



# **CITY OF PARKER**

## **City Hall**

**1001 West Park Street**

**Phone 850-871-4104**

**[www.cityofparker.com](http://www.cityofparker.com)**

### **Mayor**

Rich Musgrave

### **Clerk**

Nancy Rowell

### **Council Members**

Mike Miller, Mayor Pro Tem

Ron Chaple

John Haney

Ken Jones

### **Attorney**

Tim Sloan

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## **PUBLIC NOTICE**

### **REGULAR MEETING**

**OF**

### **THE CITY OF PARKER COUNCIL**

**April 03, 2018**

**5:30 PM**

**PARKER CITY HALL**

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY OF PARKER COUNCIL ALSO SITS, AS EX OFFICIO, AS THE CITY OF PARKER COMMUNITY REDEVELOPMENT AGENCY (CRA) AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT CAPACITY.

## **AGENDA**

**CALL TO ORDER** – Mayor Musgrave

**INVOCATION** – Pastor Adam Carter, Northstar Church

**PLEDGE OF ALLEGIANCE** - Mayor Pro Tem Miller

**ROLL CALL**

**APPROVAL OF MINUTES** - City Council

Regular Meeting March 6, 2018

Regular Meeting March 20, 2018

**ITEMS FROM THE AUDIENCE (non-agenda items)**



## **REGULAR AGENDA**

1. **Variance Request for Lot Size—504 S. Hwy 22A—Mike and Cynthia McQuaig**
2. **Variance Request for Subdivision of Property—4825 2<sup>nd</sup> Street—Jeanette Foran**
3. **Resolution No. 2018-350—SRF Watermain Project—Mayor Musgrave**
4. **Resolution No. 2018-351—Demolition of Unfit/Unsafe Structures—Mayor Musgrave**

## **CLERK'S REPORT**

## **MAYOR'S REPORT**

## **COUNCIL COMMENTS AND ANNOUNCEMENTS**

## **ADJOURNMENT**

### **Upcoming Events**

- Next Planning Commission Meeting is April 10, 2018
- Next Regular Meeting is April 17, 2018

  
\_\_\_\_\_  
Nancy A. Rowell, City Clerk

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be made. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at 1001 West Park Street, Parker, Florida 32404; or by phone at (850) 871-4104. If you are hearing or speech impaired and you have TDD equipment, you may contact the City Clerk using the Florida Dual Party System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD). ALL INTERESTED PERSONS DESIRING TO BE HEARD ON THE AFORESAID agenda are invited to be present at the meeting.



**MINUTES  
REGULAR MEETING  
PARKER CITY COUNCIL  
March 6, 2018  
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.

Reverend Bill Tucker of Hiland Park Baptist Church gave the Invocation.

Mayor Pro Tem Miller led the Pledge of Allegiance.

**Present:** Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave

**Also Present:** City Clerk Assistant Rizzo, City Attorney Sloan, Public Works Supervisor Summerlin, and Police Chief Hutto

**APPROVAL OF MINUTES**—On motion of Council Member Haney and second of Council Member Chaple, the minutes of the Regular Council Meeting of February 6, 2018 were approved, 5 ayes, 0 nays.

**ITEMS FROM THE AUDIENCE**—Planning Commission Chairman William Valle addressed the Council regarding Council Member Haney's placing a written reprimand in City Clerk Rowell's personnel file. Mr. Valle spoke for 11 minutes when Council Member Jones advised him he was well over his time limit for speaking, and that he wasn't qualified to make his comments. At the conclusion of his comments, he resigned as a member of the Planning Commission.

Barry Bostwick addressed the Council, stating that Council Member Haney was a liar. He talked about prior agreements with individual Council members regarding a business he wanted, and when the exchange became heated, several Council members asked him to sit down. He refused to do so until Chief Hutto approached him and he ended his comments and sat down.

**REGULAR AGENDA**

**1. Award Bid for Street Paving**—Public Works Supervisor Summerlin addressed the Council noting that the City was already in the second year of the street paving plan produced for the Infrastructure Surtax projects; that the Council had budgeted \$150,000 for this fiscal year's paving project; that his invitation to bid had requested costs for all the streets identified in years one and two, and one of the streets proposed for year three; that the low bid was approximately \$277,000 from Roberts and Roberts. He asked the Council to award the bid for the streets identified, do all that paving this year, and not do paving next year. Council Member Haney made a motion to award the bid to Roberts and Roberts. Council Member Chaple seconded the motion and it passed, 5 ayes, 0 nays. Mr. Summerlin also told the Council that he would be asking to add a project to the Infrastructure list for next year's work instead of paving: a bore under Tyndall Parkway for a water line to loop the lines and increase pressure.

**2. Change Order for SRF Wastewater Project**—Public Works Supervisor Summerlin addressed the Council requesting approval of a change order to shoot a bore at the intersection of Tyndall Parkway and Soule Drive, as well as to modify the platform for the lift station at P-16 (corrected to P-17). He noted that costs for the project would not increase, that this would be funded from the 5% contingency, and that the City has been able to save by making large, direct,



tax-free purchases of equipment and materials. Council Member Haney made a motion to approve, Council Member Miller seconded it, and the motion passed, 5 ayes, 0 nays.

**3. Funding Unscheduled Public Works Projects**—Public Works Supervisor Summerlin addressed the Council regarding emergency repairs that are unbudgeted. He reviewed some of those and asked the Council to determine funding sources for these situations. After discussion, the Council's consensus was that Utility Reserves should be used in these circumstances.

