



CITY OF PARKER AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:

James Baxley – Police Chief

2. MEETING DATE:

8/4/26

3. PURPOSE:

Open separate bank account

4. IS THIS ITEM BUDGETED (IF APPLICABLE)

YES

☐

NO

☐

N/A X

Account will be used to hold money seized in criminal cases



PARKER POLICE DEPARTMENT

James P. Baxley
CHIEF OF POLICE

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Date: July 27, 2026

Subject: Bank Account for Money (Evidence/Seized)

Mayor and City Council:

We need to open a separate checking account to hold monies the police department seize during criminal cases. This money will be put into this (Evidence Account) until such time that we file forfeiture proceedings for the monies or at the conclusion of criminal cases and we give the money back to the rightful owner. The account should be set up where the City Accountant deposits the money into the account with the police case number and writes a check to the rightful owner at the conclusion of the cases with the Police Chief's signature.

This is a common practice at most law enforcement agencies, and I believe this is the best practice going forward.

Respectfully,

James P. Baxley
Chief of Police
Parker, Florida 32404