (IF APPLICABLE)					
YES NO N/A					
5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; V FOR THE CITY)	VHAT GOAL WILL BE ACHIEVED				



Florida Department of Environmental Protection

FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM GRANT APPLICATION PACKAGE

Required Signatures: Adobe Signature PART I — GENERAL INFORMATION (DEP USE ONLY) Received: Postmarked: Application Number: 1. APPLICANT INFORMATION A. Name of Applicant: B. Federal Employer Identification Number:** **(This number must be registered at My Florida Market Place with the address the warrant will be forwarded) C. Population: **D.** Current Operating Budget: (This is the operating budget for the city, county or special district, and not just the department budget) ____Title:____ E. Contact Person: (The contact person is someone who will be in direct contact with DEP and be responsible for administering this grant if awarded) F. Mailing Address: City/State: _____ Zip Code: ____ Telephone :() _____ E-mail: _____ I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.

Signature of City or County Manager/Title DRP-106 (Effective 06-05-2015)

Date

Page 1 of 28

2. PROJECT INFORMATION

A.	Name of Project:			
В.	Project Type (Check One): Project cannot be a combination of acquisition and development Acquisition:			
	Development:			
	On land owned by applicant			
	On land currently under site control by applicant			
	Date site control expires:			
	Trail Construction: On land owned by applicant			
	On land currently under site control by applicant			
	Date site control expires:			
	Development projects must be under site control (owned by deed, or leased or dedicated for			
	minimum of 30 years from the date of application) by the close of the submission period			
	(October 15, 2018).			
	School board property is ineligible either by lease or ownership.			
	 Include a copy of the site control documents (e.g., deed, lease, etc.). If providing a Quit Clair Deed, please attach a copy of a 30 year title search or title opinion. 			

(Tab as Exhibit "N")

C.	C. PROJECT LOCATION:				
	Street Address:				
	City:County:	Zip Code:			
	GIS Coordinates: Latitude:	Longitude:			
	boundaries, display known easements and be	providing a description and sketch of the project area legally sufficient to identify the project area. Aerial aps, as long as the boundaries are identified (Visit (Tab as Exhibit "K")			
		ee copies of your application, sufficient to depict the			
	physical characteristics of the project area.	(Tab as Exhibit "L")			
	clear written driving instructions from the near	I road map precisely locating the project site along with est federal or state highway. NOTE: Confirm that street treet signs in the area. Please do not use Map Quest or (Tab as Exhibit "M")			
D.		OJECT SITE IS LOCATED: e district in which the proposed project site is located . al office of the Supervisor of Elections. (There is only			
	State Senator:	_ Senate District Number:			
	State Representative:	House District Number:			
E.	TOTAL NUMBER OF ACRES BEING ACQU DEVELOPED:	IRED OR TOTAL NUMBER OF ACRES BEING			
	DE (DEOI ED.				

•	DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE PROJECT.
	1) For Development Projects:
	(a) Provide a description of the proposed project which includes existing and future uses, existing and proposed physical improvements, natural and historical resources, any proposed resource protection/conservation and any existing buildings on site.
	(b) Indicate if a natural spring is located on project site: Yes No
	(c) Indicate if there is public access to the park either through an existing street or
	easement: YesNo
	Describe Public Access:
	(If additional room needed - Tab as Exhibit "P")
	2) For Acquisition Projects: (in addition to the above information)
	(a) If the proposed project consists of acquiring multiple parcels or from multiple owners, identify specific order in which the parcels will be acquired to ensure that in the event that all parcels cannot be acquired, the purposes of the project can be achieved. Also address the ability to have public access to the park either through an existing street or easement.
	(If additional room needed - Tab as Exhibit "P")

3. FINANCIAL INFORMATION

GRANT MATCH RATIOS: (Based on the grant cap of \$200,000)

Project Cost	State Share	Grantee Share	Grantee Share	
\$50,000 or less	100%	0%		
\$50,001 to \$150,000	75%	25%		
\$150,001 up to \$400,000	50%	50%	50%	

Project Cost = State Share + Grantee Share

Refer to Chapter 62D-5.055(4), F.A.C. for complete information on match requirements and match types. The Total Project Cost (Line F) must equal the grant request (Line A) plus the total local match (Line E). This figure (Line F) should not total more than \$400,000 for the purpose of this application.