**4. Appointment of Planning Commissioners**—Mayor Musgrave introduced the item, noting that Mr. Roberts would be willing to serve for another 60 days only. Noting that Mr. Valle had just resigned, he asked for a motion to appoint the remaining two members, Commissioner Christie and Commissioner DeLonjay. On motion of Council Member Miller and second of Council Member Haney, they were reappointed by a vote of 5 ayes, 0 nays. Mayor Musgrave noted there was another applicant and there would hopefully be others for appointment at the next meeting.

**5. Resolution No. 2018-348—Supporting Grant Funding from DOT for Sidewalks**—Mayor Pro Tem Miller made a motion to read the resolution and Council Member Haney seconded it. The motion passed, 5 yeas, 0 nays, and Resolution No. 2018-348 was read by title. Mayor Pro Tem Miller made a motion to adopt the resolution, seconded by Council Member Haney, and Resolution No. 2018-348 was adopted by a vote of 5 ayes, 0 nays.

**CLERK'S REPORT**—None

**MAYOR'S REPORT**—Mayor Musgrave said that he and staff had met with the County on the City's excess funds held with AWT; that the funds can be held there, drawing interest and as capital improvements are needed, the City could apply that excess to those projects; that if there were new bonds issued, the City could use that to pay loan payments.

**COMMENTS AND ANNOUNCEMENTS**—Council Member Chaple asked about progress on the fishing pier and whether the City would contribute funding for "hardening" the elementary school. Other members noted that funding for that would come from the school board.

**ADJOURNMENT**—The meeting was adjourned at 6:05 p.m.

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Nancy A. Rowell, City Clerk



**MINUTES  
REGULAR MEETING  
PARKER CITY COUNCIL  
March 20, 2018  
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:31 p.m.  
Reverend Greg Rhinehart of Bible Believers Church gave the Invocation.  
Mayor Pro Tem Miller led the Pledge of Allegiance.

**Present:** Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave  
**Also Present:** City Clerk Rowell, City Attorney Sloan, and Police Chief Hutto

**APPROVAL OF MINUTES**—Approval of the minutes of March 6 was withheld until the March 20 meeting.

**ITEMS FROM THE AUDIENCE**—None

Mayor Musgrave requested to add Resolution No. 2018-349 to the agenda, noting that before the next Council meeting, the State needed the resolution approved and signed in order to allow the City to apply for a grant. On motion of Council Member Miller and second of Council Member Haney, by a 5-0 vote the item was added as Item 1 to the agenda. The other items were renumbered.

**REGULAR AGENDA**

- 1. Resolution No. 2018-349—Signatories for the Florida Boating Improvement Program application**—Mayor Musgrave noted that the resolution was needed to designate those who could sign the application and other documents associated with the potential grant; that the grant was for repair of the boat ramp and dock at Martin Lake. Council Member Haney made a motion to read the resolution, seconded by Council Member Miller and it passed, 5 ayes, 0 nays. The City Clerk read Resolution No. 2018-349 by title. On motion of Council Member Haney and second of Council Member Miller, Resolution No. 2018-349 was adopted by a vote of 5 ayes, 0 nays.
- 2. Appointment of Planning Commissioners**—Council Member Miller made a motion, seconded by Council Member Chaple, to appoint applicants Lamar Carroll, Paul Palmer and Donald Stoneburner. After discussion wherein Council Member Haney questioned Mr. Palmer's references, Council Member Miller changed his motion to appoint each commissioner separately. Council Member Chaple agreed. On motion of Council Member Miller and second of Council Member Chaple, Lamar Carroll was appointed to the Planning Commission, 5 ayes, 0 nays. On motion of Council Member Miller and second of Council Member Chaple, Paul Palmer was appointed to the Planning Commission, 3 ayes, 2 nays, with Council Members Haney and Jones providing the nay votes. On motion of Council Member Miller and second of Council Member Chaple, Donald Stoneburner was appointed to the Planning Commission, 5 ayes, 0 nays.



**3. Lien Settlement-613 Nicole Drive**—City Attorney Sloan explained the case, noting that the total code enforcement liens were in the amount of \$15,439; that the liens were recorded after the mortgage was foreclosed which could result in the City receiving no payment; that the City was being offered a total of \$2,000 and he didn't know if the title company and lender would settle for any more. On motion of Council Member Miller and second of Council Member Haney, the Council directed Mr. Sloan to seek \$2,500 for each lien, a total of \$5,000.

**CLERK'S REPORT**—City Clerk Rowell noted that as City Clerk, she had been subjected to potentially slanderous allegations; that regardless, it was her job to take action when even false accusations arise; that she had insisted that the City conduct a professional investigation of the allegations against her raised at the table at the last two meetings; that the Mayor or City Attorney might be able to tell the Council the status of her request for investigation.

She said that as part of the City's safety program, the property insurance agent will begin risk reviews and inspections of City facilities on Thursday; that 3TP Ventures has created a schedule for revision of the Comprehensive Plan, with the first meeting with the public to be held May 24<sup>th</sup>; that the City continues to see development of single-family homes and requests for lot splits or subdivisions; that the next Parker Post newsletter was in production for delivery mid-April.

**MAYOR'S REPORT**—Mayor Musgrave said the Warner Law Firm would be investigating allegations made in the last month; that written complaints would be given to Mr. Sloan who would get them to the firm; that the investigation would proceed from there.

**COMMENTS AND ANNOUNCEMENTS**—Council Member Miller asked that the minutes from last meeting reflect change from P-16 to P-17.

