

CITY OF PARKER

City Hall

1001 West Park Street

Phone 850-871-4104

www.cityofparker.com

Committee Members

Michael DeLonjay
Anna Marie Morris
George Nepereny
Ben Schmidt

Staff

Casey Dean
Tony Summerlin
Nancy Rowell

PUBLIC NOTICE

**MEETING
of the
INFRASTRUCTURE SALES SURTAX OVERSIGHT COMMITTEE
March 1, 2018
4:00 PM
Parker City Hall**

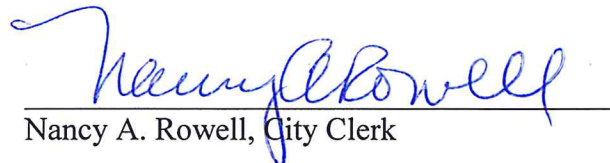
AGENDA

- 1. Call to Order—Chairman DeLonjay**
- 2. Roll Call—City Clerk**
- 3. Approval of Minutes—Committee**

August 30, 2017
- 4. Review Surtax Revenues and Project Expenditures-to-Date—Bookkeeper Dean**
- 5. Review Status of Projects—Public Works Supervisor Summerlin**

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6. **Other Jurisdictions' Projects—Committee**
7. **Next Meeting—Committee**
8. **Adjournment—Chair**


Nancy A. Rowell, City Clerk

If any person will need a verbatim record of the proceeding, they must ensure such record is made. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at 1001 West Park Street, Parker, Florida 32404; or by phone at (850) 871-4104. If you are hearing or speech impaired and you have TDD equipment, you may contact the City Clerk using the Florida Dual Party System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD). ALL INTERESTED PERSONS DESIRING TO BE HEARD ON THE AFORESAID agenda are invited to be present at the meeting.

MINUTES
INFRASTRUCTURE SALES SURTAX COMMITTEE MEETING
CITY OF PARKER
August 30, 2017

1. Chairman DeLonjay called the meeting to order at 4:00 p.m.
2. Present: Committee Members Schmidt, Nepereny and Chairman DeLonjay
Absent: Committee Member Morris due to illness
Also Present: City Clerk Rowell, Public Works Supervisor Summerlin and Bookkeeper Dean
3. On motion of Committee Member Schmidt and second of Committee Member Nepereny, the minutes of the May 11, 2017 meeting were approved, 3 ayes, 0 nays.
4. **Review Surtax Revenues and Project Expenditures-to-Date**—Bookkeeper Dean reported on the revenues received from the infrastructure sales tax since the last meeting. She said that no funds had been expended during this period; that the total revenue received through June was \$189,961; that the total expenditures were \$98,910 for the manhole repair and replacement; and, that the fund balance was \$91,051. Committee Member Schmidt asked if the revenues were tracking with expectations and Bookkeeper Dean said as far as she knew yes, but that it would be much easier after a year of experience. City Clerk Rowell said the State had provided projections for jurisdictions implementing such taxes and Bookkeeper Dean noted that the City had used that projection and lowered the City's expected amount to approximately \$380,000 annually.
5. **Review Status of Projects**—Public Works Supervisor Summerlin addressed the Committee, stating that projects were on track; that \$150,000 of the infrastructure tax revenues were recommended for the upcoming fiscal year budget for road resurfacing; that the priority of the streets to be paved had shifted a bit to move the portion of Hwy 22A--at the bottom of the hill near the lift station--to a top priority; that Luther and Collins Streets were moving up to a top priority; that hopefully the top three groups of streets could be repaved in the next fiscal year. He said that Parker Village Circle paving would drop to the bottom due to other infrastructure needs there; that Main, Horne, Parker, and Live Oak were short streets, so several little streets will get done; that the paving on Hickory will be at 9th St. and on 9th to S. Lakewood; that the two biggest complaints for paving are Shade and Luther; that any water lines that need to be replaced along the priority streets will be replaced before the paving begins; that if road conditions change, the list might be modified again before paving begins. City Clerk Rowell noted that the sidewalks the City wants have been mostly funded by DOT, but that if funding is late, infrastructure sales tax dollars may be needed. Committee Member Nepereny spoke in favor of getting the sidewalks put in as soon as possible. Public Works Supervisor Summerlin said that the City was pursuing grant funding for the water main replacement projects and that they were less of a priority for infrastructure tax dollars for now. Ricky Dodd of Dewberry Engineering reported on requests for grant funding to the Florida Senate; that money had not been available but Dewberry would make some more calls and continue to look for other funding

sources; that infrastructure funds could be used for design and surveying and in combination with grant funds.

Public Works Supervisor Summerlin said that the water main project near the fire station would be a good project for the combination funding since the Fire Chief was pursuing some options to get a bore under Bus. 98 to bring water from the north to the south side. At that point, infrastructure sales tax dollars could be used to buy materials for laying water lines by the City.

6. Other Jurisdictions' Projects—City Clerk Rowell gave the Committee Members information on where other jurisdictions projects are posted—www.gis.baycountyfl.gov/halfcent/ --and contacts in other cities for Members who want to contact another jurisdiction and discuss their projects and share information. The Members decided that Chairman DeLonjay would talk to Lynn Haven, Committee Member Schmidt would talk to Bay County, Committee Member Nepereny would talk to Mexico Beach, and Committee Member Morris could contact any one of the others identified.

7. Next Meeting—The Committee suggested quarterly meetings which could be postponed and agreed on a meeting after the first of the year.

8. Chairman DeLonjay adjourned the meeting at 4:27 p.m.

Nancy A. Rowell, City Clerk

Breakdown of Half Cent Infrastructure Tax Dollars			
Date	Description	Revenue	Expense
3/23/2017	January 2017 Collections	21,421.32	
4/21/2017	February 2017 Collections	22,960.75	
4/25/2017	Manhole replacement		(98,910.20)
5/9/2017	1st Quarter 2017	5,247.88	
5/30/2017	March 2017 Collections	30,511.67	
6/27/2017	April 2017 Collections	29,763.15	
7/24/2017	May 2017 Collections	33,180.19	
8/18/2017	2nd Quarter 2017	7,679.09	
8/28/2017	June 2017 Collections	39,287.35	
9/29/2017	July 2017 Collections	41,900.69	
10/31/2017	August 2017 Collections	29,192.65	
11/15/2017	3rd Quarter 2017	7,334.85	
11/25/2017	September 2017 Collections	27,356.63	
12/29/2017	October 2017 Collections	26,640.62	
1/31/2018	November 2017 Collections	23,826.98	
2/10/2018	4th Quarter 2017	7,982.90	
Total		354,286.72	(98,910.20)
		Balance:	255,376.52