A.	FRDA	P Funds Requested (State Share)	Line A \$
В.	3. Local Funds Available: (Grantee Share)		
	1.	Cash:	Line B \$
	2.	In-Kind:	Line C \$
	3.	Land Value: If property is developed, land	Line D \$ value CANNOT be used as a match
	Total I	Local Match:	Line E \$\frac{0.00}{\text{Sum of lines B, C and D}}
C. Total Cost of Proposed Project:		Cost of Proposed Project:	Line F \$ 0.00
			Sum of Lines A and E

Sum of Lines A and E (Should not total more than \$400,000)

(If approved for REDI Match Waiver, fill out REDI Waiver Form located under FRDAP Administrative Forms at http://dep.state.fl.us/lands/Land and Recreation/Land Recreation.htm). (Tab as Exhibit "O")

LAKE DRIVE PLAYGROUND EQUIPMENT and LIGHT FIXTURES INSTALL NEW PLAYGROUND EQUIPMENT (PRIMARY ELEMENT) INSTALL NEW LED LIGHT FIXTURES ALONG TRAIL (SECONDARY ELEMENT) Dewberry*
324 MARINA DRIVE
PORT ST. JOE, FL 32456
(850)227-7200 2018 FRDAP
Parker Sports Complex
City of Parker, Bay County, Florida 000,000 SHEET FIG 1



Playground



1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:	2. MEETING DATE:			
Public Works / Tony Summerlin October 2, 2018				
3. REQUESTED MOTION/ACTION:				
Adopt a resolution to update the revised 5-year capital plan in Application for New Playground Equipment for the Sports Con				
4. IS THIS ITEM BUDGETED (IF APPLICABLE)				
YES NO N/A				
5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; FOR THE CITY)	WHAT GOAL WILL BE ACHIEVED			
5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY) The City has the opportunity to seek FRDAP funding for new playground equipment and pathway lighting for the Sports Complex. The 5-year Capital Improvement Plan has been amended to include these capital items. Upon adoption of the revised plan, the City will submit for grant funding.				

RESOLUTION 2018-354

A RESOLUTION OF THE CITY OF PARKER, FLORIDA, ADOPTING A FIVE YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR THE CITY OF PARKER; AND EXPRESSING INTENT TO SUBMIT CERTAIN IMIPROVEMENTS FOR GRANT FUNDING.

WHEREAS, the City Council desires to officially adopt our five year schedule of capital improvements (Exhibit "A") that includes improvement, development, and beautification of the City's public parks; improvement to city buildings; additions and improvements to City water, sewer, and stormwater facilities, and purchases of needed equipment; AND

WHEREAS, the City Council desires to submit certain capital improvements for grant funding in order to assist in addressing the desired improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, that the CITY OF PARKER hereby adopts the attached five year schedule of capital improvements and directs staff to seek grant funding.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Parker, Florida on this $2^{\rm nd}$ day of October, 2018.

City of Parker

RICHARD MUSGRAVE, MAYOR

ATTEST:

NANCY A. ROWELL, CITY CLERK

Examined and approved by me, this 2nd day of October, 2018.

RICHARD MUSGRAVE, MAYOR



1	1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER: 2. MEETING DATE:				
P	ublic Works – Tony Summerlin	October 2, 2018			
V	3. REQUESTED MOTION/ACTION: Approve higher cost for pole barn to protect larger vehicles – increased material cost and strengthening increases price from \$25,000 to \$34,000				
	4. IS THIS ITEM BUDGETED (IF APPLICABLE)				
	YES 🔀 NO 🗌 N/A 🗌				
	BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; OR THE CITY)	WHAT GOAL WILL BE ACHIEVED			
Initial cost estimates for the pole barn was based upon pricing of pole barn installed earlier this year. The new larger one will require additional row of posts for higher wind carrying capacity and material costs have increased.					