**ADJOURNMENT**—The meeting was adjourned at 5:53 p.m.

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Nancy A. Rowell, City Clerk





## CITY OF PARKER AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:**

Mike and Cynthia McQuaig

**2. MEETING DATE:**

April 3, 2018

**3. REQUESTED MOTION/ACTION:**

Hear request for variance at 504 S. Hwy 22A; determine whether to grant or deny

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)**

YES

☐

NO

☐

N/A

☒

**5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)**

The McQuaigs desire to split a single parcel in a residential district into two lots. The City's Land Development Regulations require a residential lot to be 7500 sq. ft. If this split occurs, each of the two lots would be 4,900 sq. ft. which is more aligned with the requirements of lot sizes across the street in a mixed use 1 district (5,000 sq. ft.).



Feb 23

CITY OF PARKER  
PETITION FOR VARIANCE APPLICATION

Date of application: 2.16.2018 Application No.: 18-14V

Petitioner's Name: Cynthia McQuaig  
(Current owner of the property must apply for the variance)

Address: PO Box 15819

City, State, Zip: Panama City, FL 32406

Telephone Number: 850 527 3421 Fax No. \_\_\_\_\_

Email: cynthiamcquaig@gmail.com

Parcel Identification Number(s) (Obtain from Property Appraiser's Office):  
25260-010-000

Legal Description: Black Oak Ridge Lot 2 ORB 3807 P244

Description of Proposed Variance: Split Lot

Location of Variance Property: 504 S Hwy 22A

Surveyor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax No. \_\_\_\_\_

Email: \_\_\_\_\_

Agent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax No. \_\_\_\_\_

Email: \_\_\_\_\_



## **CITY OF PARKER VARIANCE APPLICATION**

### **VARIANCE REQUEST QUESTIONNAIRE**

**1. Is there proof of unique circumstances?**

Yes, the zoning of the property has changed from commercial when our family operated Store/Office to residential.

**2. Is this variance request the minimum variance that will accomplish the purpose of the reasonable use of your property?**

Yes, a variance is needed to divide the property into two parcels. By obtaining this variance we will be able to offer two affordable residential homes.

**3. Are there extreme practical or economic difficulties with your property in carrying out the strict letter of the City's Land Development Code?**

Yes, the value of the property has since diminished from when it was zoned for a business. To recoup the value of the property since it has been rezoned we need to be able to build two houses.

**4. Is this variance based exclusively upon a desire to reduce the cost of developing your property?**

No, the property "as is" does not offer anything to the City of Parker. By dividing the parcel Parker will be able to offer two affordable houses to the residents of Parker and the City will receive tap fees and monthly water/sewer fees.

**5. Will the variance substantially increase the congestion in the public streets?**

No per the site plan the entrance to the houses will be Hensey Ave. It will eliminate people cutting the lot on Hwy 22A

**6. Could this variance be injurious to the neighborhood or otherwise detrimental to the public welfare?**

No, it will add to the neighborhood and eliminate an empty building. (which can be considered an eyesore) and new construction will add value.

**7. Will the variance endanger public safety?**

No, by obtaining the variance no one will be using the lot for extra parking and vagrancy.

**8. Would the granting of this variance substantially diminish property values, or alter the essential character of the adjacent neighborhood?**

It will improve the value with two newly construction homes.



**9. Is this request in harmony with the general purpose and intent of the regulations imposed by the Land Development Code or the Land Use District in which this site is located?**

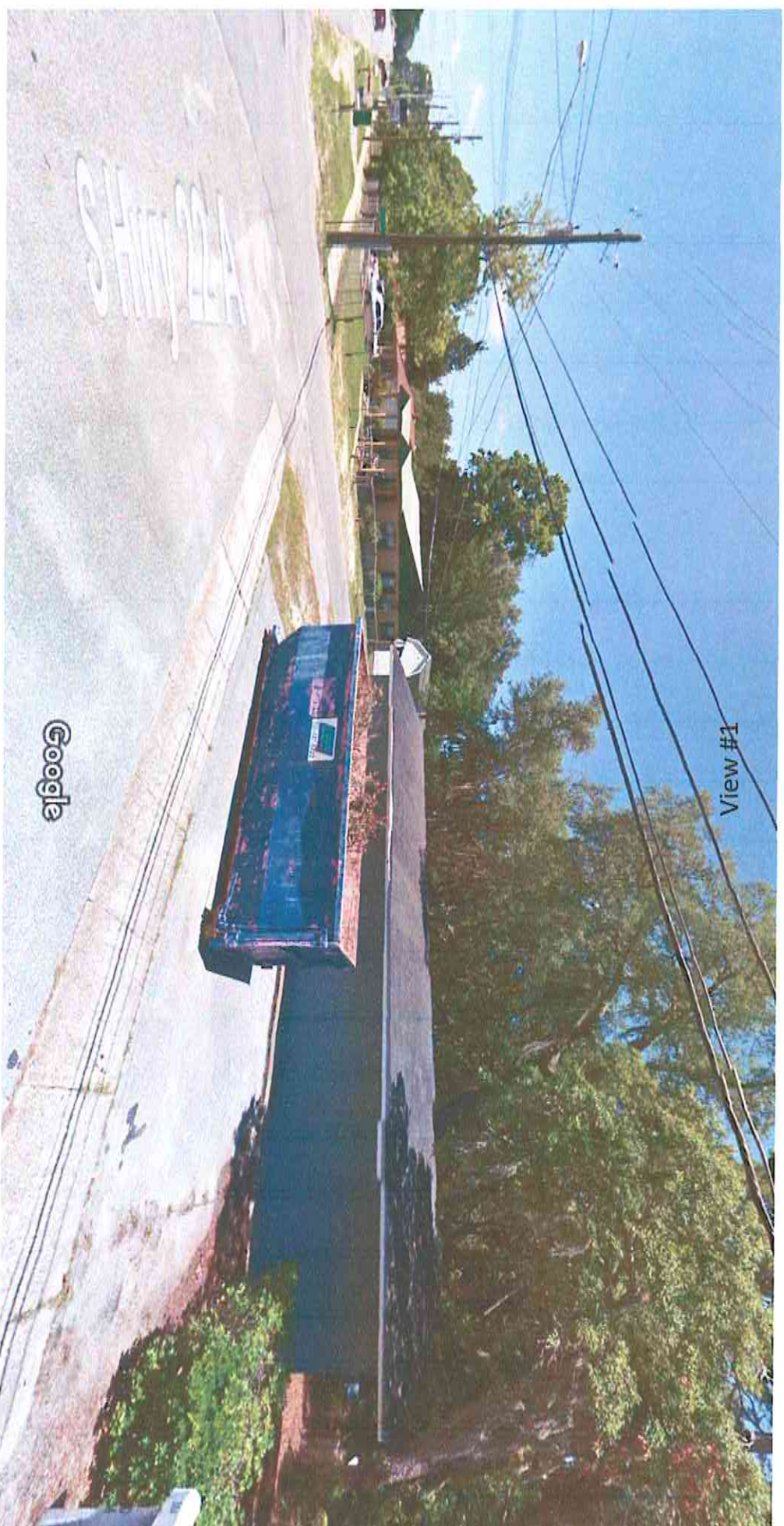
Yes, the area in general is residential.

**10. Will the granting of this variance confer on the applicant any special privilege that is denied by the Land Development Code to other properties in the same land use district?**

No as other owners are using their land for single family dwelling and townhouses.



## 504 S Hwy 22 A



View #1

Google

Image capture: Jun 2011 © 2018 Google

Panama City, Florida



Google, Inc.

Street View - Jun 2011

View #1



Google Maps 4930 Hensey Ave



Image capture: Jun 2011 © 2018 Google

Panama City, Florida

Google, Inc.

Street View - Jun 2011

View #2



Google Maps 515 S Hwy 22 A



Panama City, Florida



Google, Inc.

Street View - Jun 2011

View #3

Image capture: Jun 2011 © 2018 Google



Google Maps 4930 Hensey Ave

View #4

Front of Rear Apartment Face North

Photograph is taken Looking to the South



Image capture: Jun 2011 © 2018 Google

Panama City, Florida



Google, Inc.

View #4

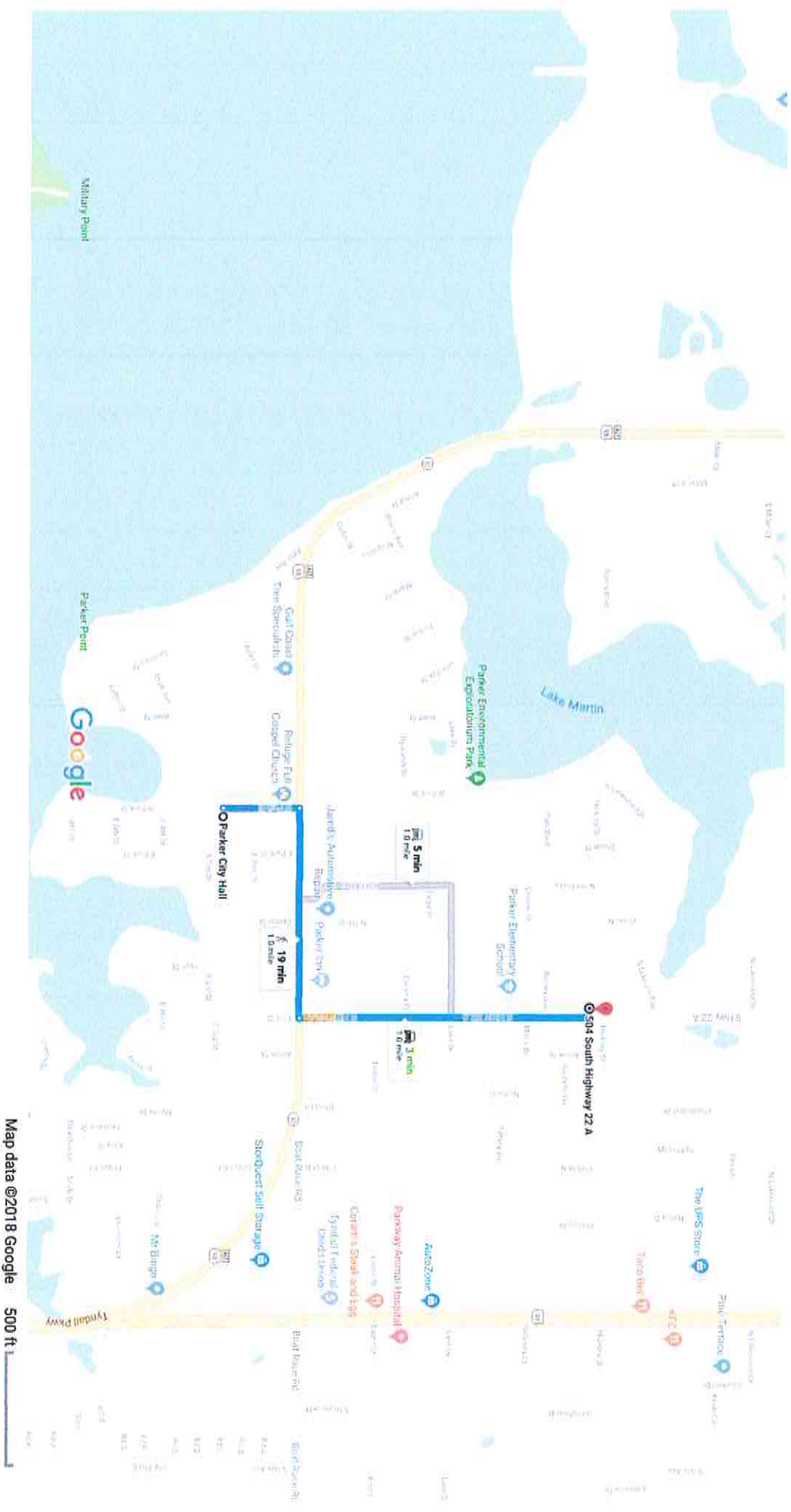
Street View - Jun 2011





Parker City Hall to 504 South Highway 22 A, Panama City, FL