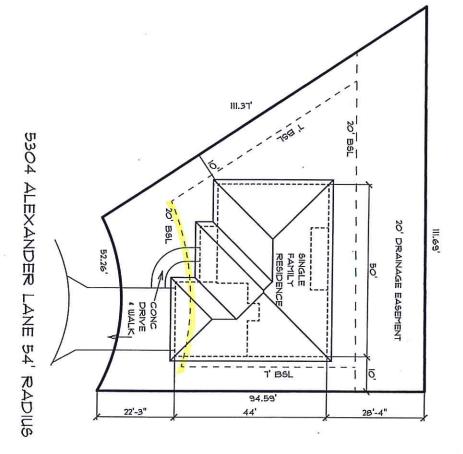
1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:	2. MEETING DATE:				
Public Works/ Tony Summerlin	10/02/18				
3. REQUESTED MOTION/ACTION:	0				
Items to be declared as city surplus					
4. IS THIS ITEM BUDGETED (IF APPLICABLE)					
YES NO N/A					
5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; FOR THE CITY)	WHAT GOAL WILL BE ACHIEVED				
Items to be declared for city surplus to be sent to auction network	ork.				

Surplus Property Auction List October 2, 2018

Number		
of Items	Surplus Property Description	
1	Desk	
2	Old Council Room Audio Equipment	
3	Workstation Docks(2)	
4	Workstation Desks(2)	
5	Hobart welder	
6	Marquee letters	
7	Light globes	
8	Server rack	
9	Power roller (roll fast plus)	
10	Hoover steam vacuum	
11	Concrete miyer (2)	
12	Concrete mixer (2)	
13	1997 Ford F350 Utility Truck	
14	1996 Ford F350 One Ton	
15	1995 Chevrolet 1500	
16	2004 Dodge 1500	
17	Spare Tires	
18	Office Chair	



1	1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER: 2. MEETING DATE:						
G	Gregory Tate, owner 5304 Alexander Ln October 2, 2018						
	ž.						
3	. REQUESTED MOTION	/ACTION:					
Consider application for a variance to the front setback requirements for a new single family home by 4.23 ft to the 20 ft front setback.							
-	4. IS THIS ITEM BUDG	SETED (IF APP	LICA	BLE)			
	YES 🗌	NO 🗌		N/A			
	. BACKGROUND: (PRO	VIDE HISTORY; V	VHY T	НЕ АСТ	ION IS NEEDED;	WHAT GOAL WILL BE ACHIEVED	
	ection 4-5.1 (4c) of t istricts requires a 20	25/1			opment Regu	ılations – Residential	
The Parker Pines development has a drainage easement that surrounds the subdivision on both Alexander Ln and Nicholas Ln. On Mr Tate's parcel he has a 20 ft drainage easement on the back side. He wants to build a decent size house and in order to give the owners a small back yard he is asking for a variance of 4.23 ft to the 20 front setback.							