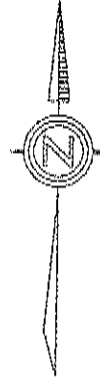
Drive 1.0 mile, 3 min



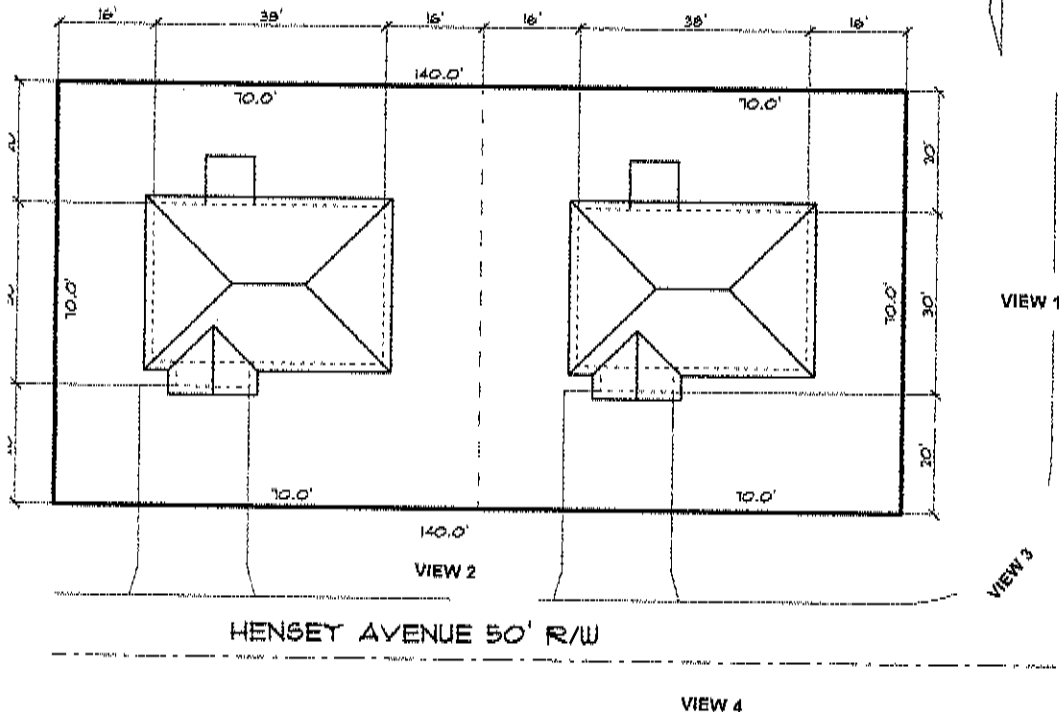


CONTRACTOR  
VERIFY AND  
RESPONSIBLE  
ALL DIMENSIONS

REVISION D



LOT GRADING AS PER HUD MPS  
6" SLOPE 1ST 10' FROM HOUSE



**SITE PLAN**  
SCALE: 1" = 20'-0"

**LOT #2**  
**BLACK OAK RIDGE**  
**BAY COUNTY, FLORIDA**

**SITE PLAN NOTES :**

- INFORMATION PROVIDED FROM pcbayge1.com ( VERIFY PRIOR TO CONSTRUCTION )
- PARCEL ID NUMBER ( 25260-010-000 )
- ADDRESS ( 504 HENSEY AVENUE )
- ZONING DESIGNATION ( LDR-PARKER )
- FLOOD ZONE ( X )
- BASE FLOOD ELEVATION ( 0 )
- FIRST FLOOR ELEVATION ( BUILDER TO PROVIDE )
- LOT AREA ( 4,900 S.F. )
- IMPERVIOUS SURFACE COVERAGE ( 1,460 S.F. )
- LOT COVERAGE ( 30% )

**EXISTING SITE CONDITIONS :**

- CONTRACTOR VERIFY THAT SOIL IS FREE OF MUCK, CLAY, SILT, ORGANIC DEBRIS AND OTHER DELETERIOUS MATERIALS
- CONTRACTOR VERIFY BUILDING SETBACKS, FLOOD ZONE AND WATER TABLE PRIOR TO START OF CONSTRUCTION AND ASSURE FINISH FLOOR ELEVATION IS AT THE REQUIRED ELEVATION.

**ROUP INC.**  
**A CUSTOM HOME BY:**  
**MCQUAIG CONSTRUCTION**

2/1/06





## CITY OF PARKER AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:**

Jeanette Foran

**2. MEETING DATE:**

April 3, 2018

**3. REQUESTED MOTION/ACTION:**

Hear request for variance at 4825 2<sup>nd</sup> St; determine whether to grant or deny

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)**

YES

☐

NO

☐

N/A

☒

**5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)**

Ms. Foran is appearing on behalf of property owner Mrs. Proctor. Mrs. Proctor recently split a large parcel into two lots, and after selling the smaller lot, desires to split the larger lot again. The City's Land Development Regulations require a process of "subdivision" for creating three or more parcels from one parcel.

The request is to not require the subdivision process and allow the lot to be split without going through that process. (LDR page 5-35).



CITY OF PARKER  
PETITION FOR VARIANCE APPLICATION

Date of application: 3-23-18 Application No.: 18-15-V

Petitioner's Name: Jeannette K. FORAN  
(Current owner of the property must apply for the variance)  
Address: 2090 Archie Sepp Road  
City, State, Zip: Altamonte Florida 32420  
Telephone Number: 850 638 1261 cell 850 376 8907 Fax No. \_\_\_\_\_  
Email: \_\_\_\_\_

Parcel Identification Number(s) (Obtain from Property Appraiser's Office): 2 5861 - 000 - 000

Legal Description: Portion of lot 19, NW <sup>quarter</sup> of Section 24, Township 4 South, Range 14 West  
Bay Co, FL (see attached detail)

Description of Proposed Variance: Separate ~~portion~~ portion of lot 19 from  
the whole for the purpose of sale.

Location of Variance Property: 4825 E. 2nd St, Parker

Surveyor's Name: Dragon Land Survey, Inc.  
Address: 5328 Cherry St  
City, State, Zip: Panama City, FL 32404  
Telephone Number: 850-763-7997 Fax No. \_\_\_\_\_  
Email: \_\_\_\_\_

Agent's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax No. \_\_\_\_\_  
Email: \_\_\_\_\_



**CITY OF PARKER VARIANCE APPLICATION  
VARIANCE REQUEST QUESTIONNAIRE**

1. Is there proof of unique circumstances?

☒ Yes - See attached letter

2. Is this variance request the minimum variance that will accomplish the purpose of the reasonable use of your property?

Yes

3. Are there extreme practical or economic difficulties with your property in carrying out the strict letter of the City's Land Development Code?

No

4. Is this variance based exclusively upon a desire to reduce the cost of developing your property?

No

5. Will the variance substantially increase the congestion in the public streets?

No

6. Could this variance be injurious to the neighborhood or otherwise detrimental to the public welfare?

No

7. Will the variance endanger public safety?

No



8. Would the granting of this variance substantially diminish property values, or alter the essential character of the adjacent neighborhood?

No

9. Is this request in harmony with the general purpose and intent of the regulations imposed by the Land Development Code or the Land Use District in which this site is located?

Yes

10. Will the granting of this variance confer on the applicant any special privilege that is denied by the Land Development Code to other properties in the same land use district?

No



**CITY OF PARKER VARIANCE APPLICATION  
NOTIFICATION TO AFFECTED PROPERTY OWNERS**

The applicant agrees that the City has the right to post a notification sign on the property, visible from the roadway, identifying the date, time, and location of the meeting of the City Council to consider the variance application. The applicant agrees to insure that the sign is continually posted on the property until after a final decision of the City Council on the variance request or the application is withdrawn. After the meeting, the City shall have the right to remove the sign, restoring the surface of the property to its former natural state.

Jeanette K. FORAN

Printed name

032318

Date







February 14, 2018

City of Parker, FL  
1001 West Park ST  
Parker, FL 32404

In Reference: Parcel 25861-000-000

Dear Mayor Musgrave, Members of the City Council and Planning Board:

The purpose of this letter is to request the subdivision of parcel 25861-000-000, which is located at 4825 2nd ST, Parker, Florida. Currently, the parcel consists of 1.374 acres. We respectfully request a subdivision into ~~three~~ <sup>two</sup> new parcels, as detailed in the attached survey.

Mrs. Proctor, now 88 years old, has lived in Parker for more than 65 years. After the recent passing of her husband, Lester, she is now home-bound and requires additional care and services. The subdivision is needed to facilitate the sale of *New Parcel II* and *III* to cover her additional expenses.

We do not anticipate that the subdivision will alter the character of the neighborhood. Mrs. Proctor intends to continue living in *New Parcel I*. David Payne and his wife, tenants for more than 15 years, intend to purchase *New Parcel III* and remain as owner-occupants. It is hoped that *New Parcel II*, will also become owner-occupied.

Thank you in advance for your thoughtful consideration of this needed accommodation.

Sincerely,

Katherine Proctor  
Residual Life Estate Holder

Jeanette Foran  
Grantee

4825 E 2<sup>nd</sup> ST, Parker, FL 32404  
850-326-8907



CITY OF PARKER VARIANCE APPLICATION  
AUTHORIZATION TO REPRESENT

I, Jeanette K. Foran, owner of the following described property:

PROPERTY ADDRESS: 4823 E. 2nd. Street, Panama City, FL

hereby authorize the following named individual to appear on my behalf at the City

Council hearing to be held on 040318

AUTHORIZED REPRESENTATIVE: Dr. Earl Douglas Henson

BY: Jeanette K. Foran  
PROPERTY OWNER

STATE OF Florida

COUNTY OF Bay

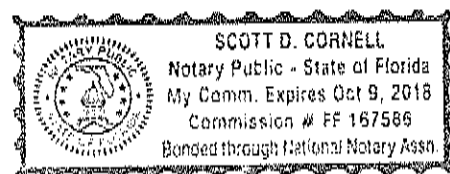
The foregoing instrument was acknowledged before me this 23 day of  
March 2018, by who is personally known to me, or who  
has produced as identification and who did (did not) take an oath.