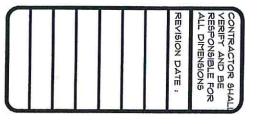


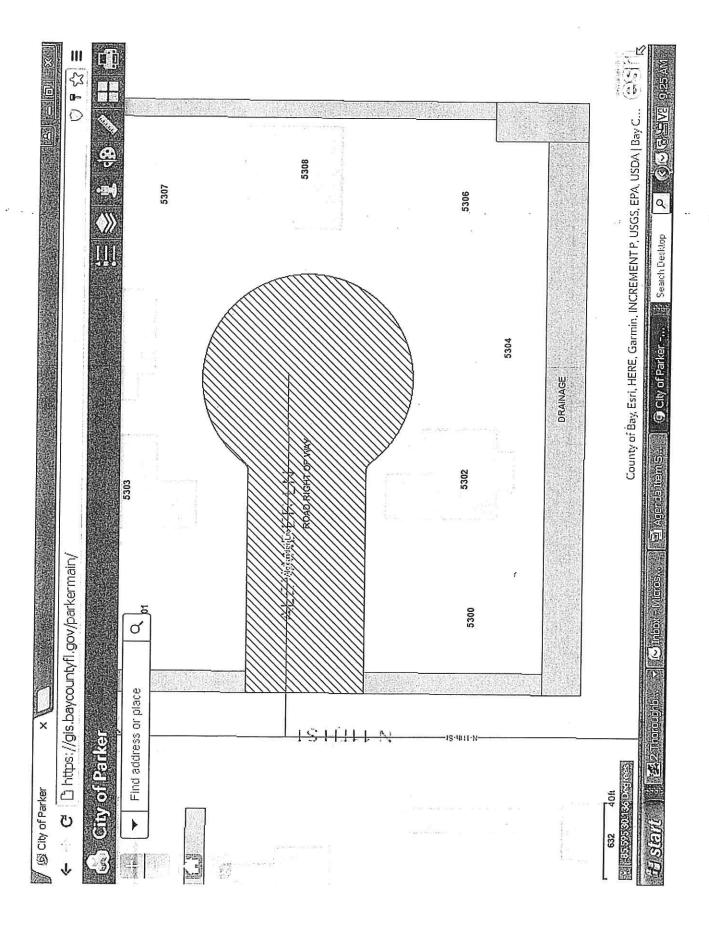


LOT GRADING AS PER HUD MPS 6" SLOPE IST IO' FROM HOUSE

OM HOME BY: RE CONSTRUCTION

FLORIDA







CITY OF PARKER VARIANCE APPLICATION PETITION FOR VARIANCE APPLICATION

Date of application: 9-13-18 Application No.: 18-16-V Petitioner's Name: Oguared Onstruction Services - Gregory Tate (Current owner of the property must apply for the variance) Address: 2402 Dragonfly Lane City, State, Zip: Panama City, FL 32405 Telephone Number: 850-596-1419 Fax No. Email: 9+crry tate og mail: com Parcel Identification Number(s) (Obtain from Property Appraiser's Office): 25447-218-000
Description of Proposed Variance: The NW corner of garage is to be 17.38 ft from the right away line or 2.62 ft beyond
the 20ft Set back line. NE corner of garage is 15.77ft from right away line or 4.23ft beyond the 20ft set back line. Location of Variance Property: 5304 Alexander Lane Parker, FL 32404
Surveyor's Name: Dragon land Survey Inc. Address: 5328 Cherry St. City, State, Zip: Panama City, FL 32404 Telephone Number: 850 - 763 - 7997 Fax No. Email:
Agent's Name: Address: City, State, Zip: Telephone Number: Email:



CITY OF PARKER VARIANCE APPLICATION SUBMITTAL CHECKLIST

SUBMITTALS FOR THE PETITION FOR VARIANCE - PACKETS WILL INCLUDE: If any submittals do not meet these requirements, they will not be accepted.

Enclose Application Fee: \$_____ (non-refundable regardless of decision by the City). Check should be made payable to "City of Parker".

Original plus two (2) copies of the variance application.

Three (3) copies of the site plan. The plan must include a north arrow, a scale and show setbacks of all existing structures and all proposed structures from all property lines. If the proposed variance is requested for a gulf front lot, you will need to have a surveyor show the Shoreline Protection Zone and the FDEP Control Line on your site plan.

Three (3) copies of a location map showing driving directions from the nearest major intersection of the site, including pertinent landmarks, section lines, road names, miles from Point A to Point B, etc.

Three (3) copies of numbered photographs in color of the proposed site with location of view written on the back of each photograph, corresponding numbers to be shown on a site plan of the photography locations.