Scott D. Cornell  
NOTARY PUBLIC

Scott D. Cornell  
NAME:

Notary  
TITLE:

FF 167586  
COMMISSION NUMBER





## REQUIRED SIGNATURE

I have read and understand all information provided in this application, the requirements listed within the application and agree to provide the necessary information requested by the City of Parker. The information I have provided on this application is true and correct to the best of my knowledge.

I understand that this application will be heard in a public meeting by the City of Parker City Council, the Parker Land Development Code shall govern the procedure of the decision.

I understand the Parker City Council cannot issue variances for the requirements of the City of Parker Comprehensive Plan. Changes to the Comprehensive Plan require the submittal of a Comprehensive Plan amendment application. (Applications are available from the City.)

I understand the City Council shall not vary the requirements of any provision of Ordinance 90-177, Parker Comprehensive Planning and Land Development Regulation Code, unless it makes a positive finding, based on substantial competent evidence on each of the finds contained in the variance application questionnaire.

### FLORIDA STATUTES 837.06 – FALSE OFFICIAL STATEMENT

Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree.

Jeanette K. Foran      Jeanette K. FORAN      032318  
Petitioner's Signature      Printed Name      Date of Signature

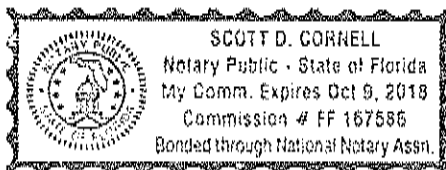
STATE OF FLORIDA

COUNTY OF BAY

BEFORE ME, the undersigned Notary Public in and for said County and State, appeared Jeanette K. Foran, who personally known to me or who has produced FLDL as identification, and who executed the foregoing instrument.

Given under my hand and seal this 23 day of March, 2018.

{Seal}



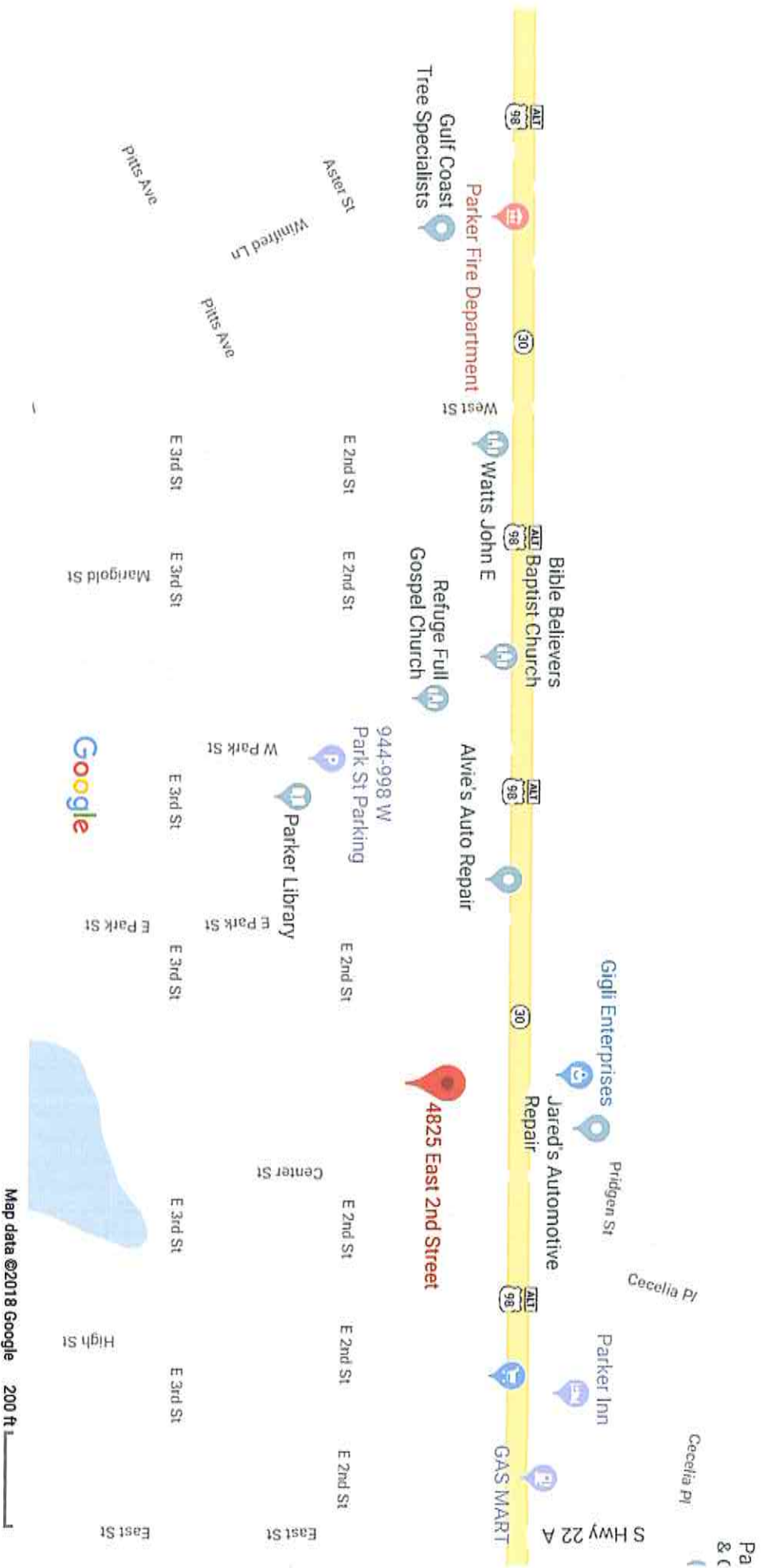
Scott D. Cornell  
Signed Name of Notary Public

Scott D. Cornell  
Printed Name of Notary Public

Commission Number: FF 167586

Expiration Date: 10-9-19









① FRONT VIEW





② FRONT - RIGHT CORNER VIEW





③ SIDE VIEW





④ SIDE VIEW





⑤ REAR VIEW





⑩ FRONT-LEFT CORNER VIEW









## CITY OF PARKER AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:**  
*Mayor Musgrave*

**2. MEETING DATE:**  
*April 3, 2018*

**3. REQUESTED MOTION/ACTION:**

*Adopt Resolution 2018-350: Approval for SRF loan application for Water main Project design*

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)**

YES

☐

NO

☒

N/A

☐

**5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)**

*One of the Approved projects for the Infrastructure sales tax is the water main replacement project. Total project cost is estimated at \$3,800,000. This resolution is necessary to apply for SRF loan for the design portion, \$162,000. The SRF loan will be a 50/50 match, with half being grant and the other half loan. Loan payments would be about \$9,000 per year for 10 years and will be paid with infrastructure tax revenues.*



RESOLUTION NO. 2018-350

A RESOLUTION OF CITY OF PARKER, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of water facilities; AND

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; AND

WHEREAS, the State Revolving Fund loan priority list designates Project No. 03072 as eligible for available funding; AND

WHEREAS, the City of Parker, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, FLORIDA AS FOLLOWS:

Section 1: The foregoing findings are incorporated herein by reference and made a part hereof.

Section 2: The City of Parker, Florida, is authorized to apply for a loan to finance the Project.



Section 3: The revenues pledged for the repayment of the loan are water revenues. The City of Parker has senior liens against water revenues for the current State Revolving Fund Loan/Grant agreement #WW030711/SG030712.

Section 4: The City Clerk is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

Section 5: The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

Section 6: The legal authority for borrowing moneys to construct this Project is City of Parker, Florida Statutes.

Section 7: All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Section 8: If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.



Section 9: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Parker, Florida on this 3<sup>rd</sup> day of April, 2018.

City of Parker

RICHARD MUSGRAVE, MAYOR

ATTEST:

NANCY A. ROWELL, CITY CLERK

Examined and approved by me, this 3<sup>rd</sup> day of April, 2018.

RICHARD MUSGRAVE, MAYOR





## CITY OF PARKER AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:**

Mayor Musgrave

**2. MEETING DATE:**

April 3, 2018

**3. REQUESTED MOTION/ACTION:**

Adopt a resolution allowing the City to demolish unfit and unsafe structures

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)**

YES

☐

NO

☐

N/A

☒

**5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)**

The City desires to get rid of derelict, unfit and unsafe structures in order to result in buildable lots for new housing. In cases where the property owner does not have the financial resources to address the issues directly and promptly, the City will execute documents with the property owner (Agreement to Demolish, Promissory Note and Mortgage) to allow for reimbursement of costs borne by the City in carrying out the demolition and cleanup of the property.

AGENDA ITEM # 4



RESOLUTION NO. 2018-351

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, FLORIDA, CONCERNING DEMOLITION OF UNFIT AND UNSAFE STRUCTURES, REPEALING ALL RESOLUTIONS IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Parker ("City") desires to implement a program to assist, upon request, in the demolition of unfit and unsafe structures in order to prevent or limit a threat to public health, safety and welfare of the public;

WHEREAS, an owner of property on which an unfit and unsafe structure exists that is uninhabitable and/or has deteriorated to a point that it constitutes a threat to public health and safety may request the City to assist said owner in the demolition of the structure as a part of the program.

WHEREAS, use of City resources will promote the health, safety and welfare of the citizens of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, FLORIDA, AS FOLLOWS:

Section 1. The Mayor shall identify from time to time any structure that is unfit and unsafe, uninhabitable and/or deteriorated to a point that constitutes a threat to public health and safety.



Section 2. Once the identification of a structure is made in accordance with Section 1, the City shall contact the owner of the affected property to investigate whether the owner desires to demolish the structure and if so, whether the owner is in a financial position to carry out the demolition. In the event that the owner requests the City to demolish the structure, the owner shall enter into an agreement with the City using a form approved by the City from time to time to allow the City employees and/or contractors to enter the property and to demolish the structure. Upon the owner agreeing to the City's demolition of the structure, the Mayor shall advise the City Council of the proposed demolition and thereafter of the completed demolition.

Section 3. All other resolutions or parts of resolutions of the City in conflict with the provisions of this Resolution are hereby repealed to the extent of such conflict.

Section 4. If any section, paragraph, sentence, or clause hereof or any provision of this Resolution is declared to be invalid or unconstitutional, the remaining provisions of this Resolution shall be unaffected thereby and shall remain in full force and effect.



Section 5. This Resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Parker, Florida on this 3<sup>rd</sup> day of April, 2018.

CITY OF PARKER

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RICHARD MUSGRAVE, MAYOR

ATTEST:

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NANCY A. ROWELL, CITY CLERK

Examined and approved by me, this 3<sup>rd</sup> day of April, 2018.

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RICHARD MUSGRAVE, MAYOR