Revised: February, 2008



CITY OF PARKER VARIANCE APPLICATION VARIANCE REQUEST QUESTIONNAIRE

	Is this variance reasonable use	of your prop	perty?				purpose o
3.	Are there extre strict letter of th ILS - DA WAINAGE	me practical e City's Lan CK D+ LUSUMU	d Developm	ent Code?	with you	ir property i	in carrying SC +C
4. 	Is this variance property?	based exclu	usively upon	a desire to	reduce t	he cost of c	developing
5.	Will the variand	e substantia	Illy increase	the conges	tion in th	e public str	eets?
6.	Could this varia public welfare?	nce be injur	ious to the r	neighborhod	od or othe	erwise detri	mental to
7.	Will the variand	e endanger	public safet	y?	¥.	å s	·
×						II-T-Company	

8. Would the granting of this variance substantially diminish property values, or alter the essential character of the adjacent neighborhood? ND						
9. 	Is this request in harmony with the general purpose and intent of the regulations imposed by the Land Development Code or the Land Use District in which this site is located?					
10	. Will the granting of this variance confer on the applicant any special privilege that is denied by the Land Development Code to other properties in the same land use district?					



CITY OF PARKER VARIANCE APPLICATION NOTIFICATION TO AFFECTED PROPERY OWNERS

The applicant agrees that the City has the right to post a notification sign on the property, visible from the roadway, identifying the date, time, and location of the meeting of the City Council to consider the variance application. The applicant agrees to insure that the sign is continually posted on the property until after a final decision of the City Council on the variance request or the application is withdrawn. After the meeting, the City shall have the right to remove the sign, restoring the surface of the property to its former natural state.

Revised: February, 2008

REQUIRED SIGNATURE

I have read and understand all information provided in this application, the requirements listed within the application and agree to provide the necessary information requested by the City of Parker. The information I have provided on this application is true and correct to the best of my knowledge.

I understand that this application will be heard in a public meeting by the City of Parker City Council, the Parker Land Development Code shall govern the procedure of the decision.

I understand the Parker City Council cannot issue variances for the requirements of the City of Parker Comprehensive Plan. Changes to the Comprehensive Plan require the submittal of a Comprehensive Plan amendment application. (Applications are available from the City.)

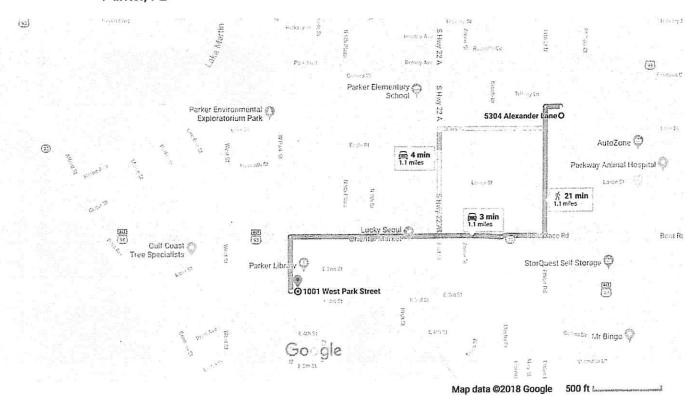
I understand the City Council shall not vary the requirements of any provision of Ordinance 90-177, Parker Comprehensive Planning and Land Development Regulation Code, unless it makes a positive finding, based on substantial competent evidence on each of the finds contained in the variance application questionnaire.

FLORIDA STATUES 837.06 - FALSE OFFICIAL STATEMENT Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree. STATE OF Florida COUNTY OF BOY BEFORE ME, the undersigned Notary Public in and for said County and State. appeared Gregory Terry Tate , who personally known to me or who has produced as identification, and who executed the foregoing instrument. Given under my hand and seal this 14 day of September 2018 {Seal} Signed Name of Motary Public Notary Public - State of Florida THOMAS KYLE GRIFFIN homos lyle GriRGIN MY COMMISSION # FF 960940 Printed Name of Notary Public EXPIRES: April 30, 2020 Commission Number: FF 960940 Bonded through Western Surety Company Expiration Date: April 30, 2020

Google Maps

5304 Alexander Lane, Parker, FL to 1001 West Park Street, Parker, FL

Drive 1.1 miles, 3 min



via 11th St N and US-98 BUS W
22 S S S S S S S S S S S S S S S S S S

Fastest route

via US-98 BUS W

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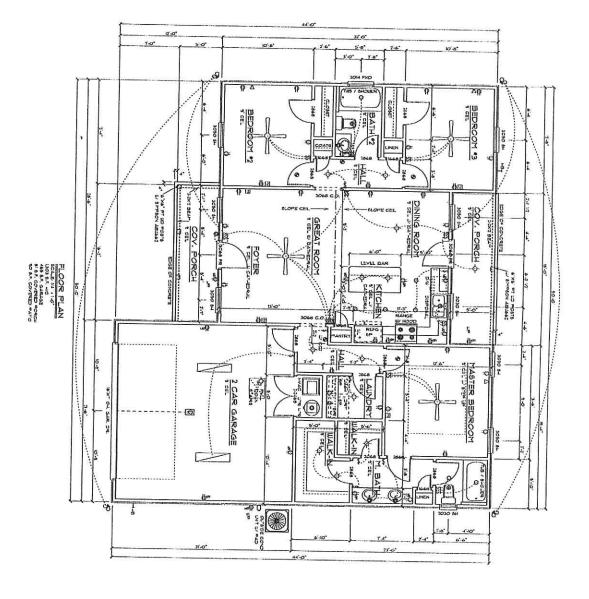
via 11th St N and US-98 BUS W

3 min

1.1 miles

4 min 1.1 miles

21 min 1.1 miles



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SITE PLAN

LOT *3

BAY COUNTY , FLORIDA PARKER PINES PLACE

SITE PLAN NOTES

NFORMATION PROVIDED FROM pebbygsidem
(YERRY FROR TO CONSTRUCTION)

PARCEL ID NUTBER (2544-128-000)

ADDRESS 5504 ALEXANDER LANE)

ZONNIG DESIGNATION (LOR-PARKER;

LOOD ZONE (X)

SASE FLOOD ELEVATION (BULDER TO PROVIDE)

INTERVIOUS BURFACIE (1911-DER TO PROVIDE)

LOT AREA (1315 5.7.)

INTERVIOUS BURFACIE (275)

LOT COVERAGE (375)

EXPNO STECONOTION:

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5304 ALEXANDER LANE 54' RADIUS 8, DEALERT BOTATEC OF T DO

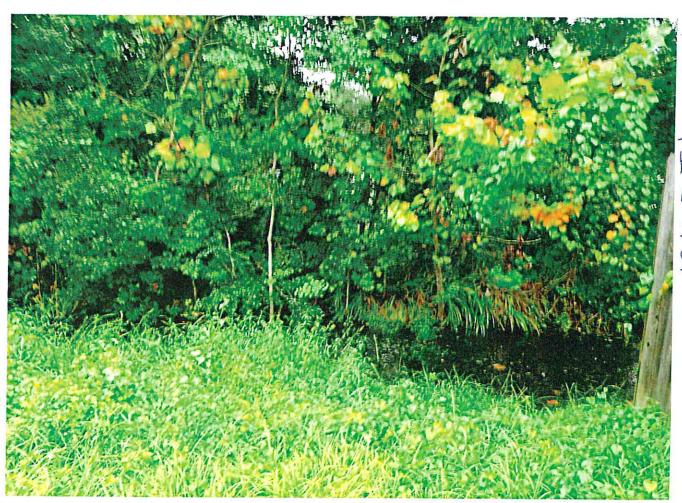


PETON HOME O. S. BOSTS .9

PREMIUM DESIGN GROUP INC. 2420 LISENBY AVENUE PANAMA CITY, FLORIDA 32405 PHONE (850) 169-T143 PREMIUMDESIGN®COMCAST.NET

CUSTOM HOME BY: T SQUARE CONSTRUCTION BAY COUNTY , FLORIDA





TC#2